

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
October 3, 2024

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Shelton at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Gail Shelton
	Vice Chair	Patrick Sandford
	Member	Jeff Staggs
	Member	Hugh Walker

Absent:	Member	Pamela Bible
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Staff Present: Kim Stater, Assistant Community Development Director
Angela Tafolla, Associate Planner
Camille Duarte, Administrative Assistant III

Vice Chair Sandford led the Pledge of Allegiance.

COMMUNITY INPUT

None.

BUSINESS ITEM

1. Certificate of Appropriateness No. 24-006 to allow the demolition of two (2) unpermitted patios and to permit a 196 square foot enclosed patio addition, which was constructed without permits to a contributing house in the Historic District. (Location: 6932 Cole Ave.) (Representative: Michael Hanna)

Associate Planner presented the staff report.

Chair Shelton stated I am pleased they are upgrading the house. They seem to be compliant to the historic district requirements and needs.

A MOTION was made by Vice Chair Sandford, seconded by Member Walker to:

1. Approve COA-24-006, for demolition of two (2) unpermitted patios and legalize an unpermitted approximate 196 square foot rear living space addition, subject to Conditions of Approval, and;
2. Adopt the Finding of Fact. Motion carried, 4-0, with Member Bible being absent. Motion carried, 4-0, with Member Bible being absent.

ANNOUNCEMENTS

None.

ADJOURN

There being no further business Chair Shelton declared the meeting adjourned at 5:10 p.m.

Submitted by:

Approved by:

Camille Duarte, Administrative Assistant III

Gail Shelton, Chair