

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD SPECIAL MEETING
March 6, 2025

CALL TO ORDER

The regular meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:00 p.m. by Chair Sandford at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Patrick Sandford
	Vice Chair	Pamela Bible
	Member	Gail Shelton
	Member	Jeff Staggs
	Member	Hugh Walker

Staff Present: Kim Stater, Assistant Community Development Director
Angela Tafolla, Associate Planner
Camille Duarte, Administrative Assistant III

Member Staggs led the Pledge of Allegiance.

COMMUNITY INPUT

None.

CONSENT CALENDAR

1. Minutes from February 6, 2025 Regular Meeting.

A MOTION was made by Member Shelton, seconded by Member Walker to approve as approved. Motion carried, 5-0.

BUSINESS ITEM

2. Preparation for the 27th Annual Citrus Harvest Festival

Associate Planner Tafolla presented the staff report.

Associate Planner Tafolla gave an update on Highland Music Company entertainment, Historic Demonstrators, flyers posted on social media platforms, vendor applications, home tour, potential sponsors, and the budget.

Historic and Cultural Preservation Board received and filed the Staff's report.

ANNOUNCEMENTS

Historic and Cultural Preservation Board next meeting will be scheduled April 3, 2025.

ADJOURN

There being no further business Chair Sanford declared the meeting adjourned at 5:26 p.m.

Submitted by:

Approved by:

Camille Duarte, Administrative Assistant III

Patrick Sanford, Chair