

CITY OF HIGHLAND REGULAR MEETING OF THE HOUSING AUTHORITY AGENDA

REGULAR MEETING

December 10, 2019

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

HOUSING AUTHORITY MEMBERS

PENNY LILBURN, CHAIR

LARRY McCALLON, VICE CHAIR

JESSE CHAVEZ, MEMBER

ANAELI SOLANO, MEMBER

JOHN P. TIMMER, MEMBER

STAFF

Joseph A. Hughes - City Manager/Executive Director

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk/RDA Secretary

Lawrence Mainez - Community Development Director/Asst. Executive Director

Ernest Wong - Public Works Director/City Engineer

Maricela Marroquin - City Attorney/RDA General Counsel

Mark Huebsch - RDA Special Counsel

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's Department at (909) 864-6861, ext. 226, at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's counter at City Hall located at 27215 Base Line, Highland, CA 92346, during normal business hours.

**REGULAR MEETING OF THE HIGHLAND HOUSING AUTHORITY
DECEMBER 10, 2019 – 6:00 p.m.**

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

To address the Highland Housing Authority, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the Highland Housing Authority from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

BUSINESS ITEM

1. Minutes – June 11, 2019 Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.
2. Minutes – August 13, 2019 Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.

ADJOURN

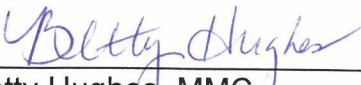
I, Betty Hughes, City Clerk, certify I caused to be posted this Agenda on the 5th day of December, 2019, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall Offices
27215 Base Line

Date: December 5, 2019



Betty Hughes, MMC
City Clerk



STAFF REPORT

TO THE HOUSING AUTHORITY

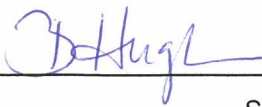
DATE: December 10, 2019

FROM: Joseph A. Hughes, Executive Director

PREPARED BY: Betty Hughes, MMC, Secretary

SUBJECT: Minutes – June 11, 2019 Special Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u> 1 </u>
Denied _____	Ayes _____		File No. _____
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
Secretary		Executive Director	

**MINUTES
SPECIAL MEETING OF THE HIGHLAND HOUSING AUTHORITY
JUNE 11, 2019**

CALL TO ORDER

The regular meeting of the Highland Housing Authority was called to order at 7:49 p.m. by Chair Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT

None

BUSINESS ITEM

1. Minutes – December 11, 2018 Regular Meeting

A MOTION was made by Authority Member Solano, seconded by Authority Member Chavez, to approve the Minutes as submitted. Motion carried, 5-0.

2. Minutes – April 9, 2019 Special Meeting

A MOTION was made by Authority Member Chavez, seconded by Authority Member Solano, to approve the Minutes as submitted. Motion carried, 5-0.

3. Resolution No. HA2019-001 Adopting a Biennial Budget for Fiscal Years 2019-2021

A MOTION was made by Authority Member Solano, seconded by Authority Member Timmer, to adopt Resolution No. HA2019-001 adopting a Biennial Budget for fiscal years 2019-2021. Motion carried, 5-0.

RESOLUTION NO. HA2019-001
A RESOLUTION OF THE HIGHLAND HOUSING AUTHORITY OF THE
CITY OF HIGHLAND, CALIFORNIA, ADOPTING A BIENNIAL BUDGET
FOR FISCAL YEARS 2019-2021

ADJOURN

There being no further business, Chair Lilburn adjourned the meeting at 7:50 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Chair



STAFF REPORT

TO THE HOUSING AUTHORITY

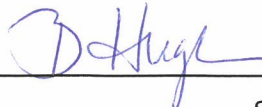
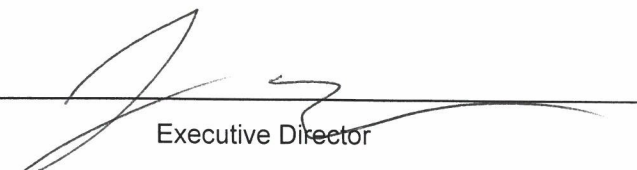
DATE: December 10, 2019

FROM: Joseph A. Hughes, Executive Director

PREPARED BY: Betty Hughes, MMC, Secretary

SUBJECT: Minutes – August 13, 2019 Special Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 Secretary		 Executive Director	

**MINUTES
JOINT CITY COUNCIL AND HOUSING AUTHORITY SPECIAL MEETING
AUGUST 13, 2019**

CALL TO ORDER

The special meeting of the City Council/Housing Authority of the City of Highland was called to order at 5:00 p.m. by Mayor/Chair Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

PUBLIC COMMENT

None

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

CLOSED SESSION

At 5:00 p.m., the City Council/Housing Authority convened into closed session regarding the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8 regarding the following properties:

Property:	Senior Housing Project at 7433 Central Avenue; APNs 1192-431-04 and 1192-431-05
Agency negotiator:	Joseph Hughes, Executive Director Highland Housing Authority
Negotiating parties:	Susan McDevitt, Mary Erickson Community Housing; Justin Hardt and Charles Brumbaugh, Corporation for Better Housing
Under negotiation:	Instruction to Housing Authority's negotiator concerning funding sources, parameters, and implications regarding ongoing negotiations.

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Pursuant to Government Code Section 54956.8 regarding the following properties:

Property: Senior Housing Project at 7433 Central Avenue;
APNs 1192-431-04 and 1192-431-05

Agency negotiator: Joseph Hughes, Executive Director
Highland Housing Authority

Negotiating parties: Susan McDevitt, Mary Erickson Community Housing;
Justin Hardt and Charles Brumbaugh, Corporation for
Better Housing

Under negotiation: Instruction to Housing Authority's negotiator concerning
funding sources, parameters, and implications regarding
ongoing negotiations.

At 5:59 p.m., the City Council/Housing Authority adjourned closed session making no announcements.

ADJOURN

There being no further business, Mayor/Chair Lilburn adjourned the meeting at 6:00 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Chair