

CITY OF HIGHLAND REGULAR MEETING OF THE HOUSING AUTHORITY AGENDA

REGULAR MEETING

December 12, 2023

6:00 p.m.

City Hall

Donahue Council Chambers

27215 Base Line

Highland, California

HOUSING AUTHORITY MEMBERS

LARRY McCALLON, CHAIR

PENNY LILBURN, VICE CHAIR

JESSE CHAVEZ, MEMBER

ANAELI SOLANO, MEMBER

JOHN P. TIMMER, MEMBER

STAFF

Joseph A. Hughes - City Manager/Executive Director

Chuck Dantuono - Director of Administrative Services/City Treasurer

Betty Hughes - City Clerk/RDA Secretary

Lawrence Mainez - Community Development Director/Asst. Executive Director

Carlos Zamano - Public Works Director/City Engineer

Maricela Marroquin - City Attorney/RDA General Counsel

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 5:00 p.m. on December 12, 2023, to the City Clerk at publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the December 12, 2023 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

**REGULAR MEETING OF THE HIGHLAND HOUSING AUTHORITY
DECEMBER 12, 2023 – 6:00 p.m. (or soon thereafter)**

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

To address the Housing Authority, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the Housing Authority from taking action on any item not on the agenda. Individual speakers are limited to three minutes each.

Comments received via email by December 12, 2023, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

BUSINESS ITEM

1. Minutes – June 13, 2023 Special Meeting
RECOMMENDATION: Approve the Minutes as submitted.

ADJOURN

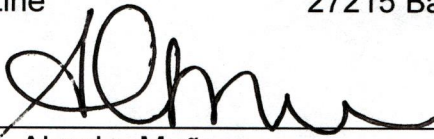
I, Alondra Muñoz, Deputy City Clerk, certify I caused to be posted this Agenda on or before December 7, 2023, by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall Offices
27215 Base Line

Date: December 7, 2023



Alondra Muñoz
Deputy City Clerk



STAFF REPORT

TO THE HOUSING AUTHORITY

DATE: December 12, 2023

FROM: Joseph A. Hughes, Executive Director

REVIEWED BY: Betty Hughes, MMC, Secretary

PREPARED BY: Alondra Muñoz, Secretary

SUBJECT: Minutes – June 13, 2023 Special Meeting

RECOMMENDATION: Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
Secretary		Executive Director	

**MINUTES
SPECIAL MEETING OF THE HIGHLAND HOUSING AUTHORITY
JUNE 13, 2023**

CALL TO ORDER

The special meeting of the Highland Housing Authority was called to order at 7:04 p.m. by Chair McCallon.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez-Cordova

PUBLIC COMMENT

None

BUSINESS ITEM

1. Minutes – December 13, 2022 Regular Meeting

A MOTION was made by Vice Chair Lilburn, seconded by Authority Member Solano, to approve the Minutes as submitted. Motion carried, 4-0, with Authority Member Chavez-Cordova being absent.

2. Minutes – May 9, 2023 Special Meeting

A MOTION was made by Vice Chair Lilburn, seconded by Authority Member Solano, to approve the Minutes as submitted. Motion carried, 4-0, with Authority Member Chavez-Cordova being absent.

3. Resolution No. HA2023-002 Adopting a Biennial Budget for Fiscal Years 2023-2025

A MOTION was made by Vice Chair Lilburn, seconded by Authority Member Timmer, to adopt Resolution No. HA2023-002 adopting a Biennial Budget for fiscal years 2023-2025. Motion carried, 4-0, with Authority Member Chavez-Cordova being absent.

RESOLUTION NO. HA2023-002
A RESOLUTION OF THE HIGHLAND HOUSING AUTHORITY OF THE
CITY OF HIGHLAND, CALIFORNIA, ADOPTING A BIENNIAL BUDGET
FOR FISCAL YEARS 2023-2025

ADJOURN

There being no further business, Chair McCallon adjourned the meeting at 7:06 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Chair