

**MINUTES
PLANNING COMMISSION
REGULAR MEETING AGENDA
October 15, 2019
6:00 P.M.**

CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chair Hamerly at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Randall Hamerly
	Vice Chair	John Gamboa
	Commissioner	Tamara Zaman
	Commissioner	Rich Haller

Absent:	Commissioner	Michael Hall
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Staff Present: Lawrence Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Salvador Quintanilla, Associate Planner
Nancy Stewart, Administrative Assistant III

The Pledge of Allegiance was led by Chair Hamerly.

COMMUNITY INPUT

No public comment

Assistant Community Development Director Stater introduced Associate Planner Quintanilla.

CONSENT CALENDAR

1. Minutes from the October 1, 2019, Regular Meeting

A MOTION was made by Vice Chair Gamboa, seconded by Commissioner Zaman, to approve the minutes, as amended. Motion carried, 4-0, with Commissioner Hall being absent.

PUBLIC HEARING

2. Municipal Code Amendment (MCA-19-004) – Consideration of an Ordinance to amend Title 16 of the Highland Municipal Code expanding the roles and responsibilities of the Highland Planning Commission and other related modifications as noted therein.

Community Development Director Mainez gave a brief review of the staff report.

Chair Hamerly opened the public hearing. Receiving no response, the public hearing was closed.

A MOTION was made by Vice Chair Gamboa, seconded by Commissioner Haller, to adopt Resolution No. 2019-011 recommending that the City Council adopt an Ordinance amending Title 16 (Land Use and Development Code) of the Highland Municipal Code expanding the roles and responsibilities of the Highland Planning Commission, and adopt a Notice of Exemption and instruct the City Clerk to file a Notice of Exemption with the County Clerk of the Board. Motion carried, 4-0, with Commissioner Hall being absent.

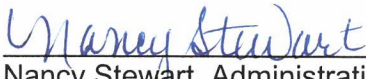
ANNOUNCEMENTS

No agenda items scheduled for 11/5/19 meeting
Lighthouse Church CUP returning at the 11/19/19 meeting
Mediterra requested amendments to be heard at the 11/19/19 meeting
Volunteer dinner, Thursday, October 17

ADJOURN

There being no further business, Chair Hamerly declared the meeting adjourned at 6:07 p.m.

Submitted by:



Nancy Stewart, Administrative Assistant III

Approved by:



Randall Hamerly, Chair
Planning Commission