

PLANNING COMMISSION REGULAR MEETING MINUTES
November 1, 2022 – 6:00 P.M.

CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chair Hamerly at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Randall Hamerly
	Vice Chair	Chandra Thomas
	Commissioner	Edward Amaya
	Commissioner	Jarrold Miller
	Commissioner	Jessica Sutorus

Staff Present: Lawrence Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Gary Chambers, Code Enforcement Officer
Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Chair Hamerly.

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

None.

CONSENT CALENDAR

1. Minutes from the October 18, 2022 Regular Meeting.

A MOTION was made by Commissioner Miller, seconded by Commissioner Amaya, to bring back the revised minutes for approval to the November 15, 2022 meeting. Motion carried, 5-0.

PUBLIC HEARINGS

2. Chapter 8.32, of the Highland Municipal Code, and authorize the abatement thereof, at the Property generally located at 6815 Grove Ave, Highland, CA 92346, Tax Assessor's Parcel Number 1200-251-47.

Code Enforcement Officer Chambers presented the staff report.

Commissioner Amaya asked when was the last time Mr. Hodges contacted the city?

Code Enforcement Officer Chambers stated I have tried contacting him several times over the phone. A month ago, I called him, and he asked to give him more time since he had been working on bringing the property into compliance and every time, we would set a date he would cancel. He has paid half the fines so far.

Commissioner Amaya asked have you spoken to the property owner?

Code Enforcement Officer Chambers stated no, her boyfriend handles the affairs on the property.

Chair Hamerly stated the citation notes that the city is requesting that all the material and debris be removed, and there are some items on site that look like they would be considered hazardous materials. There should be a specific reference in the report that they must be properly disposed of, not just removed from the site. Batteries or any solvents, etc. that might require special disposal needs to be taken to a certified site. There are some storage units or sheds in the back, if those are not permitted, they need to be legalized.

Code Enforcement Officer Chambers stated I believe they are five feet away from the property. They look like they were under 120 square feet.

Kelly Hendrickson, Public Speaker stated my husband and I have lived in our house for 27 years. When Wendy and Erin moved in the junk started coming and my husband has talked to Erin many times. He is very nice; he tells us what we want to hear and then doesn't do anything about it so we decided to call and see what we could do. Now he has two sheds, and it looks like he's trying to build another one. We have mouse poop in between our fences. We have it on the concrete ledge, and I'm concerned about the rodents. We have grandkids, dogs, and we are just concerned about that.

Commissioner Sutorus stated I am concerned about the battery acid that is on the ground, it will leak through floor mats and anything.

Community Development Director Mainez stated on page nine of your staff report #7, it has a couple of items there that the homeowner needs to comply with within 60 days. I would just suggest to state remove all outside storage, junk, trash debris or rubbish from the property and dispose of hazardous waste at a certified disposal site. Per your direction, we'll provide that information to the homeowner.

A MOTION was made by Commissioner Miller, seconded by Commissioner Sutorus, to the Appeals Board conduct the required Public Hearing and adopt Appeals Board Resolution No 2022 -040, declaring the existence of a public nuisance on the Property generally located at 6815 Grove Ave, Highland, CA 92346, and order the abatement thereof. Motion carried, 5-0.

RESOLUTION 2022-040

A RESOLUTION OF THE PLANNING COMMISSION/APPEALS BOARD OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING THAT A PUBLIC NUISANCE EXISTS ON THE PROPERTY IDENTIFIED AS APN 1200-251-47 GENERALLY LOCATED AT 6815 GROVE AVE., HIGHLAND, CALIFORNIA 92346, AND ORDERING THE OWNER OF THE PROPERTY TO ABATE THE NUISANCE CONTAINED THEREON.

3. A Public Hearing to declare the existence of a Public Nuisance in accordance with Title 8, Chapter 8.32, of the Highland Municipal Code, and authorize the abatement thereof, at the Property generally located at 7466 Seine Ave, Highland, CA 92346, Tax Assessor's Parcel Number 1201-101-24.

Code Enforcement Officer Chambers presented the staff report.

Commissioner Amaya asked to receive city approval, the city will inspect it and if it is not compliant then the owner would have to tear it down, correct?

Code Enforcement Officer Chambers replied correct.

Chair Hamerly asked has the Planning Department looked at this and have they confirmed whether the constructed additions are within the setbacks?

Code Enforcement Officer Chambers stated the addition one on the north side that was constructed on the side of the house, he maybe within those five feet of the property line. Either way he has to come in and obtain a permit, and therefore he would have to provide a plot plan showing the setback requirements and if he doesn't meet him then he's going to have to remove it.

A MOTION was made by Commissioner Miller, seconded by Commissioner Amaya, to conduct the required Public Hearing and adopt Appeals Board Resolution No 2022 -041, declaring the existence of a public nuisance on the Property generally located at 7466 Seine Ave, Highland, CA 92346, and order the abatement thereof. Motion carried, 5-0.

RESOLUTION 2022-041

A RESOLUTION OF THE PLANNING COMMISSION/APEALS BOARD OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING THAT A PUBLIC NUISANCE EXISTS ON THE PROPERTY IDENTIFIED AS APN 1201-101-24 GENERALLY LOCATED AT 7466 SEINE AVE., HIGHLAND, CALIFORNIA 92346, AND ORDERING THE OWNER OF THE PROPERTY TO ABATE THE NUISANCE CONTAINED THEREON.

4. A Public Hearing to declare the existence of a Public Nuisance in accordance with Title 8, Chapter 8.32, of the Highland Municipal Code, and authorize the abatement thereof, at the Property generally located at 7057 Buchanan Ave, San Bernardino, CA 92404, Tax Assessor's Parcel Number 1191-161-05.

Code Enforcement Officer Chambers presented the staff report.

Chair Hamerly asked regarding the vehicles that are parked in the front yard within the front set back, the recitation of that was that all vehicles need to be parked on an improved surface?

Code Enforcement Officer Chambers stated that is correct.

Chair Hamerly asked what are the limitations within the Highland Municipal Code for the percentage of the front yard that could be converted to an improved surface for the purposes of parking?

Code Enforcement Officer Chambers stated 60% of the front yard has to be landscaped.

Chair Hamerly stated it looks like they would be approximately one additional parking space, which given the existing two cars plus the area along the side where the trash containers are located, the remainder would have to be landscape, right?

Code Enforcement Officer Chambers stated that's correct.

Chair Hamerly stated there will be modifications to the trash enclosure.

A MOTION was made by Commissioner Sutorus, seconded by Commissioner Miller, to conduct the required Public Hearing and adopt Appeals Board Resolution No 2022 -042, declaring the existence of a public nuisance on the Property generally located at 7057 Buchanan Ave, San Bernardino, CA 92404 as modified. (within the corporate boundaries of the City of Highland), and order the abatement thereof.

RESOLUTION 2022-042

A RESOLUTION OF THE PLANNING COMMISSION/APPEALS BOARD OF THE CITY OF HIGHLAND, CALIFORNIA, DECLARING THAT A PUBLIC NUISANCE EXISTS ON THE PROPERTY IDENTIFIED AS APN 1191-161-05 GENERALLY LOCATED AT 7057 BUCHANAN AVE., SAN BERNARDINO, CALIFORNIA 92404, AND ORDERING THE OWNER OF THE PROPERTY TO ABATE THE NUISANCE CONTAINED THEREON.

ANNOUNCEMENTS

The next Planning Commission meeting is scheduled November 15, 2022.

ADJOURN

There being no further business, Chair Hamerly declared the meeting adjourned at 6:39 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III
Community Development Department

Randall Hamerly, Chair
Planning Commission