

PLANNING COMMISSION REGULAR MEETING MINUTES
September 3, 2024 – 6:00 P.M.

CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chair Hamerly at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Randall Hamerly
	Vice Chair	Chandra Thomas
	Commissioner	Craig Graves
	Commissioner	Jarrold Miller
	Commissioner	Nicole McCance

Staff Present: Lawrence Mainez, Community Development Director
Kim Stater, Assistant Community Development Director
Angela Tafolla, Associate Planner
Camille Duarte, Administrative Assistant III

Chair Hamerly led the Pledge of Allegiance.

COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)

None.

PUBLIC HEARING

1. Continuation of a Public Hearing for Design Review Application No. 24-005 (DRA-24-005): A Public Hearing of the Planning Commission to consider Planning Area 2 (PA2) of the Greenspot Village and Marketplace Specific Plan. The Design Review Application seeks approval of the Site Plan (Option A & Option B), Building Elevations, Conceptual Landscape Plan, Rough Grading Plan, recreation areas, and amenity building. Additionally, it includes Tentative Tract Map No. 24-001 (TTM-24-001/TR 20698) for the subdivision of three (3) parcels to create seven (7) new parcels across 25 acres for the purpose of finance and conveyance. **Continued from August 20, 2024 Planning Commission Meeting.** (Location: vacant area of approximately 25 acres located on the north side of Greenspot Road between the SR 210 and Boulder Avenue. Assessor's Parcel Number: 1201-341-29, 30 & 33. Applicant: Mission Communities & Mossa Investments)

Community Development Director Mainez stated staff has met with the developer and we still are working on the issues that have come up that require to continue this item. The developer is asking to expedite the meeting to September 17, 2024.

Chair Hamerly opened the public hearing.

Developer Glenn Elssmann stated the documents have not been completely revised, I would like to get those to staff in a week.

Community Development Director Mainez stated the documents need to be due by September 6, 2024 to give us enough time to review it.

Chair Hamerly asked what is staff's recommendation at this point?

Community Development Director Mainez stated if we can get the documents by Friday, September 6, 2024, I will commit to the September 17, 2024 date. If it does not come together by this Friday we will request continuation.

Chair Hamerly asked will there be another agenda item for the next meeting?

Assistant Community Development Director Stater stated yes there will be.

Developer Glenn Elssmann stated we can get those documents to you by Friday.

Chair Hamerly closed the public hearing.

A MOTION was made by Chair Hamerly and seconded by Commissioner Miller to continue the public hearing to September 17, 2024. Motion carried, 5-0.

ANNOUNCEMENTS

The next Planning Commission Regular Meeting is scheduled September 17, 2024.

ADJOURN

There being no further business, Chair Hamerly declared the meeting adjourned at 6:12 p.m.

Submitted by:

Approved by:

Camille Duarte, Administrative Assistant III

Randall Hamerly, Chair

