



PUBLIC FACILITIES SUBCOMMITTEE AGENDA

SUBCOMMITTEE MEMBERS

PENNY LILBURN, MEMBER

JOHN TIMMER, MEMBER

November 12, 2019
5:00 P.M.
Upright Conference Room
Highland City Hall
27215 Base Line
Highland, California

CITY OF HIGHLAND MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

THE CITY OF HIGHLAND COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S OFFICE AT (909) 864-8732, EXT. 226 AT LEAST 48 HOURS PRIOR TO THE MEETING.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the [legislative or other body] less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

Penny Lilburn, Member

John Timmer, Member

PUBLIC FACILITIES SUBCOMMITTEE

November 12, 2019 – 5:00 p.m.

CALL TO ORDER

1. Review Minutes of August 27, 2019 Meeting

ACTION:

2. Margaret Wright Memorial Bench (Attachment)

ACTION:

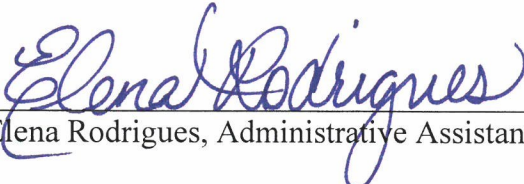
ADJOURN

I, Elena Rodrigues, Administrative Assistant III, of the City of Highland, California, certify that I caused to be posted this Agenda on the 7th day of November 2019 by 5:30 p.m. on our website at www.cityofhighland.org and in the following designated areas:

City Hall
27215 Base Line

Highland Branch Library
7863 Central Avenue

Highland Fire Station No. 1
26974 Base Line



Elena Rodrigues, Administrative Assistant III

MINUTES
PUBLIC FACILITIES SUBCOMMITTEE
August 27, 2019

CALL TO ORDER

The regular meeting of the Public Facilities Subcommittee of the City of Highland was called to order at 4:45 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: Timmer

Absent: Lilburn

ITEMS

1. Review Minutes of January 22, 2019 Meeting
 - Approved Minutes as submitted

2. Donation of Bench and Trees
 - Recommendation is to bring item forward to City Council for consideration

ADJOURN

There being no further business the meeting was adjourned at 5:00 p.m.

Submitted by:



Elena Rodriguez, Administrative Assistant III

Approved by:

Subcommittee Member



MEMORANDUM

TO PUBLIC FACILITIES SUBCOMMITTEE

DATE: November 12, 2019

TO: Public Facilities Subcommittee

FROM: Lawrence A. Mainez, Community Development Director *LAM*

PREPARED BY: Salvador Quintanilla, Associate Planner *SQ*

SUBJECT: Margaret Wright Memorial Bench

LOCATION: Wright Trail, the Margaret Wright Memorial Bench will be located at Interpretive Trail Sign Location "N," which is not too far from the existing Arnold "Bud" Wright Memorial Bench that is located at Interpretive Trail Sign Location "L" (see Attachment 1).

RECOMMENDATION: The Community Trails Committee (CTC) recommends that the Public Facilities Subcommittee apply donations in the amount of \$1,115.00 from the friends and family of Margaret Wright for the installation of a metal bench to be located within the Wright Trail.

FISCAL IMPACT: Donations in the amount of \$1,115.00 and minor Public Works staff time will be expended to purchase a new bench and install concrete supports for the new bench.

PUBLIC NOTICE: As required by the City Council Resolution, notice of the City Council Subcommittee meeting was posted at the City's three designation posting locations within the city. In addition, the agenda was posted in the City's website. No further notice is required.

BACKGROUND: At the October 10, 2019, CTC meeting, the family and friends of Margaret Wright suggested a location to install a memorial bench within the Wright Trail (located within the City's Natural Parkland of the easterly terminus of Base Line). The bench would be approximately six-foot (6) long, metal, and engraved with the following message:

"In Memory of Margaret Wright, 'Happy Trails To You' "

The Community Trails Committee was receptive to the proposal and directed staff to move the suggestions to the City Council for consideration.

It should be noted that the bench proposed at the CTC meeting is similar to the existing Arnold "Bud" Wright Memorial Bench, Margaret's husband (see location "L" on attached map).

Attachments:

Attachment 1 – Bench Location - Wright Trial Map

Attachment 2 – Picture of the Proposed Bench Design

ATTACHMENT 1



**Proposed
Margaret Wright
Memorial Bench
Location**

**Arnold "Bud" Wright
Memorial Bench
Installed in June 2019**

Legend:

(A) – (P) : Interpretive Trail Sign Locations within City's Natural Parkland

— : Wright Trail

ATTACHMENT 2

