

# City of Highland Public Facilities Subcommittee Agenda

## SUBCOMMITTEE MEMBERS

ANAELI SOLANO, MEMBER  
JOHN TIMMER, MEMBER

October 10, 2023  
5:30 p.m.  
Upright Conference Room  
Highland City Hall  
27215 Base Line  
Highland, California

## STAFF

Joseph A. Hughes - City Manager  
Chuck Dantuono - Director of Administrative Services/City Treasurer  
Lawrence Mainez - Community Development Director  
Carlos Zamano - Public Works Director/City Engineer  
Alondra Muñoz - Deputy City Clerk



## MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood, and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: [www.cityofhighland.org](http://www.cityofhighland.org)

CITY OF HIGHLAND • 27215 BASE LINE • HIGHLAND, CALIFORNIA 92346 • (909) 864-6861 • (909) 862-3180 fax

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Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Subcommittee less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

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**PUBLIC FACILITIES SUBCOMMITTEE  
OCTOBER 10, 2023 – 5:30 p.m.**

**CALL TO ORDER**

**PUBLIC COMMENT**

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 4:30 p.m. on October 10, 2023, to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). If you are submitting a public comment pertaining to an item on the October 10, 2023 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

**BUSINESS ITEMS**

1. Minutes – March 14, 2023 Meeting  
RECOMMENDATION: Approve the Minutes as submitted.
2. YMCA Parkway Turf Reduction  
RECOMMENDATION: That the Subcommittee review and approve the reduction of turf within the YMCA parkway.

**ADJOURN**

I, Alondra Muñoz, Deputy City Clerk, of the City of Highland, California, certify that I caused to be posted this Agenda on or before the 5th day of October, 2023, by 5:30 p.m. on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: October 5, 2023



Alondra Muñoz  
Deputy City Clerk

# Business Item No. 1

**MINUTES  
PUBLIC FACILITIES SUBCOMMITTEE  
MARCH 14, 2023**

**CALL TO ORDER**

The Public Facilities Subcommittee meeting was called to order at 5:06 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: Solano  
Absent: Timmer

**PUBLIC COMMENT**

No public comment.

**ITEMS**

1. Review Minutes of December 21, 2022 Meeting  
Approved the Minutes as submitted.
  
2. Community Park Perimeter Fence and Gates Project  
Five bids for the purchase and installation of the Highland Community Park Perimeter Fence and Gates Project were received and opened on March 2, 2023. Bids included two separate bid schedules for two material options.

The Subcommittee reviewed and recommended City Council award the bid to the lowest bidder Everfence for Bid Schedule A - Wrought Iron.

**ADJOURN**

There being no further business, the meeting was adjourned at 5:13 p.m.

Submitted by:

Approved by:

\_\_\_\_\_  
Alondra Muñoz, Deputy City Clerk

\_\_\_\_\_  
Subcommittee Member

# Business Item No. 2

# MEMO



DATE: October 10, 2023

TO: Public Facilities Subcommittee

FROM: Jim Richardson, Public Works Manager

SUBJECT: YMCA Parkway Turf Reduction

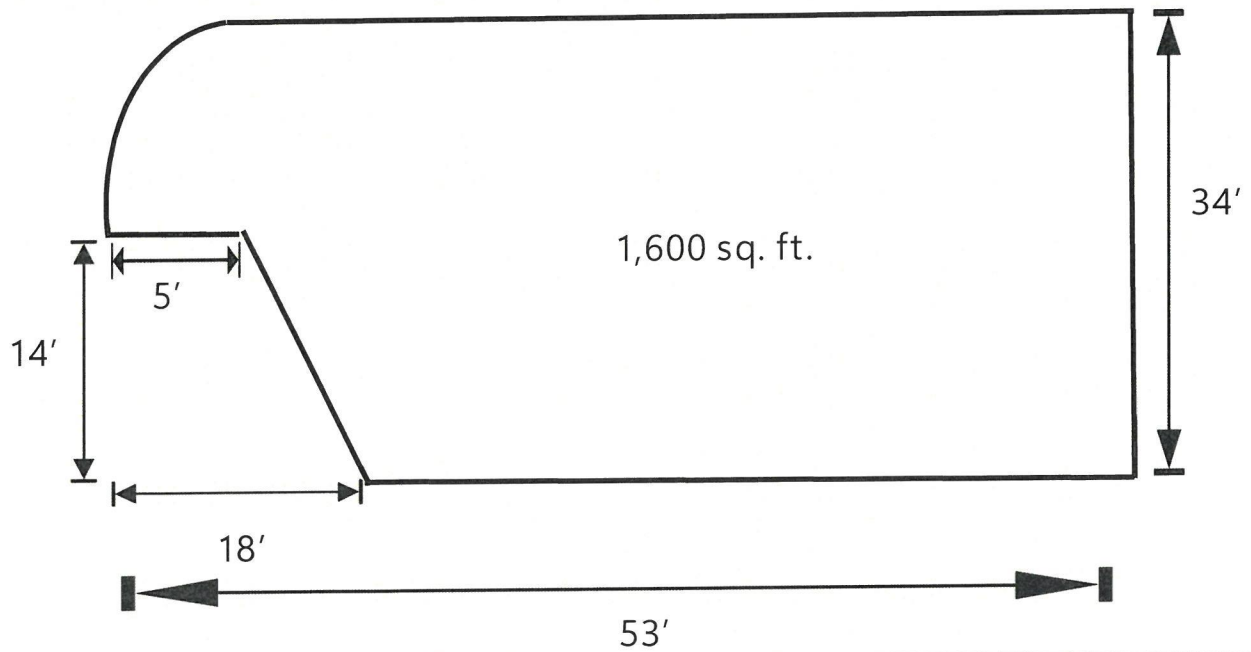
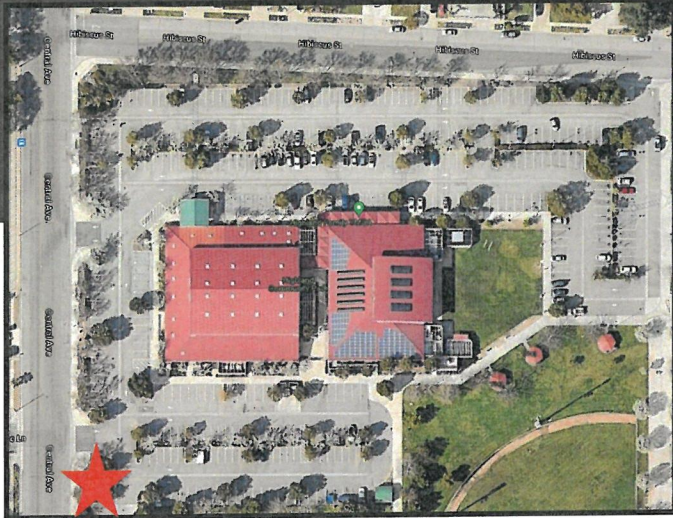
RECOMMENDATION: That the Subcommittee review and approve the reduction of turf within the YMCA parkway.

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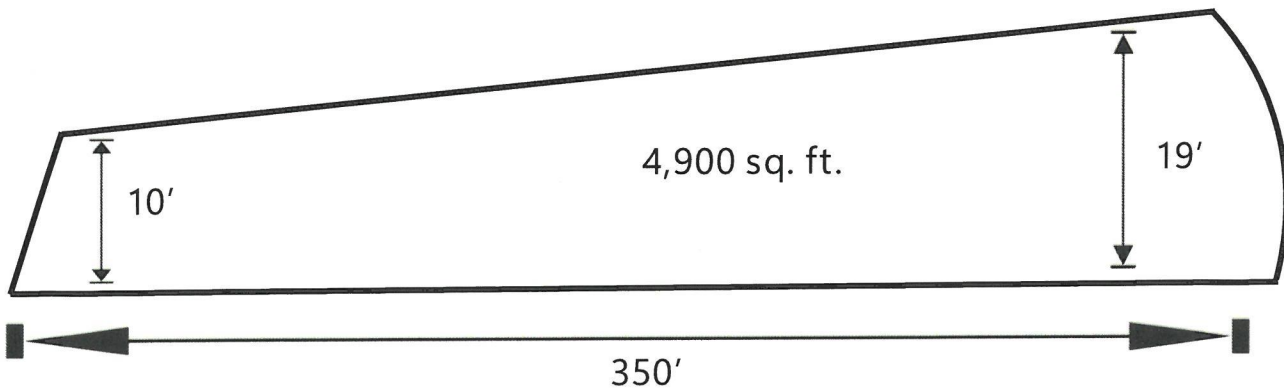
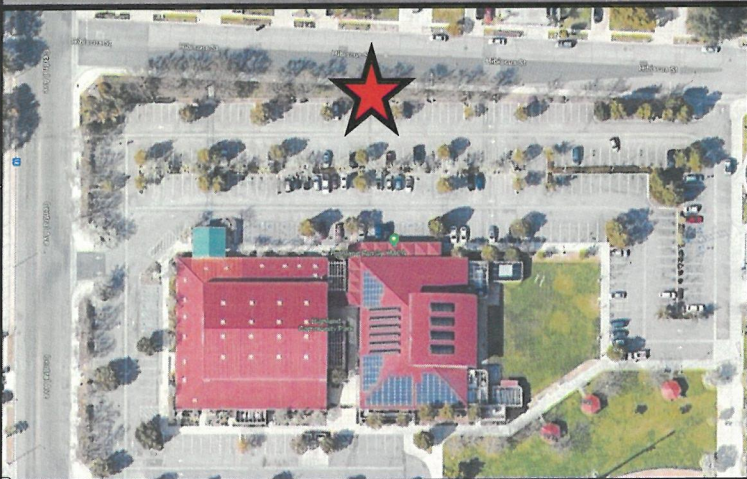
The YMCA located along Central Avenue and Hibiscus Street currently has approximately 7,150 square feet of parkway turf. The city is proposing a reduction of turf to reduce water consumption and costs.

Attachment: YMCA Parkway Location Exhibits

Central Avenue south of YMCA



# Hibiscus Street from Central Avenue - east of YMCA



# Central Avenue at YMCA

Oct 2022 See more dates

