



# CITY OF HIGHLAND

## PUBLIC SAFETY SUBCOMMITTEE AGENDA

**Special Meeting**  
**September 18, 2025 at 4:15 PM**  
**City Hall Upright Conference Room**  
**27215 Base Line, Highland CA 92346**

### SUBCOMMITTEE MEMBERS

Penny Lilburn, Member  
District 3

Jimmy Saldana, Member  
District 2

### STAFF

Carlos Zamano, City Manager  
Lawrence Mainez, Community Development Director  
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer  
Lissette Nock, Deputy City Clerk  
Michelle Gomez, Assistant Director of Administrative Services  
Octavio Duran Jr., Public Works Director/City Engineer

### MISSION STATEMENT

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, prior to the meeting for any requests for reasonable accommodations, including interpreters.

Any disclosable public records related to an open session item provided to the majority of the Subcommittee after posting of this agenda are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours and available online at [www.cityofhighland.org](http://www.cityofhighland.org).

## **PUBLIC SAFETY SUBCOMMITTEE SEPTEMBER 18, 2025 - 4:15 p.m.**

### **CALL TO ORDER**

### **PUBLIC COMMENT**

Submission of Public Comments for ITEMS ON THIS AGENDA ONLY: For those wishing to make public comments by email, please submit your comments by 3:15 p.m. on September 18, 2025, to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). If you are submitting a public comment pertaining to an item on the September 18, 2025 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

### **BUSINESS ITEMS**

1. Minutes - July 9, 2025 Meeting  
RECOMMENDATION: Approve the Minutes as submitted.
2. Update on Community Park Safety Improvements on Lillian Drive  
RECOMMENDATION: That the Subcommittee provide input on traffic safety improvements on Lillian Drive.
3. Various Fire Department Items: Assistance by Hire Intent Document, Vehicle Acquisitions, Internship Agreement, and Fire Station No. 3 Patio Project  
RECOMMENDATION: That the Subcommittee:
  - 1) Review and provide direction on the Assistance by Hire (ABH) Intent Document from CAL FIRE;
  - 2) Planning and acquisition of fire department vehicles, including a new aerial (ladder) truck and a squad vehicle;
  - 3) Consideration of an internship agreement with Victor Valley Community College; and
  - 4) Construction of a covered patio at Fire Station No. 3.

### **ADJOURN**

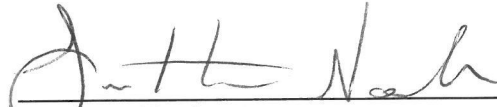
I, Lissette Nock, Deputy City Clerk, of the City of Highland, California, certify that I caused to be posted this Agenda on or before the 15th day of September, 2025, by 5:30 p.m. on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: September 15, 2025

A handwritten signature in black ink, appearing to read "Lissette Nock", written over a horizontal line.

Lissette Nock  
Deputy City Clerk