



# PUBLIC WORKS SUBCOMMITTEE AGENDA

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## SUBCOMMITTEE MEMBERS

LARRY McCALLON, MEMBER

JOHN TIMMER, MEMBER

January 12, 2021

10:30 a.m.

Upright Conference Room

Highland City Hall

27215 Base Line

Highland, California

## SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference. Anyone can join the meeting.

Please follow the instructions below to listen to the meeting.

- Dial (844) 855-4444 (no charge/toll free)
- Press 360803# - When prompted for the Access Code

Submission of Public Comments: For those wishing to make public comments at the January 12, 2021 Public Works Subcommittee meeting, please submit your comments by email to be read aloud at the meeting by the Administrative Assistant. Email comments must be submitted by 9:30 a.m. on January 12, 2021, to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). If you are making a comment regarding an item on the agenda, please identify the agenda item in the subject line.

All email comments shall be subject to the same rules as would otherwise govern speaker comments at a City Council Meeting.

## ***CITY OF HIGHLAND MISSION STATEMENT***

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

Visit the City's Website at: [www.cityofhighland.org](http://www.cityofhighland.org)

THE CITY OF HIGHLAND COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S OFFICE AT (909) 864-8732, EXT. 226 AT LEAST 48 HOURS PRIOR TO THE MEETING.

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the [legislative or other body] less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.*

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Larry McCallon, Member

John Timmer, Member

## **PUBLIC WORKS SUBCOMMITTEE**

January 12, 2021 – 10:30 a.m.

### **CALL TO ORDER**

### **PUBLIC COMMENT**

### **ITEMS**

1. Review Minutes of September 15, 2020 Meeting  
RECOMMENDATION: Approve the Minutes as submitted.
2. Bond Release Tract 16448 "Greenspot 13, Inc." - Mastercraft Homes (Attachment)  
RECOMMENDATION: Staff recommends the release of bonds for Tract 16448 as required improvements have been completed.

### **ADJOURN**

I, Elena Rodrigues, Administrative Assistant III, of the City of Highland, California, certify that I caused to be posted this Agenda on the 7th day of January, 2021, by 5:30 p.m. on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

City Hall  
27215 Base Line

Highland Branch Library  
7863 Central Avenue

Highland Fire Station No. 1  
26974 Base Line

  
\_\_\_\_\_  
Elena Rodrigues, Administrative Assistant III

# **Agenda Item #1**

**MINUTES**  
**PUBLIC WORKS SUBCOMMITTEE**  
September 15, 2020 – 10:00 a.m.

**CALL TO ORDER**

The regular meeting of the Public Works Subcommittee of the City of Highland was called to order at 10:00 a.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: McCallon, Timmer  
Absent: None

**PUBLIC COMMENT**

Received no public comment

**ITEMS**

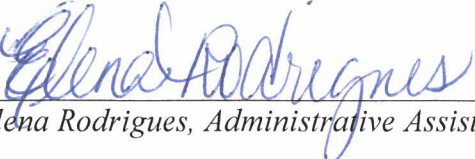
1. Review Minutes of May 12, 2020 Meeting
  - Minutes were approved as submitted
  
2. Solid Waste Carts Placement
  - Recommendation is for staff to prepare modified language suggestions for subcommittee consideration regarding the acceptable areas in which solid waste carts can be stored on the property.
  - Staff is also to survey surrounding cities regarding their ordinances for solid waste carts placement

**ADJOURN**

There being no further business the meeting was adjourned at 10:13 a.m.

*Submitted by:*

*Approved by:*

  
\_\_\_\_\_  
*Elena Rodrigues, Administrative Assistant III*

\_\_\_\_\_  
*Subcommittee Member*

# **Agenda Item #2**



## Public Works Subcommittee Request for Bond Release

MEETING DATE: January 12, 2021

DEVELOPER: Greenspot 13, Inc. (Mastercraft Homes)

PROJECT: Tract 16448

JUSTIFICATION: Completion of Required Improvements

### BONDS HEREBY RELEASED:

| <u>Improvement</u>             | <u>Faithful Performance</u> | <u>Number</u> |
|--------------------------------|-----------------------------|---------------|
| Grading                        | \$35,200.00                 | Cash Deposit  |
| Street and Storm Drain         | \$268,000.00                | PB01748500003 |
| Landscape Maintenance District | \$54,600.00                 | PB01748500004 |

### BONDS RELEASED IN 6 MONTHS:

| <u>Improvement</u>             | <u>Labor &amp; Material</u> | <u>Number</u> |
|--------------------------------|-----------------------------|---------------|
| Street and Storm Drain         | \$134,000.00                | PB01748500003 |
| Landscape Maintenance District | \$27,300.00                 | PB01748500004 |

### BONDS RELEASED IN 1 YEAR:

| <u>Improvement</u>             | <u>Warranty</u> | <u>Number</u>  |
|--------------------------------|-----------------|----------------|
| Street and Storm Drain         | \$67,000.00     | PB01748500003M |
| Landscape Maintenance District | \$13,650.00     | PB01748500004M |

### Approved by Public Works Subcommittee

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Notice/Copy To: Engineering \_\_\_\_\_ City Clerk \_\_\_\_\_ Developer \_\_\_\_\_ Surety \_\_\_\_\_

92346



## VICINITY MAP



# EXHIBIT B

IN THE CITY OF HIGHLAND

## TRACT MAP NO. 16448

BEING A SUBDIVISION OF LOT 110, TRACT NO. 15252, AS PER MAP RECORDED IN BOOK 251 OF MAPS, PAGES 75-81, IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

SITETECH, INC.

JULY, 2016

### EASEMENT:

- (A) SOUTHERN CALIFORNIA EDISON COMPANY, OWNERS OF AN EASEMENT FOR PUBLIC UTILITIES WITHIN 6' OF ALL FRONT LOT LINES; ALSO WITHIN 3' OF ALL SIDE LOT LINES, RECORDED MARCH 9, 1993, INST. NO. 93-106786, O.R.
- (B) SOUTHERN CALIFORNIA EDISON COMPANY, OWNERS OF AN EASEMENT FOR PUBLIC UTILITIES WITHIN 8' OF ALL LOTS ADJOINING ALL STREETS, RECORDED MARCH 3, 1994, INST. NO. 94-106165, O.R.
- (C) EAST VALLEY WATER DISTRICT, OWNER OF A 30' WIDE DRAINAGE EASEMENT FOR PIPELINE APPURTENANCES, RECORDED JUNE 17, 1994, INST. NO. 94-270899, O.R.
- (D) CITY OF HIGHLAND, OWNERS OF A 30' WIDE DRAINAGE EASEMENT AND PUBLIC UTILITY EASEMENT AS SHOWN ON TRACT 15252 ON FILE IN BOOK 251 OF MAPS PAGES 75 THROUGH 81, INCLUSIVE, RECORDS OF SAID COUNTY.

