

City of Highland Public Works Subcommittee Agenda

SUBCOMMITTEE MEMBERS

LARRY McCALLON, MEMBER
JOHN TIMMER, MEMBER

May 9, 2023
5:45 p.m.
Upright Conference Room
Highland City Hall
27215 Base Line
Highland, California

STAFF s

Joseph A. Hughes - City Manager
Chuck Dantuono - Director of Administrative Services/City Treasurer
Lawrence Mainez - Community Development Director
Carlos Zamano - Public Works Director/City Engineer
Alondra Muñoz - Deputy City Clerk



MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: www.cityofhighland.org

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodation to include interpreters.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Subcommittee less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.

PUBLIC WORKS SUBCOMMITTEE

MAY 9, 2023 – 5:45 p.m.

CALL TO ORDER

PUBLIC COMMENT

Submission of Public Comments: For those wishing to make public comments by email, please submit your comments by email to be read aloud at the meeting. Email comments must be submitted by 4:45 p.m. on May 9, 2023, to publiccomment@cityofhighland.org. If you are submitting a public comment pertaining to an item on the May 9, 2023 agenda, please identify the agenda item number in the subject line. Members of the public will be permitted to make public comments in person.

BUSINESS ITEMS

1. Minutes – April 11, 2023 Meeting
RECOMMENDATION: Approve the Minutes as submitted.
2. Re-Route the Solid Waste Collection and Street Sweeping Schedule
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to the City Council to re-route the Solid Waste Collection and Street Sweeping Schedule.
3. Highland Senior Center Alzheimers Recognition
RECOMMENDATION: That the Subcommittee review and approve the item be brought forward to the City Council to allow the Highland Senior Center to place purple ribbons along Base Line in memory of those who passed away from Alzheimers.

ADJOURN

I, Alondra Muñoz, Deputy City Clerk, of the City of Highland, California, certify that I caused to be posted this Agenda on or before the 4th day of May, 2023, by 5:30 p.m. on our website at www.cityofhighland.org and at the following designated areas:

Highland Branch Library
7863 Central Avenue

Fire Station No. 1
26974 Base Line

City Hall
27215 Base Line

Date: May 4, 2023

A handwritten signature in black ink, appearing to read 'Alondra Muñoz', written over a horizontal line.

Alondra Muñoz
Deputy City Clerk

Business Item No. 1

**MINUTES
PUBLIC WORKS SUBCOMMITTEE
APRIL 11, 2023**

CALL TO ORDER

The Public Works Subcommittee meeting was called to order at 5:30 p.m. in the Upright Conference Room, 27215 Base Line, Highland, California.

ROLL CALL

Present: McCallon, Timmer
Absent: None

PUBLIC COMMENT

No public comment.

BUSINESS ITEMS

1. Minutes – December 21, 2022 Meeting
 Approved the Minutes as submitted.

2. Adjustment of the Residential and Commercial Refuse Collection Rates
 The Subcommittee reviewed recommended the item be brought forward to City Council for approval of the annual adjustment of Residential and Commercial Refuse Collection Rates for fiscal year 2023/2024, under the Solid Waste Franchise Agreement with Burrtec Waste Industries, Inc.

ADJOURN

There being no further business, the meeting was adjourned at 5:58 p.m.

Submitted by:

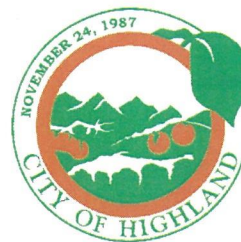
Approved by:

Alondra Muñoz, Deputy City Clerk

Subcommittee Member

Business Item No. 2

Memo



Date: April 11, 2023
To: Public Works Subcommittee
From: Melissa Morgan, Public Services Manager
Re: Re-route Solid Waste Collection and Street Sweeping

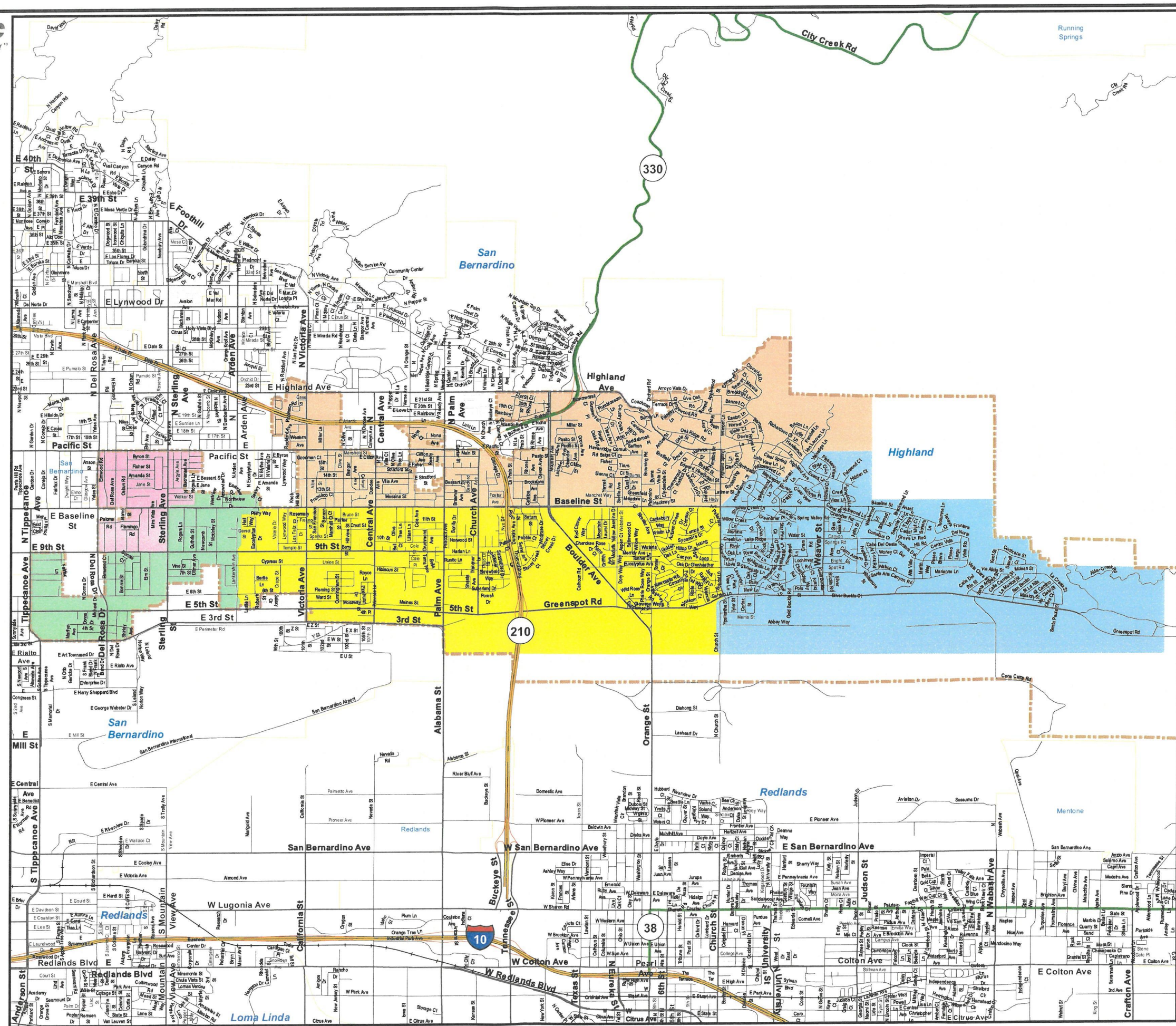
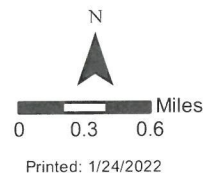
The last re-route of solid waste services was done in 2020. As is represented in the current route map, the routes are shorter Monday and Tuesday than the rest of the week. At this time staff would like to propose a re-route of collection days to balance the routes at the same time as we incorporate a new street sweeping contractor. See attached Proposed Route map. Staff worked with Burrtec to balance the routes to incorporate current and potential future residential development in the new proposed routes. The re-route would affect 6,556 out of the 14,233 accounts; approximately 46% of the residential accounts. Staff is proposing to implement this change July 1.

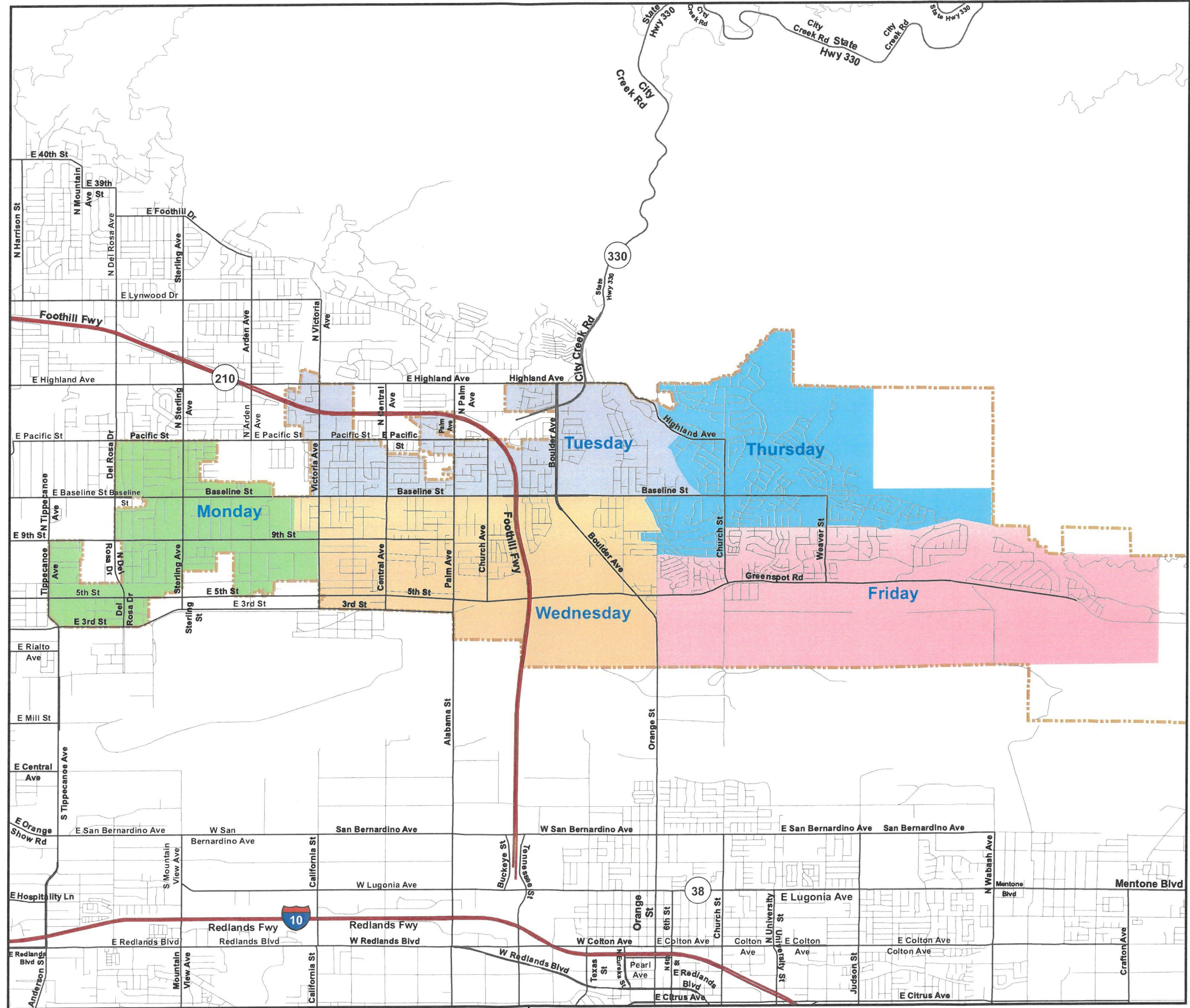
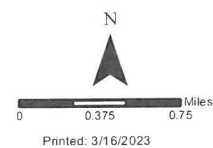
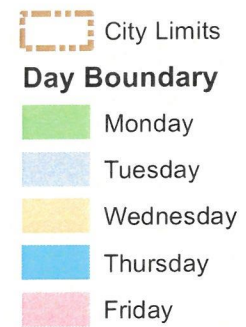
Attachments: Existing Highland Residential Trash Collection Schedule
Proposed Highland Residential Trash Overview



Legend:

- Cities Limits (dashed orange line)
- Day Boundary (solid colored rectangles)
- Monday (pink)
- Tuesday (green)
- Wednesday (yellow)
- Thursday (orange)
- Friday (blue)





Business Item No. 3



Memorandum City of Highland

DATE: May 3, 2023
TO: Public Works Subcommittee
FROM: Kim Stater, Asst. Community Development Director *KS*
SUBJECT: Highland Senior Center Alzheimers Recognition

The Highland Senior Center is requesting to use the City street light poles for an Alzheimers Recognition Day activity. The Senior Center would place approximately 40 purple ribbons on the poles along Base Line between Central Avenue and Streater Avenue. The Senior Center would install the ribbons on June 18 and remove the ribbons on / or before June 25. They are not requesting assistance from the City staff.

The ribbons would be displayed in memory of individuals who passed away from Alzheimers. This is a fundraising event for the Center who will charge \$50 to participants to have the ribbon displayed in honor of a loved one.

A similar request was approved by the City two years ago and the activity was conducted without issue.