



# CITY OF HIGHLAND

## SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY AGENDA

**Special Meeting**  
**June 10, 2025 at 6:30 PM (or soon thereafter)**  
**City Hall Donahue Council Chambers**  
**27215 Base Line, Highland CA 92346**

### **MEMBERS**

Penny Lilburn, Chair  
District 3

Larry McCallon, Vice Chair  
District 5

Gregory Hogan, Member  
District 1

Jimmy Saldana, Member  
District 2

John P. Timmer, Member  
District 4

### **STAFF**

Carlos Zamano, Executive Director  
Leticia Nava-Cruz, Finance Officer  
Lawrence Mainez, Executive Director  
Maricela Marroquin, City Attorney/ General Counsel  
Octavio Duran Jr., Public Works Director/City Engineer  
Alondra Muñoz, Secretary

### **MISSION STATEMENT**

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Highland Housing Authority members less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

**Levine Act:** Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

**SPECIAL MEETING OF THE CITY COUNCIL ACTING AS GOVERNING BODY OF THE  
SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY AND A  
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO  
THE HIGHLAND REDEVELOPMENT AGENCY  
JUNE 10, 2025 - 6:30 p.m. (or soon thereafter)  
AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENT (LIMITED TO ITEMS ON THIS AGENDA ONLY)**

*To address the Highland Successor Agency, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the Highland Successor Agency from taking action on any item not on the agenda. Individual speakers are limited to three minutes each. Comments received via email by June 10, 2025 at 5:30 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.*

**SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY CONSENT CALENDAR**

1. Minutes - December 10, 2024 Regular Meeting  
**RECOMMENDATION:** Approve the Minutes as submitted.

**SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY LEGISLATIVE**

2. Resolution No. SARDA2025- Adopting a Biennial Budget for Fiscal Years 2025-2027  
**RECOMMENDATION:** That the Board of Directors of the Successor Agency to the Highland Redevelopment Agency continue this item to the June 24, 2025 meeting date.

**ADJOURN**

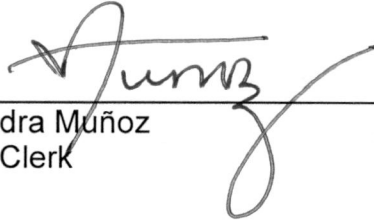
The Successor Agency will adjourn this meeting to Tuesday, June 24, 2025 at 6:00pm.

---

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before the 5th day of June, 2025 by 5:30 p.m., on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line).

Date: June 5, 2025



---

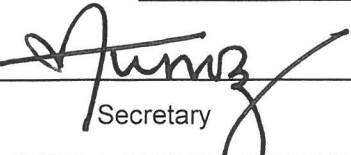
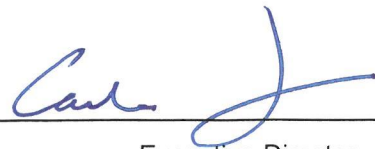
Alondra Muñoz  
City Clerk



# STAFF REPORT

## TO THE SUCCESSOR AGENCY OF THE HIGHLAND REDEVELOPMENT AGENCY

**DATE:** June 10, 2025  
**FROM:** Carlos Zamano, Executive Director  
**PREPARED BY:** Alondra Muñoz, Secretary  
**SUBJECT:** Minutes - December 10, 2024 Regular Meeting  
**RECOMMENDATION:** Approve the minutes as submitted.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>  1  </u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
			
Secretary		Executive Director	

**CALL TO ORDER**

The regular meeting of the City Council acting as Governing Body of the Successor Agency to the Highland Redevelopment Agency and a regular meeting of the Board of Directors of the Successor Agency to the Highland Redevelopment Agency was called to order at 7:14 p.m. by Chair Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: Hogan, Lilburn, McCallon, Solano, Timmer  
Absent: None

**PUBLIC COMMENT**

None

**BUSINESS ITEMS**

1. Minutes - December 12, 2023 Regular Meeting

**A MOTION** was made by Agency Member McCallon, seconded by Vice Chair Solano, to approve the Minutes as submitted. Motion carried, 5-0.

**ADJOURN**

There being no further business, Chair Lilburn adjourned the meeting at 7:15 p.m.

Submitted By:

Approved By:

---

Alondra Muñoz  
Secretary

---

Penny Lilburn  
Chair



# STAFF REPORT

## TO THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

**DATE:** June 10, 2025

**FROM:** Carlos Zamano, Executive Director

**PREPARED BY:** Leticia Nava-Cruz, Director of Administrative Services/City Treasurer *LNC*  
Michelle Gomez, Assistant Director of Administrative Services *MG*

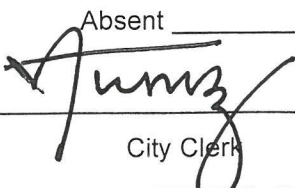

**SUBJECT:** Resolution No. SARDA2025-\_\_\_ adopting a Biennial Budget for fiscal years 2025-2027.

**RECOMMENDATION:** Staff recommends the Board of Directors of the Successor Agency to the Highland Redevelopment Agency continue this item to the June 24, 2025 meeting date.

**FISCAL IMPACT:** Expenditures of \$7,250,020 for Fiscal Year 2025-2026 and \$7,169,240 for Fiscal Year 2026-2027.

**PUBLIC NOTICE:** The agenda for this item was posted at the three required locations per Resolution 2011-047 and on the City's website.

**BACKGROUND:** Staff recommends the subject be continued to the June 24<sup>th</sup> Successor Agency meeting when all five board members will be present.

Approved _____	Motion _____	Second _____	Agenda Item No. <u>2</u>
Denied _____	Ayes _____		File No. _____
Continued _____	Noes _____		
Tabled _____	Abstain _____		
	Absent _____		
 City Clerk		 City Manager	