



CITY OF HIGHLAND

SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY AGENDA

**Adjourned Special Meeting
June 24, 2025 at 6:30 PM (or soon thereafter)
City Hall Donahue Council Chambers
27215 Base Line, Highland CA 92346**

MEMBERS

Penny Lilburn, Chair
District 3

Larry McCallon, Vice Chair
District 5

Gregory Hogan, Member
District 1

Jimmy Saldana, Member
District 2

John P. Timmer, Member
District 4

STAFF

Carlos Zamano, Executive Director
Leticia Nava-Cruz, Finance Officer
Lawrence Mainez, Executive Director
Maricela Marroquin, City Attorney/ General Counsel
Octavio Duran Jr., Public Works Director/City Engineer
Alondra Muñoz, Secretary

MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Highland Housing Authority members less than 72 hours prior to that meeting are available for public inspection at City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$250 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

**ADJOURNED SPECIAL MEETING OF THE CITY COUNCIL ACTING AS GOVERNING
BODY OF THE SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY
AND A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SUCCESSOR
AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY
JUNE 24, 2025 - 6:30 p.m. (or soon thereafter)
AGENDA**

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT (LIMITED TO ITEMS ON THIS AGENDA ONLY)

To address the Highland Successor Agency, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the Highland Successor Agency from taking action on any item not on the agenda. Individual speakers are limited to three minutes each. Comments received via email by June 24, 2025 at 5:30 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes. Email comments submitted by a speaker that also appears in person to address the same matter will not be read into the record.

SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY LEGISLATIVE

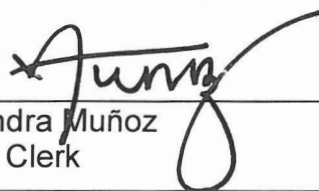
1. Resolution No. SARDA2025-____ Adopting a Biennial Budget for Fiscal Years 2025-2027
RECOMMENDATION: That the Board of Directors of the Successor Agency to the Highland Redevelopment Agency adopt Resolution No. SARDA2025____ adopting a Biennial Budget for Fiscal Years 2025-2027.

ADJOURN

I, Alondra Muñoz, City Clerk, certify I caused to be posted this Agenda on or before the 11th day of June, 2025 by 5:30 p.m., on our website at www.cityofhighland.org and in the following designated areas:

Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line).

Date: June 11, 2025



Alondra Muñoz
City Clerk



STAFF REPORT

TO THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

DATE: June 24, 2025

FROM: Carlos Zamano, Executive Director

PREPARED BY: Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Michelle Gomez, Assistant Director of Administrative Services

SUBJECT: Resolution No. SARDA2025-____ adopting a Biennial Budget for fiscal years 2025-2027.

RECOMMENDATION: The Board of Directors of the Successor Agency to the Highland Redevelopment Agency adopt Resolution No. SARDA 2025-____ adopting a Biennial Budget for fiscal years 2025-2027.

FISCAL IMPACT: Expenditures of \$7,250,020 for Fiscal Year 2025-2026 and \$7,169,240 for Fiscal Year 2026-2027.

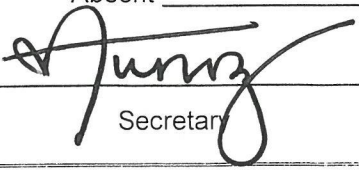
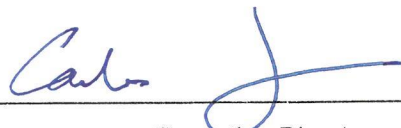
PUBLIC NOTICE: The agenda for this item was posted at the three required locations per Resolution 2011-047 and on the City's website

BACKGROUND: The Successor Agency Board reviewed in detail the proposed Biennial Budget at the May 21, 2025 Study Session. The Board did not make any changes at the Study Session.

This item was included in the June 10, 2025 Successor Agency Board meeting.

Attachments

Attachment 1: Resolution No. SARDA 2025-____
Exhibit A: Revenues and Expenditures

Approved _____	Motion _____	Second _____	Agenda Item No. <u>1</u>
Denied _____	Ayes _____		
Continued _____	Noes _____		File No. _____
Tabled _____	Abstain _____		
	Absent _____		
 Secretary		 Executive Director	

RESOLUTION NO. SARDA 2025-

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A BIENNIAL BUDGET FOR FISCAL YEARS 2023-2025

WHEREAS, Pursuant to Health and Safety Code Section 34191.6(b), a Successor Agency (the "Successor Agency") can submit a "Last and Final" ROPS in lieu of an annual ROPS;

WHEREAS, a "Last and Final ROPS" must be approved by the Successor Agency, the Oversight Board and the State Department of Finance (DOF) and includes all expenditures through the end of the Agency;

WHEREAS, on January 23, 2018, the Successor Agency to the Highland Redevelopment Agency approved the Last and Final ROPS for expenditures through June 30, 2038;

WHEREAS, on April 12, 2018, the Oversight Board of the Successor Agency to the Highland Redevelopment Agency approved the Last and Final ROPS for expenditures through June 30, 2038;

WHEREAS, on August 23, 2018, the DOF approved the Last and Final ROPS for expenditures through June 30, 2038;

WHEREAS, the Successor Agency would like to adopt a biennial budget in conjunction with the City of Highland and Highland Housing Authority 2-year budget process;

NOW, THEREFORE, the Board of Directors of the Successor Agency to the Highland Redevelopment Agency of the City of Highland does hereby resolve the following:

SECTION 1. That the biennial budget for fiscal years 2025-2027, a condensed copy of which is attached as Exhibit A and made a part hereof, and is hereby adopted for the Successor Agency, with total estimated revenues of \$7,250,020 and \$7,169,240, estimated fund balance reserves of \$3,496,685 and \$3,496.685, and total estimated expenditures of \$7,250,020 and \$7,169,240 for fiscal years 2025-2026 and 2026-2027 respectively.

PASSED, APPROVED AND ADOPTED this 24th day of June 2025.

Penny Lilburn, Chair

ATTEST:

Alondra Muñoz, Secretary

Exhibit A

Revenues

Successor Agency to the RDA RPTTF

Acct #	SARDA RPTTF-082	2022-2023 Actual (Audited)	2023-2024 Actual (Audited)	2024-2025 Adjusted Budget	2024-2025 Year End Estimate	2025-2026 Adopted Budget	2026-2027 Adopted Budget
TAXES:							
7010	SECURED PROPERTY TAX	3,682,834	3,498,799	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL TAXES	3,682,834	3,498,799	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL SARDA RPTTF	3,682,834	3,498,799	3,678,105	3,678,105	3,625,010	3,584,620

Successor Agency to the RDA Debt Service & Admin

Acct #	SARDA Debt Service & Admin-089	2022-2023 Actual (Audited)	2023-2024 Actual (Audited)	2024-2025 Adjusted Budget	2024-2025 Year End Estimate	2025-2026 Adopted Budget	2026-2027 Adopted Budget
	MISCELLANEOUS REVENUE:						
8600	INTEREST	40,132	63,307	-	-	-	-
	TOTAL MISCELLANEOUS REVENUE	40,132	63,307	-	-	-	-
	CURRENT SERVICE CHARGES:						
9982	OPERATING TRANSFER IN-SARDA RPTTF	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL CURRENT SERVICE CHARGES	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL SARDA DEBT SERVICE & ADMIN	3,687,865	3,675,586	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL SARDA	7,370,699	7,174,385	7,356,210	7,356,210	7,250,020	7,169,240

Expenditures

Successor Agency to the RDA RPTTF

Acct #	SARDA RPTTF-082 SARDA RPTTF-8020	2022-2023 Actual (Audited)	2023-2024 Actual (Audited)	2024-2025 Adjusted Budget	2024-2025 Year End Estimate	2025-2026 Adopted Budget	2026-2027 Adopted Budget
OPERATIONS & MATERIALS:							
4189	OPERATING TRANSFER OUT-SARDA DEBT SERVICE	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL OPERATIONS & MATERIALS	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620
	TOTAL SARDA RPTTF	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620

Successor Agency to the RDA (SARDA) Debt Service & Admin

Acct #	SARDA Debt Service & Admin-089 SARDA Debt Service & Admin-8090	2022-2023 Actual (Audited)	2023-2024 Actual (Audited)	2024-2025 Adjusted Budget	2024-2025 Year End Estimate	2025-2026 Adopted Budget	2026-2027 Adopted Budget
OPERATIONS & MATERIALS:							
4198	CITY ADMINISTRATION	5,256	5,694	5,050	5,050	3,450	3,550
	TOTAL OPERATIONS & MATERIALS	5,256	5,694	5,050	5,050	3,450	3,550
CONTRACTUAL SERVICES:							
4520	CONTRACT SERVICES-ATTORNEY	-	-	240	240	250	260
4554	CONTRACT SERVICES-CONSULTANT	11,446	11,852	17,075	17,075	12,425	10,740
	TOTAL CONTRACTUAL SERVICES	11,446	11,852	17,315	17,315	12,675	11,000
DEBT SERVICE:							
5100	PRINCIPAL	2,091,434	2,181,874	2,281,280	2,281,280	2,345,895	2,422,830
5200	INTEREST	1,568,072	1,475,349	1,374,460	1,374,460	1,262,990	1,147,240
	TOTAL DEBT SERVICE	3,659,506	3,657,223	3,655,740	3,655,740	3,608,885	3,570,070
	TOTAL SARDA DEBT SERVICE & ADMIN	3,676,208	3,674,769	3,678,105	3,678,105	3,625,010	3,584,620

Successor Agency-Expenditures by Object

Acct #	Account Name	2022-2023 Actual (Audited)	2023-2024 Actual (Audited)	2024-2025 Adjusted Budget	2024-2025 Year End Estimate	2025-2026 Adopted Budget	2026-2027 Adopted Budget
OPERATIONS & MATERIALS:							
4189	OPERATING TRANSFER OUT-SARDA DEBT SERVICE	3,647,732	3,612,279	3,678,105	3,678,105	3,625,010	3,584,620
4198	CITY ADMINISTRATION	5,256	5,694	5,050	5,050	3,450	3,550
	TOTAL OPERATIONS & MATERIALS	3,652,988	3,617,973	3,683,155	3,683,155	3,628,460	3,588,170
CONTRACTUAL SERVICES:							
4520	CONTRACT SERVICES-ATTORNEY	-	-	240	240	250	260
4554	CONTRACT SERVICES-CONSULTANT	11,446	11,852	17,075	17,075	12,425	10,740
	TOTAL CONTRACTUAL SERVICES	11,446	11,852	17,315	17,315	12,675	11,000
DEBT SERVICE:							
5100	PRINCIPAL	2,091,434	2,181,874	2,281,280	2,281,280	2,345,895	2,422,830
5200	INTEREST	1,568,072	1,475,349	1,374,460	1,374,460	1,262,990	1,147,240
	TOTAL DEBT SERVICE	3,659,506	3,657,223	3,655,740	3,655,740	3,608,885	3,570,070
	TOTAL SARDA EXPENDITURES BY OBJECT	7,323,940	7,287,048	7,356,210	7,356,210	7,250,020	7,169,240