



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Regular Meeting Agenda

January 13, 2026 at 6:00 PM
City Hall Donahue Council Chambers
27215 Base Line, Highland CA 92346

Staff

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Report From Closed Session

Public Comment

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on January 13, 2026, to publiccomment@highlandca.gov. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will not be read into the record. Members of the public may submit comments on public hearing items at any time before the meeting, as well as during the meeting up until the close of the public hearing for the respective item.

City Council Business

1. Membership on Various Council Subcommittees, Ad Hoc, and Agency Organizations

Review and revise as appropriate current membership on various Council Subcommittees, Ad Hoc and Agency Appointments.

City Council Consent Calendar

2. Waive the Reading of All Ordinances

Waive the reading of all ordinances in their entirety and read by title only.

3. Minutes - December 9, 2025 City Council Regular Meeting

Approve the Minutes as submitted.

4. Warrant Register No. 785

Approve Warrant Register No. 785; Warrants in the amount of \$5,215,835.09 and Payroll in the amount of \$285,089.18.

5. Treasurer's Report for November 2025

Receive and file the Treasurer's Report for November 2025.

6. Mid-year Budget Adjustments for Fiscal Year 2025/2026

The Finance/Personnel Subcommittee recommends the City Council approve the 2025/2026 Mid-year Budget Adjustments for expenditures.

7. Conflict of Interest Code Amendment

Adopt Resolution No. 2026-____, updating the City's Conflict of Interest Code to align designated positions with the fiscal and financial training requirements enacted by Senate Bill 827, and direct staff to update related compliance procedures.

8. Agreement Authorizing Southern California Gas Company (SoCalGas) to Maintain Advanced Meter Systems on City Streetlights

Approve an Agreement authorizing Southern California Gas Company to maintain 6 (six) Advanced Meter Systems on City streetlights and to undertake all activities related to the installation, maintenance, operation, use, repair, replacement, improvement, alteration, inspection, testing and removal of the Advanced Meter Systems.

9. San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, And Confidentiality Agreement

Authorize the Mayor to execute the San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, and Confidentiality Agreement Among Permittees on behalf of the City of Highland.

City Council Legislative10. Review and Recommendation Regarding City Council Monthly Compensation Adjustment

Review both City Council compensation adjustment scenarios listed in the staff report and provide direction to staff. The Finance/Personnel Subcommittee reviewed this item and recommended forwarding it to the full City Council for discussion, without taking a position to approve or reject either option. Based on the discussion, staff will return with the preferred option of the full City Council for consideration in a subsequent ordinance amendment.

11. 2026 City of Highland Community Events

That the City Council approve the proposed community events for 2026.

12. Appoint Three (3) Members of the Public to the Community Trails Committee

Appoint three (3) members of the public to the Community Trails Committee.

13. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

14. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

Announcements

Closed Session

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):
One potential case.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 7433 Central Avenue, Highland, California – San Bernardino County Assessor’s Parcel Numbers 1192-431-04 and 05

City/Authority Negotiator: Lawrence Mainez, Community Development Director

Negotiating Parties: Highland Housing Authority, City of Highland and Wakeland Highland LP, a California limited partnership

Under Negotiation: Instructions to City/Authority concerning price and terms of payment

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

A point has been reached where, based on existing facts and circumstances, there is a significant exposure to litigation against the City resulting from a claim submitted by Lucia Cruz related to property damage that occurred to a backyard retaining wall at 28599 Cherokee Rose Drive in the City of Highland on August 1, 2024. The claim that was submitted on March 6, 2025 is available for public inspection at the City Clerk's office.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for February 10, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.


