



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Regular Meeting Agenda

January 13, 2026 at 6:00 PM
City Hall Donahue Council Chambers
27215 Base Line, Highland CA 92346

Staff

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Report From Closed Session

Public Comment

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on January 13, 2026, to publiccomment@highlandca.gov. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will not be read into the record. Members of the public may submit comments on public hearing items at any time before the meeting, as well as during the meeting up until the close of the public hearing for the respective item.

City Council Business

1. Membership on Various Council Subcommittees, Ad Hoc, and Agency Organizations

Review and revise as appropriate current membership on various Council Subcommittees, Ad Hoc and Agency Appointments.

City Council Consent Calendar

2. Waive the Reading of All Ordinances

Waive the reading of all ordinances in their entirety and read by title only.

3. Minutes - December 9, 2025 City Council Regular Meeting

Approve the Minutes as submitted.

4. Warrant Register No. 785

Approve Warrant Register No. 785; Warrants in the amount of \$5,215,835.09 and Payroll in the amount of \$285,089.18.

5. Treasurer's Report for November 2025

Receive and file the Treasurer's Report for November 2025.

6. Mid-year Budget Adjustments for Fiscal Year 2025/2026

The Finance/Personnel Subcommittee recommends the City Council approve the 2025/2026 Mid-year Budget Adjustments for expenditures.

7. Conflict of Interest Code Amendment

Adopt Resolution No. 2026-____, updating the City's Conflict of Interest Code to align designated positions with the fiscal and financial training requirements enacted by Senate Bill 827, and direct staff to update related compliance procedures.

8. Agreement Authorizing Southern California Gas Company (SoCalGas) to Maintain Advanced Meter Systems on City Streetlights

Approve an Agreement authorizing Southern California Gas Company to maintain 6 (six) Advanced Meter Systems on City streetlights and to undertake all activities related to the installation, maintenance, operation, use, repair, replacement, improvement, alteration, inspection, testing and removal of the Advanced Meter Systems.

9. San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, And Confidentiality Agreement

Authorize the Mayor to execute the San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, and Confidentiality Agreement Among Permittees on behalf of the City of Highland.

City Council Legislative10. Review and Recommendation Regarding City Council Monthly Compensation Adjustment

Review both City Council compensation adjustment scenarios listed in the staff report and provide direction to staff. The Finance/Personnel Subcommittee reviewed this item and recommended forwarding it to the full City Council for discussion, without taking a position to approve or reject either option. Based on the discussion, staff will return with the preferred option of the full City Council for consideration in a subsequent ordinance amendment.

11. 2026 City of Highland Community Events

That the City Council approve the proposed community events for 2026.

12. Appoint Three (3) Members of the Public to the Community Trails Committee

Appoint three (3) members of the public to the Community Trails Committee.

13. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

14. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

Announcements

Closed Session

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):
One potential case.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 7433 Central Avenue, Highland, California – San Bernardino County Assessor’s Parcel Numbers 1192-431-04 and 05

City/Authority Negotiator: Lawrence Mainez, Community Development Director

Negotiating Parties: Highland Housing Authority, City of Highland and Wakeland Highland LP, a California limited partnership

Under Negotiation: Instructions to City/Authority concerning price and terms of payment

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

A point has been reached where, based on existing facts and circumstances, there is a significant exposure to litigation against the City resulting from a claim submitted by Lucia Cruz related to property damage that occurred to a backyard retaining wall at 28599 Cherokee Rose Drive in the City of Highland on August 1, 2024. The claim that was submitted on March 6, 2025 is available for public inspection at the City Clerk's office.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for February 10, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.





Staff Report

to the City Council

Agenda
Item
No.1.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Alondra Muñoz, City Clerk
Subject: Membership on Various Council Subcommittees, Ad Hocs, and Agency Organizations

Recommendation:

Review and revise as appropriate current membership on various Council Subcommittees, Ad Hocs and Agency Appointments.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Historically, the City Council has reviewed Subcommittee, Ad Hoc, and Agency appointments on an annual basis in December. Subcommittee and Agency appointments require approval by a majority of the Council; however, the authority to establish or dissolve an Ad Hoc Committee rests solely with the Mayor. At the December Regular Meeting, the City Council directed that this item be continued to January to allow for the participation of Councilmember Hogan, who was absent in December.

Attachments:

1. Subcommittee AdHoc Appointments

**CITY OF HIGHLAND
CITY COUNCIL ASSIGNMENTS**

SUBCOMMITTEES	MEMBERS	ESTABLISHED
Community Day of Service	Hogan, Timmer	12/08/2015
Finance/Personnel	McCallon, Timmer	12/18/2017
Legislative	Lilburn, McCallon	08/23/1988
Public Facilities	Saldana, Lilburn	05/10/1988
Public Safety	Saldana, Lilburn	05/10/1988
Public Works	McCallon, Timmer	05/10/1988

AGENCY APPOINTMENTS

Omnitrans	Lilburn, Alt-McCallon
SBCTA	McCallon, Alt-Lilburn
SBIAA	Lilburn, Alt-McCallon
SCAG	McCallon, No Alternate
Santa Ana River Wash Area Coordinated Planning Activities Committee	Hogan, Alt-Timmer
Solid Waste Task Force	Lilburn, Alt-Morgan

STAFF AGENCY APPOINTMENTS

Gangs & Drugs Task Force	Chief of Police
California Intergovernmental Risk Authority (CIRA)	Nava-Cruz, Alt-Zamano

**CITY OF HIGHLAND
AD HOC APPOINTMENTS**

An ad hoc committee is composed solely of less than a quorum of the legislative body and is exempted from the Brown Act. Ad Hoc Committees are created by the Mayor to serve a limited or single purpose, are not perpetual, and are to be dissolved once their specific task is completed. The City Clerk shall be notified of the creation of an Ad Hoc Committee and the members appointed.

<u>AD HOC</u>	<u>MEMBERS</u>	<u>ESTABLISHED</u>
Airport	Lilburn, McCallon	July 22, 2025
Sales Tax	Lilburn, McCallon	November 17, 2025



Staff Report

to the City Council

Agenda
Item
No.2.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Alondra Muñoz, City Clerk
Subject: Waive the Reading of All Ordinances

Recommendation:

Waive the reading of all ordinances in their entirety and read by title only.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Under California Government Code Section 36934, before adopting an ordinance, the title of the ordinance must be read in full or by title only. Government Code Section 36933 further allows the legislative body to waive the reading of the ordinance in full, provided that the ordinance has been made available to the public and the Council by title and in writing. Copies of all proposed ordinances are included in the City Council agenda packet, made available to the public in advance, and posted on the City's website.

Attachments:

None



Staff Report

to the City Council

Agenda
Item
No.3.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Lissette Nock, Deputy City Clerk
Subject: Minutes - December 9, 2025 City Council Regular Meeting

Recommendation:

Approve the Minutes as submitted.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

The City Council is required to maintain an official record of its proceedings. Minutes serve as the permanent record of actions taken by the City Council and provide transparency to the public regarding the business conducted at each meeting. In accordance with standard practice, the draft minutes from the December 9, 2025 City Council Regular Meeting have been prepared and are submitted for the City Council's review and approval.

Attachments:

1. Minutes - December 9, 2025 City Council Regular Meeting

Call to Order

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Invocation

The invocation was given by Pastor Willie Hicks, Harvest Care Church.

Pledge of Allegiance

The Pledge of Allegiance was led by Councilmember Saldana.

Roll Call

Present: Lilburn, McCallon, Saldana, Timmer

Absent: Hogan

Report From Closed Session

None

Special Presentations

Michael Burrows, Executive Director of the San Bernardino International Airport Authority gave a presentation regarding updates to the San Bernardino International Airport.

Public Comment

Junior Carrillo commended the City Council for their diligent efforts in maintaining a safe and clean community.

Jane Bouch and Chris Nielsen representing the Highland Chamber of Commerce spoke regarding upcoming events.

Email Submission: Fred Yauger appreciated Mayor Lilburn's attendance in the East Highland's Ranch Town Hall meeting and praised staff for their prompt response to a question about the Bledsoe Creek Storm Drain Project.

City Council Business

1. Appointment of Mayor and Mayor Pro Tem for 2025/2026

City Clerk Muñoz stated the first item is the annual reorganization of the City Council. She opened the floor for nominations for Mayor.

Councilmember Timmer nominated Councilmember McCallon.

Councilmember Saldana nominated Councilmember Lilburn.

City Clerk Muñoz called for any other nominations. Hearing none, she closed the floor for nominations.

City Clerk Muñoz called for the vote for Councilmember McCallon.

Two (2) ayes for Councilmember McCallon.

City Clerk Muñoz called for the vote for Councilmember Lilburn.

Two (2) ayes for Councilmember Lilburn.

City Clerk Muñoz stated a tie has been noted.

City Attorney Marroquin stated in accordance with the rules of procedure, we may attempt the vote again. If the vote is unsuccessful, City Council may defer this item to the next City Council regular meeting to ensure five (5) Councilmembers are present for the decision.

City Clerk Muñoz called for the vote for Councilmember McCallon.

Two (2) ayes for Councilmember McCallon.

City Clerk Muñoz called for the vote for Councilmember Lilburn.

Two (2) ayes for Councilmember Lilburn.

City Clerk Muñoz stated due to a tie vote, we will proceed with a motion to continue agenda Item No. 1 for the next City Council Regular meeting on January 13, 2026.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Saldana to continue this item to the January 13, 2026, City Council regular meeting. Motion carried, 4-0, with Councilmember Hogan being absent.

2. Membership on Various Council Subcommittees, Ad Hoc, and Agency Organizations

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Saldana to continue this item to the January 13, 2026, City Council regular meeting. Motion carried, 4-0, with Councilmember Hogan being absent.

City Council Consent Calendar

A MOTION was made by Councilmember Timmer, seconded by Councilmember Saldana, to approve the consent calendar. Motion carried on a roll call vote, 4-0, with Councilmember Hogan being absent.

3. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and read by title only.

4. Minutes - November 12, 2025 City Council Regular Meeting

Approved the Minutes as submitted.

5. Minutes - November 20, 2025 City Council Closed Session

Approved the Minutes as submitted.

6. Minutes - November 20, 2025 City Council Special Meeting

Approved the Minutes as submitted.

7. Warrant Register No. 784
Approved Warrant Register No. 784; warrants in the amount of \$3,526,948.53 and Payroll in the amount of \$257,214.78.
8. Treasurer's Report for October 2025
Received and filed Treasurer's Report for October 2025.
9. Records Destruction Authorization
Approved the destruction of certain records.
10. Developer In-Lieu Fee Annual Report for Fiscal Year 2024-2025
Received and filed the Developer In-Lieu Fee Annual Report for Fiscal Year 2024-2025.
11. AB1600 Development Impact Fee Annual Report for Fiscal Year 2024-2025 per Government Code Section 66006
Received and filed the AB1600 Development Impact Fee Annual Report for Fiscal Year 2024-2025.
12. The Annual Comprehensive Financial Report (ACFR), the Independent Auditor's Report on Internal Controls, the Audit Conclusion Letter, and the Gann Limit (Appropriations Limit) Letter; All Reports are for Fiscal Year Ended June 30, 2025
Received and filed the Annual Comprehensive Financial Report (ACFR), the Independent Auditor's Report on Internal Controls, the Audit Conclusion letter, and the Gann Limit (Appropriations Limit) letter. All reports are for Fiscal Year Ended June 30, 2025.
13. Notice of Completion: Bid No. 2024-07, "9th Street Transit Stops, Sidewalk and Bikeway Improvements Project" (Project No. swk19001)
 1. Accepted Bid No. 2024-07, "9th Street Transit Stops, Sidewalk and Bikeway Improvements Project" (Project No. swk19001) as complete;
 2. Authorized the Mayor to sign the Notice of Completion; and
 3. Directed the City Clerk to file the Notice of Completion.
14. Amendment to (1) an Agreement between the San Bernardino County Flood Control District and the City Pertaining to the Purchase and Sale of 8.61 Acres of Vacant San Bernardino County Flood Control District Property Located Generally North of Greenspot Road and East of the SR 210 Freeway to Effectuate a 12-month Escrow Extension, and (2) an Agreement between the City and TREH Partners XV, LLC to Effectuate a 12-Month Escrow Extension as to the Same Property
Authorized the City Manager to execute the necessary agreements and escrow documents to effectuate the subject escrow extension, including an amendment to the First Amended and Restated Purchase and Sales Agreement and Joint Escrow Instructions between the City and the San Bernardino County Flood Control District, and the Purchase and Sale Agreement between the City and TREH Partners XV, LLC, once the agreements are approved as to form by the City Attorney.

City Council Legislative15. 2025-06 Highland City Hall Fence and Gates Contract Amendment

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Saldana to:

1. Approve a contract amendment to the 2025-06 "Highland City Hall Fence and Gates Project" construction contract with Golden West Fence in the amount of \$118,731 to provide additional fence and gate work at City Hall, Highland Police Department, and Lillian Lane at Hibiscus Street;
2. Authorize the City Manager to approve additional contract amendments up to 10% of the revised contract amount of \$312,355 (\$193,624+\$118,731);
3. Approve a budget adjustment of \$73,538 from 023-2505 Unreserved Designated Public Improvement account to 023-3890-6030 for the portion of work at the Highland Police Station;
4. Approve a budget adjustment of \$45,193 from the Unreserved/Undesignated Development Impact Fee (DIF) fund balance (Acct# 007.2100) to be expended from Facility Construction (Acct# 007-8330-6803) for City Hall and Lillian Lane at Hibiscus Street work; and
5. Add advance warning and reflective signage for the Lillian Lane and Hibiscus Street gate entrance per Councilmember Timmer's request. Motion carried, 4-0, with Councilmember Hogan being absent.

16. Second Contract Amendment to the Professional Services Agreement with HDR Engineering, Inc. for the Victoria Avenue Drainage and Street Improvements Project (Project No. str17002)

Public Works Director/City Engineer Duran Jr. gave a brief review of the staff report.

Councilmember Saldana stated he would recuse himself from this item due to a conflict of interest. His business is in proximity to the project.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Councilmember Timmer to:

1. Approve the second contract amendment to the Professional Services Agreement with HDR Engineering, Inc. to provide additional engineering and right-of-way services for the Victoria Avenue Drainage and Street Improvements Project in the amount of \$272,924; and
2. Authorize the City Manager to approve additional contract amendments up to 10% of the revised contract amount of \$901,919. Motion carried, 3-0, with Councilmember Hogan being absent and Councilmember Saldana abstaining.

17. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Zamano stated the Highland Sheriff's Department for the month of November received 3,142 calls for service, made 320 reports, 154 arrests, issued 117 citations, conducted 271 traffic enforcement stops, responded to 58 traffic collisions, 15 transient calls, and 28 towed vehicles.

The Highland Fire Department for the month of November received 618 calls for service, some of which included: 465 medical aids, 36 traffic collisions, 5 structure fires, 7 vegetation fires, 27 other fires, 2 vehicle fires and 22 public service assistance.

The Administrative Services Department for the month of November issued 47 business licenses, renewed 614 business licenses, issued 59 dog licenses, 67 yard sale permits, and 198 account payable checks.

Human Resources is currently recruiting an Assistant Engineer/Associate Engineer/Senior Civil Engineer in the Public Works Department. Brian Klein, the new Maintenance Worker I will start on January 5, 2026. He is joining us from the Maintenance Department of the City of San Bernardino.

The City's website and staff email addresses are scheduled to transition to the new .gov domain on January 2026. The IT Department has begun migrating staff's email addresses and will notify the City Council when the transition is scheduled to be implemented for individual accounts. The current .org domain will remain active as an alias, ensuring any incoming emails sent to the previous .org address will continue to be delivered without interruption. Additionally, visitors to the .org website will be automatically redirected to the new .gov website once the transition is complete.

The Public Works Department announced the Bay Lighting Project at Fire Station No. 1 has been completed. This was part of the 2025-2027 Work Program. The improved LED lighting will provide visibility and safety for personnel working the apparatus bay at night.

The City Hall Perimeter Fence and Gates project is scheduled to commence later this month during the holiday office closure to minimize disruptions for employees and residents. Due to extended procurement lead times for materials, completion is anticipated at the end of the first quarter of 2026.

Operation Santa Claus is scheduled to begin at Fire Station No. 2 on December 10, located at 29507 Base Line and at Fire Station No. 3 on December 11, located at 7649 Sterling Avenue. Each event will be held from 6:00 p.m. to 8:00 p.m.

For the month of October, Burrtec completed 208 illegal dumping work orders.

The Community Development Department announced Verizon Wireless submitted an application to construct a new 60-foot cell phone tower at the southeast corner of Base Line and Church Street within East Highland's Ranch. The facility will be located adjacent to the House of God Church (the old East Highland's Ranch Real Estate Office) and disguised as a eucalyptus tree to blend in with the environment.

Several residents commented on the project, some expressing support and others concerned with the aesthetics. The Planning Commission will make a determination in January 2026.

On November 18, the Planning Commission approved a Conditional Use Permit for Gerber Collision's auto body shop expansion. Gerber Collision located on the south side of Base Line, west of Central Avenue, is now approved to officially expand their business operations to the westerly commercial lot. They will construct a new water quality basin and install new fencing and landscaping to improve the existing retail property.

The Vim & Vigor Fitness Center within the In-N-Out Burger shopping center will officially open for business on Monday, December 15. The new tenant replaces the previous Esporta Fitness that closed a few months ago.

The 2026 Homeless Point in Time Count is scheduled for Thursday, January 22, 2026, starting at 6:00 a.m., regardless of weather conditions. It will continue until all individuals have been counted. Senior Code Compliance Officer Owens is designated as lead for the City of Highland team and will oversee the process ensuring an accurate and comprehensive count.

Mayor Pro Tem McCallon inquired on the status of the signal light and median repairs at the intersection of Greenspot Road and Calhoun Road.

City Manager Zamano stated the delay for the signal light is due to Southern California Edison (SCE). Staff is awaiting the design and have been advised they will provide the design by the end of this month which will allow the developers to finalize and complete their work for the signal light. The signal light activation is expected to occur sometime in March 2026.

Public Works Director/City Engineer Duran Jr. stated the developer anticipates submitting landscape median plans for review within the upcoming week. Future requests for the project will be temporarily on hold until the median plans have been submitted. Upon submittal, staff will review and approve the plans, allowing the developers to proceed with the construction of the specified improvements.

Mayor Lilburn stated an update should be provided about correspondence sent to the Federal Aviation Administration (FAA) that was discussed during the Airport Ad Hoc Meeting.

City Manager Zamano confirmed an Airport Ad Hoc meeting was held and a follow-up letter was sent to the FAA. In addition, a Sales Tax Ad Hoc was appointed as well.

18. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)
Councilmember Saldana highlighted Maha Rizvi from Senator Reyes's office who generously donated ten (10) turkeys, which were passed to Kari Salina at Entrepreneur High School to distribute to local families in need. He thanked Mickey Alexander, a resident who assisted him in joining the Indian Springs High School Thanksgiving Food Drive. Through this effort, 70 families were provided with full Thanksgiving dinners. He attended the California League of Cities installation luncheon and announced the Mayor of Grand Terrace, Bill Hussey has been appointed as the region president for the League of California Cities, Inland Empire Division and wished him the best.

Additionally, the Highlanders Boxing Club will host their 18th Annual Toy Drive Friday, December 19, from 5:30 p.m. to 7:30 p.m. located at 26127 6th Street, and wished everyone a Merry Christmas.

Mayor Pro Tem McCallon announced one of San Bernardino County Transportation Authority's (SBCTA) Committees is scheduled to approve a contract for the Highland/Redlands Regional Gap Connector Project.

Mayor Lilburn stated she attended holiday events across the city this week. She participated in the San Bernardino International Airport's annual Christmas party. The Senior Center served over 300 Thanksgiving meals and are preparing to initiate their Operation Senior Claus, during which they will deliver non-perishable food baskets to homebound seniors. She thanked city staff for creating festive stockings for the senior baskets.

City Council Business

1. Appointment of Mayor and Mayor Pro Tem for 2025/2026

Mayor Lilburn announced under City Council's discretion, City Council Business Item No. 1 will be revisited.

City Clerk Muñoz opened the floor for nominations for Mayor.

Councilmember McCallon nominated Councilmember Lilburn.

City Clerk Muñoz called for any other nominations. Hearing none, she closed the floor for nominations.

City Clerk Muñoz called for the vote of Councilmember Lilburn.

The City Council, by majority vote, appointed Councilmember Lilburn as Mayor for the 2025/2026 term with Councilmember Timmer abstaining.

City Clerk Muñoz opened the floor for nominations for Mayor Pro Tem.

Mayor Lilburn nominated Councilmember Saldana for Mayor Pro Tem.

City Clerk Muñoz called for the vote for Councilmember Saldana.

The City Council, by majority vote, appointed Councilmember Saldana as Mayor Pro Tem for the 2025/2026 term.

2. Membership on Various Council Subcommittees, Ad Hoc's, and Agency Organizations

Mayor Lilburn announced under City Council's discretion, City Council Business Item No. 2 will be revisited.

Mayor Lilburn requested to move this item to the January 13, 2026, City Council Regular Meeting.

A MOTION was made by Mayor Pro Tem Saldana, seconded by Councilmember McCallon to continue this item to the January 13, 2026, City Council Regular Meeting. Motion carried, 4-0, with Councilmember Hogan being absent.

Announcements

None

Closed Session

None

Adjourn

Mayor Lilburn adjourned the meeting at 7:17 p.m.

Submitted By:

Approved By:

Alondra Muñoz, CMC
City Clerk

Penny Lilburn
Mayor



Staff Report

to the City Council

Agenda
Item
No.4.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Prepared By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Subject: Warrant Register No. 785

Recommendation:

Approve Warrant Register No. 785; Warrants in the amount of \$5,215,835.09 and Payroll in the amount of \$285,089.18.

Fiscal Impact:

The total of Cash and Expenditures is \$5,500,924.27.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

See printouts attached.

Attachments:

1. Warrant Register
2. Voucher List

Attachment 1
Warrant Register

CITY OF HIGHLAND

WARRANT REGISTER #785

January 13, 2026

Warrants:

11/25/2025	Ck#92682-92716	358,656.94
11/28/2025	Payroll Wire #1093-1097 & Ck#92717-92721	117,107.89
12/2/2025	Ck#92722-92760	696,869.74
12/3/2025	Payroll Wire #1098-1101	707.41
12/9/2025	Ck#92761-92800	978,967.01
12/12/2025	Payroll Wire #1102-1105	78,257.71
12/16/2025	Ck#92801-92837	228,614.85
12/23/2025	Ck#92838-92875	2,756,653.54
Total Warrants		<u>\$ 5,215,835.09</u>

Payroll:

11/28/2025	Direct Deposits #15763-15811	134,988.14
11/28/2025	Ck #769	278.07
12/3/2025	Ck #770	3,509.06
12/12/2025	Direct Deposits #15812-15859	146,035.84
12/12/2025	Ck #771	278.07
Total Payroll		<u>\$ 285,089.18</u>

Total Warrants & Payroll

\$ 5,500,924.27

APPROVED BY:

Larry McCallon
Finance Subcommittee

Carlos Zamano
City Manager

John Timmer
Finance Subcommittee

Leticia Nava-Cruz

Leticia Nava-Cruz
Director of Administrative
Services/City Treasurer

Attachment 2

Voucher Lists

11/25/2025	Ck#92682-92716					358,656.94
11/28/2025	Payroll Wire #1093-1097 & Ck#92717-92721					117,107.89
12/2/2025	Ck#92722-92760					696,869.74
12/3/2025	Payroll Wire #1098-1101					707.41
12/9/2025	Ck#92761-92800					978,967.01
12/12/2025	Payroll Wire #1102-1105					78,257.71
12/16/2025	Ck#92801-92837					228,614.85
12/23/2025	Ck#92838-92875					2,756,653.54
					Total Warrants	\$ 5,215,835.09

Voucher List
CITY OF HIGHLAND

11/20/2025 5:29:57PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92682	11/25/2025	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC-10/26/25-11/8/25 CROSSING GUARD SVC-10/26/25-11/8/25 002.8200.4530	4,155.60
Total :				4,155.60
92683	11/25/2025	005771 AMAZON CAPITAL SERVICES	LAPTOP UPGRADES/USB DRIVES LAPTOP UPGRADES/USB DRIVES 042.9510.4203 OFFICE SUPPLIES OFFICE SUPPLIES 001.0500 30% RECYCLED POST ITS STICKY NOTES 001.0500 100% RECYCLED POST ITS POP UPS 001.0500	914.56 49.30 14.92 30.33
Total :				1,009.11
92684	11/25/2025	006389 AMERIFLEX	FSA:ZAMANO 11/9/25,11/11/25 FSA:ZAMANO 11/9/25,11/11/25 001.1182 FSA:MORGAN 11/9/25 001.1182 FSA:FLEMING 11/9/25 001.1182 FSA:BARRERA 11/9/25 001.1182	25.00 24.98 37.57 223.00
Total :				310.55
92685	11/25/2025	005345 CALIFORNIA ASSOCIATION OF CODE	MEMBERSHIP DUES 25/26:CHAMBERS MEMBERSHIP DUES 25/26:CHAMBERS 001.4600.4310 MEMBERSHIP DUES 25/26:OWENS MEMBERSHIP DUES 25/26:OWENS 001.4600.4310	100.00 100.00
Total :				200.00
92686	11/25/2025	002480 CASC ENGINEERING & CONSULTING	FWQ020001-OCT	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92686	11/25/2025	002480	CASC ENGINEERING & CONSULTING	
			(Continued)	
			FWQ020001-OCT	
			001.3200.4551	402.50
			FWQ17006-OCT	
			FWQ17006-OCT	
			001.3200.4551	560.00
			WQP22012-OCT	
			WQP22012-OCT	
			001.3200.4551	752.50
			WQP250005-OCT	
			WQP250005-OCT	
			001.3200.4551	1,312.50
			FWQ24001-OCT	
			FWQ24001-OCT	
			001.3200.4551	200.00
			WQP21001-OCT	
			WQP21001-OCT	
			001.3200.4551	100.00
			WQP24001-OCT	
			WQP24001-OCT	
			001.3200.4551	100.00
			FWQ19001-OCT	
			FWQ19001-OCT	
			001.3200.4551	200.00
			FWQ21006-OCT	
			FWQ21006-OCT	
			001.3200.4551	350.00
			FWQ24002-OCT	
			FWQ24002-OCT	
			001.3200.4551	300.00
			FWQ24001-OCT	
			FWQ24001-OCT	
			001.3200.4551	200.00
			WQP21001-OCT	
			WQP21001-OCT	
			001.3200.4551	300.00
			FWQ24003-OCT	
			FWQ24003-OCT	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92686	11/25/2025	002480 CASC ENGINEERING & CONSULTING	(Continued) 001.3200.4551 FWQ17006-OCT FWQ17006-OCT 001.3200.4551 WQP25004-OCT WQP25004-OCT 001.3200.4551	900.00 900.00 300.00
Total :				6,877.50
92687	11/25/2025	005324 CHARLES ABBOTT ASSOCIATES, INC	FIRE MARSHALL-OCT FIRE MARSHALL-OCT 029.2100.4540	 10,083.75
Total :				10,083.75
92688	11/25/2025	006373 COMPUTERIZED EMBROIDERY INC.	UNIFORMS:CHAMBERS UNIFORMS:CHAMBERS 001.4600.4249 HIT:HATS HIT:HATS 001.6020.4206	 122.34 432.74
Total :				555.08
92689	11/25/2025	006418 CORODATA SHREDDING,INC.	SHREDDING SVC-OCT SHREDDING SVC-OCT 001.1200.4626	 66.25
Total :				66.25
92690	11/25/2025	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-SEP RADIO ACCESS-SEP 028.2050.4209 RADIO ACCESS-SEP 029.2100.4209	 592.90 592.90
Total :				1,185.80
92691	11/25/2025	000213 DAILY JOURNAL CORPORATION	CTC VACANCIES:NEWSPAPER PUB CTC VACANCIES:NEWSPAPER PUB 001.1200.4300 ORD 477:NEWSPAPER PUB	 268.52

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92691	11/25/2025	000213 DAILY JOURNAL CORPORATION	(Continued) ORD 477:NEWSPAPER PUB 001.1200.4300	845.10
Total :				1,113.62
92692	11/25/2025	005394 DATA TICKET, INC.	PARKING CITATIONS-OCT PARKING CITATIONS-OCT 001.1700.4516	239.77
Total :				239.77
92693	11/25/2025	003360 DIRECTV	PD:SATTELITE CABLE- PD:SATELITE CABLE-NOV 001.2000.4065	120.00
Total :				120.00
92694	11/25/2025	005869 DOPP PROPERTY SERVICES	7712 VICTORIA AVE:SECURE PROP 7712 VICTORIA AVE:SECURE PROP 001.4600.4557 26811 5TH ST:SECURE PROP 26811 5TH ST:SECURE PROP 001.4600.4557	250.00
Total :				195.00
92695	11/25/2025	000085 EAST VALLEY WATER DISTRICT	LMD 17B-NOV LMD 17B-NOV 012.8500.4030 LMD 11-NOV LMD 11-NOV 012.8500.4030 LMD 17D-NOV LMD 17D-NOV 012.8500.4030 LMD 25-NOV LMD 25-NOV 012.8500.4030 LMD 17-C-NOV LMD 17-C-NOV 012.8500.4030 LMD 76-NOV	261.41
Total :				451.51
Total :				190.11
Total :				176.29
Total :				51.33

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92695	11/25/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 76-NOV	
			012.8500.4030	93.91
			LMD 17-A-NOV	
			LMD 17-A-NOV	
			012.8500.4030	68.98
			LMD 43-NOV	
			LMD 43-NOV	
			012.8500.4030	146.91
			LMD 55-NOV	
			LMD 55-NOV	
			012.8500.4030	536.65
			LMD 47-NOV	
			LMD 47-NOV	
			012.8500.4030	134.29
			SEELEY PK-NOV	
			SEELEY PK-NOV	
			016.8540.4030	224.83
			LMD 16-NOV	
			LMD 16-NOV	
			012.8500.4030	53.84
			Total :	2,390.06
92696	11/25/2025	005018 FLYERS ENERGY, LLC	FUEL-OCT	
			FUEL-OCT	
			001.2000.4220	3,463.25
			FUEL-OCT	
			001.4200.4220	54.56
			FUEL-OCT	
			001.4600.4220	349.18
			FUEL-OCT	
			001.6000.4220	108.96
			FUEL-OCT	
			004.8310.4220	408.77
			FUEL-OCT	
			028.2050.4220	406.16
			FUEL-OCT	
			029.2100.4220	406.16

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92696	11/25/2025	005018 FLYERS ENERGY, LLC	(Continued) FUEL-OCT 042.9510.4220	27.28
Total :				5,224.32
92697	11/25/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	BRG07001 NP RDA07-SEP BRG07001 NP RDA07-SEP 010.3830.6813 BRG12001 PM GCF-SEP BRG12001 PM GCF-SEP 023.3890.6813 ICH17004 NP GCF-SEP ICH17004 NP GCF-SEP 023.3890.6813 STR17002 PE CCF(2017)PE-SEP STR17002 PE CCF(2017)PE-SEP 027.8490.6550	4,224.00 672.00 2,880.00 3,600.00
Total :				11,376.00
92698	11/25/2025	001320 HIGHLAND SENIOR CENTER	CDBG REIMB-OCT CDBG REIMB-OCT 006.8400.4348	2,044.00
Total :				2,044.00
92699	11/25/2025	000824 J & M TROPHIES	NAME PLATE:MERIDETH NAME PLATE:MERIDETH 001.4100.4200	24.81
Total :				24.81
92700	11/25/2025	000127 K & L HARDWARE	PD:MISC SUPPLIES PD:MISC SUPPLIES 001.2000.4206	97.65
Total :				97.65
92701	11/25/2025	000207 KONICA MINOLTA	PD:PRINTER/COPIER/FAX-NOV PD:PRINTER/COPIER/FAX-NOV 001.2000.4203	111.76
Total :				111.76

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Voucher	Date	Vendor	Description/Account	Amount
92702	11/25/2025	002266 LARRY JACINTO CONSTRUCTION INC	LINE F ZONE #2 CHANNEL CLEAN UP LINE F ZONE #2 CHANNEL CLEAN UP 024.8470.4666	40,301.50 Total : 40,301.50
92703	11/25/2025	001193 LIFE ASSIST, INC.	FS#1:GLOVES FS#1:GLOVES 028.2050.4207	646.50 Total : 646.50
92704	11/25/2025	001404 LOWE'S	SUPPLIES TO STOCK EOC SUPPLIES TO STOCK EOC 041.9500.4349 CITY HALL:LIGHTING REPAIR CITY HALL:LIGHTING REPAIR 042.9510.4070 CITY HALL:SURGE PROTECTION CITY HALL:SURGE PROTECTION 042.9510.4070 PD:SOAP DISPENSER PD:SOAP DISPENSER 001.2000.4070 LIBRARY:DRYWALL PATCH LIBRARY:DRYWALL PATCH 001.6000.4070 PD:MICROWAVE PD:MICROWAVE 001.2000.4070 PD:DRAIN REPAIR PD:DRAIN REPAIR 001.2000.4070 CORP YARD:UTILITY CART CORP YARD:UTILITY CART 004.8310.4206	40.92 28.19 51.16 32.71 101.34 254.88 8.16 110.19 Total : 627.55
92705	11/25/2025	000168 MICHELLE GOMEZ, PETTY CASH	PETTY CASH-OCT HIT BREAKFAST	

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Voucher	Date	Vendor	Description/Account	Amount
92705	11/25/2025	000168 MICHELLE GOMEZ, PETTY CASH	(Continued)	
			001.6020.4336	-6.00
			VOLUNTEER DINNER SUPPLIES	
			001.6020.4336	139.10
			PETTY CASH-OCT	
			001.0020	0.00
			Total :	133.10
92706	11/25/2025	001439 OFFICE SOLUTIONS	GLDR COLOR COPY PAPER	
			GLDR COLOR COPY PAPER	
			042.9510.4200	20.49
			30% RECYCLED 8.5 X11 COPY PAPER	
			30% RECYCLED 8.5 X11 COPY PAPER	
			042.9510.4200	140.08
			Total :	160.57
92707	11/25/2025	000598 PR PRINTING	PD:NOTICE OF RESPONSE	
			PD:NOTICE OF RESPONSE	
			001.2000.4250	170.72
			FS#1-3:NOTICE OF RESPONSE	
			028.2050.4200	85.36
			FS#1-3:NOTICE OF RESPONSE	
			029.2100.4200	85.36
			Total :	341.44
92708	11/25/2025	001730 SANTA ANA REGIONAL WATER QUAL.	BRG07001 DES RDA07-AUG	
			BRG07001 DES RDA07-AUG	
			010.3830.6813	22,995.51
			BRG07001 DES HBP-AUG	
			BRG07001 DES HBP-AUG	
			030.8495.6813	177,488.49
			Total :	200,484.00
92709	11/25/2025	001848 SB CO ASSESSORS OFFICE	DATA ACCESS REQUEST:GOVPIMS PLATFORM	
			DATA ACCESS REQUEST:GOVPIMS PLATFORM	
			042.9510.4533	1,155.00
			Total :	1,155.00
92710	11/25/2025	000022 SB CO AUDITOR/CONTROLLER	PARKING CITATIONS-OCT	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92710	11/25/2025	000022 SB CO AUDITOR/CONTROLLER	(Continued) PARKING CITATIONS-OCT 001.1700.4516	665.00
Total :				665.00
92711	11/25/2025	000970 SOUTH COAST AQMD	FS#3:GEN PERMIT F82893 FS#3:GEN PERMIT F82893 028.2050.4222 FS#3:GEN PERMIT F82893 029.2100.4222 FS#3:AQMD FEES 2025-2026 FS#3:AQMD FEES 2025-2026 028.2050.4222 FS#3:AQMD FEES 2025-2026 029.2100.4222	282.82 282.81 85.47 85.47
Total :				736.57
92712	11/25/2025	004920 TKE ENGINEERING	GENERAL ENG SVCS-SEP GENERAL ENG SVCS-SEP 023.3890.4550 SWK19001 NP MSRI-SEP SWK19001 NP MSRI-SEP 017.8350.6545	731.00 6,420.00
Total :				7,151.00
92713	11/25/2025	000086 TYLER TECHNOLOGIES, INC	EERP MIGRATION 11/4/25-11/6/25 EERP MIGRATION 11/4/25-11/6/25 007.8330.6070	4,200.00
Total :				4,200.00
92714	11/25/2025	000233 WAXIE SANITARY SUPPLY	FS#3:JANITORIAL SUPPLIES 40% RECYCLED ENMOTION ROLL PAPER TOWEL 029.2100.4055 40% RECYCLED ENMOTION ROLL PAPER TOWEL 028.2050.4055 FS#3:JANITORIAL SUPPLIES 029.2100.4055 FS#3:JANITORIAL SUPPLIES	180.00 179.97 43.52

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Voucher	Date	Vendor	Description/Account	Amount
92714	11/25/2025	000233 WAXIE SANITARY SUPPLY	(Continued) 028.2050.4055	43.49
Total :				446.98
92715	11/25/2025	003535 WEST COAST ARBORISTS, INC.	CITY WIDE TREE MAINT-OCT CITY WIDE TREE MAINT-OCT 004.8310.4680	5,627.10
Total :				5,627.10
92716	11/25/2025	000237 WILLDAN ASSOCIATES	BLDG & SAFETY PLAN CHECK-OCT BLDG & SAFETY PLAN CHECK-OCT 001.4500.4540 BLDG & SAFETY INSP-OCT BLDG & SAFETY INSP-OCT 001.4500.4540 CODE ENFORCEMENT-OCT CODE ENFORCEMENT-OCT 001.4600.4538	5,265.00 28,835.00 14,250.00
Total :				48,350.00
35 Vouchers for bank code :		wfb		Bank total : 358,656.94
35 Vouchers in this report				Total vouchers : 358,656.94

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1093	11/28/2025	006436 PERS-MEDICAL	ANTHEM SELECT HMO: PAYMENT	
			PERS GOLD: Payment	
			004.1150	1,128.62
			PERS GOLD: Payment	
			010.1150	607.68
			UNITED HEALTHCARE: Payment	
			001.1150	3,023.73
			UNITED HEALTHCARE: Payment	
			004.1150	259.93
			UNITED HEALTHCARE: Payment	
			012.1150	216.61
			UNITED HEALTHCARE: Payment	
			016.1150	216.59
			UNITED HEALTHCARE: Payment	
			023.1150	43.32
			UNITED HEALTHCARE: Payment	
			070.1150	225.26
			BLUE SHIELD POST TX-DP: Payment	
			042.1150	738.12
			RETIRED PREMIUM: DEC	
			041.9500.3515	1,800.00
			ADMIN FEE: DEC	
			001.1450.3511	26.98
			INVOICED LUCIA: NOV	
			001.1160	926.52
			PERS GOLD: Payment	
			001.1150	1,736.32
			ANTHEM SELECT HMO: Payment	
			001.1150	2,704.81
			ANTHEM SELECT HMO: Payment	
			004.1150	119.22
			ANTHEM SELECT HMO: Payment	
			041.1150	357.60
			ANTHEM SELECT HMO: Payment	
			070.1150	119.15
			BLUE SHIELD: Payment	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1093	11/28/2025	006436 PERS-MEDICAL	(Continued)	
			001.1150	1,677.31
			BLUE SHIELD: Payment	
			004.1150	1,483.02
			BLUE SHIELD: Payment	
			010.1150	1,298.45
			BLUE SHIELD: Payment	
			042.1150	1,180.98
			KAISER: Payment	
			001.1150	6,462.82
			KAISER: Payment	
			004.1150	1,394.79
			KAISER: Payment	
			010.1150	79.64
			KAISER: Payment	
			012.1150	92.65
			KAISER: Payment	
			016.1150	92.65
			KAISER: Payment	
			023.1150	238.94
			KAISER: Payment	
			024.1150	19.96
			KAISER: Payment	
			041.1150	46.33
			KAISER: Payment	
			042.1150	1,158.14
			KAISER: Payment	
			070.1150	46.33
			Total :	29,522.47
1094	11/28/2025	006400 MISSION SQUARE PLAN SERVICES	MISSION SQ DEF COMP 457 TRAD: PAYMENT	
			MISSION SQ DEF COMP 457 ROTH: Payment	
			001.1170	169.97
			MISSION SQ DEF COMP 457 ROTH: Payment	
			042.1170	30.03
			MISSION SQ DEF COMP 457 TRAD: Payment	
			001.1170	9,174.28

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1094	11/28/2025	006400	MISSION SQUARE PLAN SERVICES	
			(Continued)	
			MISSION SQ DEF COMP 457 TRAD: Payment	
			004.1170	1,612.15
			MISSION SQ DEF COMP 457 TRAD: Payment	
			010.1170	465.00
			MISSION SQ DEF COMP 457 TRAD: Payment	
			012.1170	14.52
			MISSION SQ DEF COMP 457 TRAD: Payment	
			016.1170	14.47
			MISSION SQ DEF COMP 457 TRAD: Payment	
			023.1170	23.75
			MISSION SQ DEF COMP 457 TRAD: Payment	
			024.1170	12.01
			MISSION SQ DEF COMP 457 TRAD: Payment	
			041.1170	185.34
			MISSION SQ DEF COMP 457 TRAD: Payment	
			042.1170	525.24
			MISSION SQ DEF COMP 457 TRAD: Payment	
			070.1170	215.06
			Total :	12,441.82
1095	11/28/2025	000119	INTERNAL REVENUE SERVICE	
			FEDERAL TAXES: PAYMENT	
			MEDICARE: Payment	
			042.1140	514.50
			MEDICARE: Payment	
			070.1140	177.58
			FEDERAL TAXES: Payment	
			001.1120	16,282.33
			FEDERAL TAXES: Payment	
			004.1120	2,556.34
			FEDERAL TAXES: Payment	
			010.1120	759.97
			FEDERAL TAXES: Payment	
			012.1120	147.40
			FEDERAL TAXES: Payment	
			016.1120	147.40
			FEDERAL TAXES: Payment	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1095	11/28/2025	000119	INTERNAL REVENUE SERVICE (Continued)	
			023.1120 FEDERAL TAXES: Payment	97.66
			024.1120 FEDERAL TAXES: Payment	16.65
			041.1120 FEDERAL TAXES: Payment	598.15
			042.1120 FEDERAL TAXES: Payment	1,674.45
			070.1120 SOCIAL SECURITY: Payment	954.49
			001.1140 SOCIAL SECURITY: Payment	720.26
			008.1140 SOCIAL SECURITY: Payment	128.94
			042.1140 MEDICARE: Payment	81.66
			001.1140 MEDICARE: Payment	3,919.76
			004.1140 MEDICARE: Payment	692.89
			008.1140 MEDICARE: Payment	30.16
			010.1140 MEDICARE: Payment	197.04
			012.1140 MEDICARE: Payment	68.34
			016.1140 MEDICARE: Payment	68.30
			023.1140 MEDICARE: Payment	32.32
			024.1140 MEDICARE: Payment	5.40
			041.1140	127.23
Total :				29,999.22
1096	11/28/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS EPMC: PAYMENT	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1096	11/28/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS	
			(Continued)	
			PERS: Payment	
			004.1145	3,652.52
			PERS: Payment	
			010.1145	1,094.22
			PERS: Payment	
			012.1145	257.41
			PERS: Payment	
			016.1145	257.39
			PERS: Payment	
			023.1145	183.52
			PERS: Payment	
			024.1145	26.49
			PERS: Payment	
			041.1145	557.09
			PERS: Payment	
			042.1145	2,264.71
			PERS: Payment	
			070.1145	1,027.22
			PERS SURVIVOR: Payment	
			001.1145	25.32
			PERS SURVIVOR: Payment	
			004.1145	4.99
			PERS SURVIVOR: Payment	
			010.1145	1.08
			PERS SURVIVOR: Payment	
			012.1145	0.57
			PERS SURVIVOR: Payment	
			016.1145	0.56
			PERS SURVIVOR: Payment	
			023.1145	0.40
			PERS SURVIVOR: Payment	
			024.1145	0.04
			PERS SURVIVOR: Payment	
			041.1145	0.33
			PERS SURVIVOR: Payment	
			042.1145	5.08

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1096	11/28/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS (Continued)	
			PERS SURVIVOR: Payment	
			070.1145	0.69
			EPMC: Payment	
			001.1145	542.33
			EPMC: Payment	
			004.1145	89.21
			EPMC: Payment	
			023.1145	9.98
			EPMC: Payment	
			024.1145	0.78
			EPMC: Payment	
			041.1145	22.61
			EPMC: Payment	
			042.1145	7.86
			EPMC: Payment	
			070.1145	64.50
			PERS: Payment	
			001.1145	19,099.67
			Total :	29,196.57
1097	11/28/2025	000001	CALIF STATE EMPLOYMENT	
			STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			004.1130	1,021.07
			STATE TAXES: Payment	
			010.1130	360.98
			STATE TAXES: Payment	
			012.1130	80.28
			STATE TAXES: Payment	
			016.1130	80.30
			STATE TAXES: Payment	
			023.1130	28.64
			STATE TAXES: Payment	
			024.1130	6.43
			STATE TAXES: Payment	
			041.1130	240.15
			STATE TAXES: Payment	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1097	11/28/2025	000001 CALIF STATE EMPLOYMENT	(Continued)	
			042.1130	663.68
			STATE TAXES: Payment	
			070.1130	346.85
			STATE TAXES: Payment	
			001.1130	6,952.38
			Total :	9,780.76
92717	11/28/2025	006435 AMERITAS LIFE INSURANCE CORP	VISION - AMERITAS (EYEMED): PAYMENT	
			VISION - AMERITAS (EYEMED): Payment	
			001.1161	98.06
			VISION - AMERITAS (EYEMED): Payment	
			004.1161	30.38
			VISION - AMERITAS (EYEMED): Payment	
			010.1161	6.33
			VISION - AMERITAS (EYEMED): Payment	
			012.1161	4.51
			VISION - AMERITAS (EYEMED): Payment	
			016.1161	4.52
			VISION - AMERITAS (EYEMED): Payment	
			023.1161	0.90
			VISION - AMERITAS (EYEMED): Payment	
			024.1161	0.20
			VISION - AMERITAS (EYEMED): Payment	
			070.1161	2.66
			CHUCK: DEC	
			001.1160	11.76
			CHUCK: NOV	
			001.1160	11.76
			VISION - AMERITAS (VSP): Payment	
			001.1161	121.37
			VISION - AMERITAS (VSP): Payment	
			004.1161	28.77
			VISION - AMERITAS (VSP): Payment	
			010.1161	10.60
			VISION - AMERITAS (VSP): Payment	
			012.1161	1.19

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92717	11/28/2025	006435 AMERITAS LIFE INSURANCE CORP	(Continued)	
			VISION - AMERITAS (VSP): Payment	
			016.1161	1.19
			VISION - AMERITAS (VSP): Payment	
			024.1161	0.20
			VISION - AMERITAS (VSP): Payment	
			041.1161	9.80
			VISION - AMERITAS (VSP): Payment	
			042.1161	2.89
			VISION - AMERITAS (VSP): Payment	
			070.1161	3.59
			Total :	350.68
92718	11/28/2025	006434 AMERITAS LIFE INSURANCE CORP	DENTAL HMO - AMERITAS: PAYMENT	
			DENTAL HMO - AMERITAS: Payment	
			070.1160	4.51
			DENTAL HMO - AMERITAS: Payment	
			001.1160	125.94
			DENTAL HMO - AMERITAS: Payment	
			004.1160	45.69
			DENTAL HMO - AMERITAS: Payment	
			010.1160	23.34
			DENTAL HMO - AMERITAS: Payment	
			012.1160	7.77
			DENTAL HMO - AMERITAS: Payment	
			016.1160	7.78
			DENTAL HMO - AMERITAS: Payment	
			023.1160	2.59
			DENTAL HMO - AMERITAS: Payment	
			024.1160	0.36
			Total :	217.98
92719	11/28/2025	006386 AMERITAS LIFE INSURANCE CORP	DENTAL PPO POST TX-AMERITAS: PAYMENT	
			DENTAL PPO POST TX-AMERITAS: Payment	
			001.1160	46.72
			CHUCK: DEC	
			001.1160	47.40
			CHUCK: NOV	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92719	11/28/2025	006386 AMERITAS LIFE INSURANCE CORP	(Continued)	
			001.1160	47.40
			DENTAL PPO - AMERITAS: Payment	
			001.1160	888.06
			DENTAL PPO - AMERITAS: Payment	
			004.1160	130.17
			DENTAL PPO - AMERITAS: Payment	
			010.1160	32.95
			DENTAL PPO - AMERITAS: Payment	
			012.1160	4.74
			DENTAL PPO - AMERITAS: Payment	
			016.1160	4.74
			DENTAL PPO - AMERITAS: Payment	
			024.1160	0.81
			DENTAL PPO - AMERITAS: Payment	
			041.1160	27.56
			DENTAL PPO - AMERITAS: Payment	
			042.1160	132.92
			DENTAL PPO - AMERITAS: Payment	
			070.1160	10.73
			DENTAL PPO POST TX-AMERITAS: Payment	
			042.1160	-287.90
			Total :	1,086.30
92720	11/28/2025	006388 COLONIAL LIFE & ACCIDENTAL INS	COLONIAL LIFE - ACCIDENT: PAYMENT	
			COLONIAL LIFE - ACCIDENT: Payment	
			001.1181	258.66
			COLONIAL LIFE - ACCIDENT: Payment	
			004.1181	37.51
			COLONIAL LIFE - ACCIDENT: Payment	
			012.1181	5.14
			COLONIAL LIFE - ACCIDENT: Payment	
			016.1181	5.13
			COLONIAL LIFE - ACCIDENT: Payment	
			023.1181	12.56
			COLONIAL LIFE - ACCIDENT: Payment	
			024.1181	0.66

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92720	11/28/2025	006388	COLONIAL LIFE & ACCIDENTAL INS (Continued)	
			COLONIAL LIFE - ACCIDENT: Payment 041.1181	15.13
			COLONIAL LIFE - ACCIDENT: Payment 070.1181	4.94
			COLONIAL LIFE - CANCER: Payment 001.1181	57.80
			COLONIAL LIFE - CANCER: Payment 004.1181	71.56
			COLONIAL LIFE - CANCER: Payment 024.1181	1.46
			COLONIAL - SPECIFIED DISEASE: Payment 001.1181	57.48
			COLONIAL - SPECIFIED DISEASE: Payment 004.1181	46.61
			COLONIAL - SPECIFIED DISEASE: Payment 024.1181	0.96
			COLONIAL - VOL SHORT TERM DIS: Payment 001.1181	329.55
			COLONIAL - VOL SHORT TERM DIS: Payment 004.1181	7.00
			COLONIAL - VOL SHORT TERM DIS: Payment 010.1181	5.34
			COLONIAL - VOL SHORT TERM DIS: Payment 023.1181	16.01
			COLONIAL - VOL SHORT TERM DIS: Payment 041.1181	20.96
			COLONIAL - VOL SHORT TERM DIS: Payment 070.1181	6.92
			COLONIAL LIFE - VOL DENTAL: Payment 001.1181	34.79
			COLONIAL LIFE - VOL DENTAL: Payment 004.1181	44.39
			COLONIAL LIFE - VOL DENTAL: Payment 012.1181	22.33
			COLONIAL LIFE - VOL DENTAL: Payment 016.1181	22.31

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92720	11/28/2025	006388 COLONIAL LIFE & ACCIDENTAL INS	(Continued)	
			COLONIAL LIFE - VOL DENTAL: Payment	
			042.1181	24.60
			COLONIAL LIFE - HOSPITAL CONF: Payment	
			001.1181	284.46
			COLONIAL LIFE - HOSPITAL CONF: Payment	
			004.1181	4.89
			COLONIAL LIFE - HOSPITAL CONF: Payment	
			023.1181	24.57
			COLONIAL LIFE - HOSPITAL CONF: Payment	
			041.1181	14.63
			COLONIAL LIFE - HOSPITAL CONF: Payment	
			070.1181	4.87
			Total :	1,443.22
92721	11/28/2025	006387 LINCOLN FINANCIAL GROUP	GROUP AD&D - LINCOLN ER PAID: PAYMENT	
			GROUP AD&D - LINCOLN ER PAID: Payment	
			016.1184	0.60
			GROUP AD&D - LINCOLN ER PAID: Payment	
			023.1184	0.62
			GROUP AD&D - LINCOLN ER PAID: Payment	
			024.1184	0.05
			GROUP AD&D - LINCOLN ER PAID: Payment	
			041.1184	1.23
			GROUP AD&D - LINCOLN ER PAID: Payment	
			042.1184	6.62
			GROUP AD&D - LINCOLN ER PAID: Payment	
			070.1184	2.18
			GROUP LIFE - LINCOLN ER PAID: Payment	
			001.1184	276.82
			GROUP LIFE - LINCOLN ER PAID: Payment	
			004.1184	53.17
			GROUP LIFE - LINCOLN ER PAID: Payment	
			010.1184	17.40
			GROUP LIFE - LINCOLN ER PAID: Payment	
			012.1184	4.05
			GROUP LIFE - LINCOLN ER PAID: Payment	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92721	11/28/2025	006387 LINCOLN FINANCIAL GROUP	(Continued)	
			016.1184	3.98
			GROUP LIFE - LINCOLN ER PAID: Payment	
			023.1184	3.73
			GROUP LIFE - LINCOLN ER PAID: Payment	
			024.1184	0.38
			GROUP LIFE - LINCOLN ER PAID: Payment	
			041.1184	7.69
			GROUP LIFE - LINCOLN ER PAID: Payment	
			042.1184	39.70
			GROUP LIFE - LINCOLN ER PAID: Payment	
			070.1184	13.23
			VOL LONG TERM DIS LINCOLN: Payment	
			001.1184	607.86
			VOL LONG TERM DIS LINCOLN: Payment	
			004.1184	187.51
			VOL LONG TERM DIS LINCOLN: Payment	
			010.1184	38.65
			VOL LONG TERM DIS LINCOLN: Payment	
			012.1184	4.88
			SHORT TERM DISABILITY: Payment	
			016.1184	11.56
			SHORT TERM DISABILITY: Payment	
			023.1184	10.66
			SHORT TERM DISABILITY: Payment	
			024.1184	1.08
			SHORT TERM DISABILITY: Payment	
			041.1184	18.74
			SHORT TERM DISABILITY: Payment	
			042.1184	101.35
			SHORT TERM DISABILITY: Payment	
			070.1184	36.90
			GROUP AD&D - LINCOLN ER PAID: Payment	
			001.1184	44.73
			GROUP AD&D - LINCOLN ER PAID: Payment	
			004.1184	8.60
			GROUP AD&D - LINCOLN ER PAID: Payment	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92721	11/28/2025	006387 LINCOLN FINANCIAL GROUP	(Continued)	
			010.1184	2.85
			GROUP AD&D - LINCOLN ER PAID: Payment	
			012.1184	0.64
			VOL LONG TERM DIS LINCOLN: Payment	
			016.1184	4.87
			VOL LONG TERM DIS LINCOLN: Payment	
			023.1184	13.66
			VOL LONG TERM DIS LINCOLN: Payment	
			024.1184	1.30
			VOL LONG TERM DIS LINCOLN: Payment	
			041.1184	13.77
			VOL LONG TERM DIS LINCOLN: Payment	
			042.1184	34.57
			VOL LONG TERM DIS LINCOLN: Payment	
			070.1184	19.74
			VOLUNTARY LIFE LINCOLN: Payment	
			001.1184	343.23
			VOLUNTARY LIFE LINCOLN: Payment	
			004.1184	60.68
			VOLUNTARY LIFE LINCOLN: Payment	
			010.1184	3.18
			VOLUNTARY LIFE LINCOLN: Payment	
			012.1184	0.20
			VOLUNTARY LIFE LINCOLN: Payment	
			016.1184	0.20
			VOLUNTARY LIFE LINCOLN: Payment	
			023.1184	9.77
			VOLUNTARY LIFE LINCOLN: Payment	
			024.1184	0.40
			VOLUNTARY LIFE LINCOLN: Payment	
			041.1184	7.91
			VOLUNTARY LIFE LINCOLN: Payment	
			042.1184	35.40
			VOLUNTARY LIFE LINCOLN: Payment	
			070.1184	17.83
			SHORT TERM DISABILITY: Payment	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92721	11/28/2025	006387 LINCOLN FINANCIAL GROUP	(Continued)	
			001.1184	786.62
			SHORT TERM DISABILITY: Payment	
			004.1184	148.62
			SHORT TERM DISABILITY: Payment	
			010.1184	47.90
			SHORT TERM DISABILITY: Payment	
			012.1184	11.56
			Total :	3,068.87
10 Vouchers for bank code : wfb				Bank total : 117,107.89
10 Vouchers in this report				Total vouchers : 117,107.89

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92722	12/2/2025	004206 #1 SON PLUMBING INC	YMCA:PLUMBING REPAIR YMCA:PLUMBING REPAIR 001.6000.4030	985.42
Total :				985.42
92723	12/2/2025	005771 AMAZON CAPITAL SERVICES	OFFICE SUPPLIES OFFICE SUPPLIES 001.1200.4200 EXEMPT MANILLA FILE FOLDERS 001.1200.4200 30% RECYCLED EXPANDING FILE FOLDERS 001.1200.4200 90% RECYCLED NAPKIN DISPENSER REFILLS 90% RECYCLED NAPKIN DISPENSER REFILLS 029.2100.4055 90% RECYCLED NAPKIN DISPENSER REFILLS 028.2050.4055 PASSPORT PHOTO BACKDROP & RING LIGHT TRI PASSPORT PHOTO BACKDROP & RING LIGHT 001.1200.4200 S6 TABLET PROTECTIVE CASE & VEH#116: REA S6 TABLET PROTECTIVE CASE 004.8310.4203 VEH#116:REAR TAILLIGHT KIT 001.6010.4240 PASSPORT BACKDROP REFUND PASSPORT BACKDROP REFUND 001.1200.4200 FS#3:100% RECYCLED MULTIFOLD PAPER TOWELS 100% RECYCLED MULTIFOLD PAPER TOWELS 029.2100.4055 100% RECYCLED MULTIFOLD PAPER TOWELS 028.2050.4055 FS#3:JANITORIAL SUPPLIES 029.2100.4055 FS#3:JANITORIAL SUPPLIES 028.2050.4055	128.22 39.64 50.94 72.80 72.80 182.79 19.19 43.09 -150.80 54.84 54.83 53.87 53.86

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92723	12/2/2025	005771 AMAZON CAPITAL SERVICES	(Continued) FS#2:BATHROOM REMODEL FS#2:BATHROOM REMODEL 028.2050.4070 FS#2:BATHROOM REMODEL 029.2100.4070 DESKTOP POWER SUPPLY DESKTOP POWER SUPPLY 042.9510.4208	36.13 36.13 71.94
Total :				820.27
92724	12/2/2025	006389 AMERIFLEX	FSA:ZAMANO 11/13/25-11/14/25 FSA:ZAMANO 11/13/25-11/14/25 001.1182 FSA:MORGAN 11/14/25,11/20/25 001.1182 FSA:MENDEZ 11/20/25 FSA:MENDEZ 11/20/25 001.1182 FSA:ZAMANO 11/21/25,11/25/25 001.1182	30.00 239.99 364.56 50.32
Total :				684.87
92725	12/2/2025	005516 BASE HILL, INC.	CITY HALL-NOV CITY HALL-NOV 042.9510.4504 CC-NOV 042.9510.4504 AURANTIA PARK-NOV 001.6000.4504 COMMUNITY PARK-NOV 001.6000.4504 POLICE DEPT-NOV 001.2000.4504	1,808.80 360.14 1,683.73 2,759.98 1,250.64
Total :				7,863.29
92726	12/2/2025	004241 BLICHARSKI, TONY	UNIFORM REIMB:BLICHARSKI.T UNIFORM REIMB:BLICHARSKI.T	

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92726	12/2/2025	004241 Blicharski, Tony	(Continued) 001.2000.4561	563.53
Total :				563.53
92727	12/2/2025	002960 BURRTEC WASTE INDUSTRIES INC	SB1383 COMPOST PERCUREMENT - GRANT FUNDE SB1383 COMPOST PERCUREMENTGRANT FUNDED 027.8490.4349	26,109.54
Total :				26,109.54
92728	12/2/2025	004234 CEMEX	SAND FOR SANDBAGS SAND FOR SANDBAGS 004.8310.4206	946.02
Total :				946.02
92729	12/2/2025	005553 CLARK PEST CONTROL OF STOCKTON	FS#1:PEST CONTROL FS#1:PEST CONTROL 028.2050.4589 FS#1:PEST CONTROL 029.2100.4589 FS#2:PEST CONTROL FS#2:PEST CONTROL 028.2050.4589 FS#2:PEST CONTROL 029.2100.4589 FS#3:PEST CONTROL FS#3:PEST CONTROL 028.2050.4589 FS#3:PEST CONTROL 029.2100.4589 YMCA:PEST CONTROL YMCA:PEST CONTROL 001.6000.4589 CITY HALL:PEST CONTROL CITY HALL:PEST CONTROL 042.9510.4589 PD:PEST CONTROL PD:PEST CONTROL 001.2000.4589	28.00 28.00 28.00 28.00 28.00 28.00 28.00 28.00 28.00 28.00 114.00 75.00 116.00

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92729	12/2/2025	005553 CLARK PEST CONTROL OF STOCKTON	(Continued) CORP YARD:PEST CONTROL CORP YARD:PEST CONTROL 004.8310.4589	88.00
Total :				561.00
92730	12/2/2025	002106 CODE PUBLISHING, INC.	MUNI CODE CODIFICATION MUNI CODE CODIFICATION 001.1200.4625	830.00
Total :				830.00
92731	12/2/2025	000213 DAILY JOURNAL CORPORATION	CDBG FY 26/27:NEWSPAPER PUB CDBG FY 26/27:NEWSPAPER PUB 001.1200.4300	222.80
Total :				222.80
92732	12/2/2025	006422 DANA SAFETY SUPPLY, INC	PD:OUTFITTING SUPERVISOR VEHICLE PD:OUTFITTING SUPERVISOR VEHICLE 007.8330.6060	10,026.64
Total :				10,026.64
92733	12/2/2025	000085 EAST VALLEY WATER DISTRICT	LMD 04-NOV LMD 04-NOV 012.8500.4030 POLICE STATION-NOV POLICE STATION-NOV 001.2000.4030 POLICE STATION-NOV POLICE STATION-NOV 001.2000.4030 LMD 29-NOV LMD 29-NOV 012.8500.4030 CITY HALL-NOV CITY HALL-NOV 042.9510.4030 LMD 15A-NOV LMD 15A-NOV 012.8500.4030	71.21 234.46 522.24 110.96 181.31 213.81

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92733	12/2/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 07-NOV	
			LMD 07-NOV	
			012.8500.4030	107.79
			BASELINE MEDIAN-NOV	
			BASELINE MEDIAN-NOV	
			004.8310.4030	142.17
			FS#1-NOV	
			FS#1-NOV	
			029.2100.4030	78.16
			FS#1-NOV	
			028.2050.4030	78.16
			LMD 21B-NOV	
			LMD 21B-NOV	
			012.8500.4030	328.26
			FS#2-NOV	
			FS#2-NOV	
			029.2100.4030	136.83
			FS#2-NOV	
			028.2050.4030	136.83
			AURANTIA PK-NOV	
			AURANTIA PK-NOV	
			001.6000.4030	1,174.59
			LMD 44-NOV	
			LMD 44-NOV	
			012.8500.4030	949.03
			LMD 15-B-NOV	
			LMD 15-B-NOV	
			012.8500.4030	217.17
			FS#3 FS-NOV	
			FS#3 FS-NOV	
			029.2100.4030	11.26
			FS#3 FS-NOV	
			028.2050.4030	11.25
			FS#2 FS-NOV	
			FS#2 FS-NOV	
			029.2100.4030	10.56
			FS#2 FS-NOV	

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92733	12/2/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			028.2050.4030	10.55
			BASELINE MEDIAN-NOV	
			BASELINE MEDIAN-NOV	
			004.8310.4030	198.95
			LMD 73-NOV	
			LMD 73-NOV	
			012.8500.4030	84.45
			LMD 37-NOV	
			LMD 37-NOV	
			012.8500.4030	253.19
			FS#3 DOM-NOV	
			FS#3 DOM-NOV	
			028.2050.4030	299.36
			FS#3 DOM-NOV	
			029.2100.4030	299.36
			LMD 21-A-NOV	
			LMD 21-A-NOV	
			012.8500.4030	98.94
			POLICE STATION-NOV	
			POLICE STATION-NOV	
			001.2000.4030	22.51
			FS#3 IRR-NOV	
			FS#3 IRR-NOV	
			029.2100.4030	37.03
			FS#3 IRR-NOV	
			028.2050.4030	37.02
			BOULDER MEDIAN-NOV	
			BOULDER MEDIAN-NOV	
			004.8310.4030	302.69
			POLICE STATION-NOV	
			POLICE STATION-NOV	
			001.2000.4030	22.51
			CITY HALL FS-NOV	
			CITY HALL FS-NOV	
			042.9510.4030	21.11
			Total :	6,403.72

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92734	12/2/2025	002617 FERGUSON ENTERPRISES LLC	PD:MENS RESTROOM REPAIR PD:MENS RESTROOM REPAIR 001.2000.4070 COMM PK:RESTROOM REPAIR COMM PK:RESTROOM REPAIR 001.6000.4206	140.29 412.06
Total :				552.35
92735	12/2/2025	005567 FIRE APPARATUS SOLUTIONS	ME543:REPAIRS ME543:REPAIRS 028.2050.4240 ME543:REPAIRS 029.2100.4240 ME#541:REPAIRS ME#541:REPAIRS 028.2050.4240 ME#541:REPAIRS 029.2100.4240	 1,209.73 1,209.73 183.87 183.86
Total :				2,787.19
92736	12/2/2025	006146 FM THOMAS AIR CONDITIONING	LIBRARY:HVAC REPAIR LIBRARY:HVAC REPAIR 001.6000.4588 LIBRARY:HVAC REPAIRS LIBRARY:HVAC REPAIRS 001.6000.4588 LIBRARY:HVAC REPAIRS LIBRARY:HVAC REPAIRS 001.6000.4588 LIBRARY:WATER TREATMENT LIBRARY:WATER TREATMENT 001.6000.4588 YMCA:WATER TREATMENT YMCA:WATER TREATMENT 001.6000.4588	 1,293.65 600.00 3,725.00 1,293.00 200.00
Total :				7,111.65
92737	12/2/2025	002845 GRAINGER INC	LIBRARY:RESTROOM REPAIRS	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92737	12/2/2025	002845 GRAINGER INC	(Continued) LIBRARY:RESTROOM REPAIRS 001.6000.4070	538.19
Total :				538.19
92738	12/2/2025	006455 HL HITCHCOCK CONSTRUCTION INC	TRA20001 PPE#1 CON RET GCF-SEP TRA20001 PPE#1 CON RET GCF-SEP 023.1350	-2,965.55
			TRA20001 PPE#1 CON GCF-SEP TRA20001 PPE#1 CON GCF-SEP 023.3890.6816	59,311.08
			TRA20001 PPE#1 CON RTP-SEP TRA20001 PPE#1 CON RTP-SEP 030.8495.6816	434,947.92
			TRA20001 PPE#1 CON RET RTP-SEP TRA20001 PPE#1 CON RET RTP-SEP 030.1350	-21,747.40
Total :				469,546.05
92739	12/2/2025	002664 INLAND LIGHTING SUPPLIES, INC.	CORP YARD:LIGHTING SUPPLIES CORP YARD:LIGHTING SUPPLIES 004.8310.4206	342.56
Total :				342.56
92740	12/2/2025	000127 K & L HARDWARE	FS#1:LUMBER FS#1:LUMBER 028.2050.4240	71.05
			FS#1:LUMBER 029.2100.4240	71.05
			FS#2:MISC SUPPLIES FS#2:MISC SUPPLIES 028.2050.4240	35.24
			FS#2:MISC SUPPLIES 029.2100.4240	35.24
			FS#3:MISC SUPPLIES FS#3:MISC SUPPLIES 028.2050.4240	16.36
			FS#3:MISC SUPPLIES	

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Voucher	Date	Vendor	Description/Account	Amount
92740	12/2/2025	000127 K & L HARDWARE	(Continued)	
			029.2100.4240	16.35
			FS#1:MISC SUPPLIES	
			FS#1:MISC SUPPLIES	
			028.2050.4240	3.23
			FS#1:MISC SUPPLIES	
			029.2100.4240	3.22
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	13.16
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	47.37
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	45.23
			Total :	357.50
92741	12/2/2025	001114 PARKHOUSE TIRE, INC.	ME543:TIRES	
			ME543:TIRES	
			029.2100.4070	1,859.75
			ME543:TIRES	
			028.2050.4070	1,859.74
			Total :	3,719.49
92742	12/2/2025	002408 PEOPLEREADY	ANNUAL STORM DRAIN CLEANING	
			ANNUAL STORM DRAIN CLEANING	
			004.8310.4666	992.00
			ANNUAL STORM DRAIN CLEANING	
			ANNUAL STORM DRAIN CLEANING	
			004.8310.4666	1,984.00
			Total :	2,976.00
92743	12/2/2025	006454 PEREZ, RICHARD	SFR-R.PEREZ	
			SFR-R.PEREZ	
			010.3830.4349	1,000.00
			Total :	1,000.00
92744	12/2/2025	006223 PITNEY BOWES BANK INC RESERVE	POSTAGE METER REFILL	

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Voucher	Date	Vendor	Description/Account	Amount
92744	12/2/2025	006223 PITNEY BOWES BANK INC RESERVE	(Continued) POSTAGE METER REFILL 001.0400	10,000.00
Total :				10,000.00
92745	12/2/2025	000169 PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER 10/1/25-12/31/25 POSTAGE METER 10/1/25-12/31/25 042.9510.4248	579.93
Total :				579.93
92746	12/2/2025	006453 RABENS, ALEX	BP#20251164 REFUND BP#20251164 REFUND 001.1450.7600	195.00
Total :				195.00
92747	12/2/2025	002511 RECORDER-CLERK CO OF SB	DOCUMENT RECORDING-NOV DOCUMENT RECORDING-NOV 001.1200.4506 DOCUMENT RECORDING-NOV DOCUMENT RECORDING-NOV 001.1200.4506	80.00
Total :				148.00
92748	12/2/2025	001414 RICHARDS, WATSON & GERSHON	ADV.PEOPLES COLLECTIVE FOR ADV.PEOPLES COLLECTIVE FOR 001.1450.4520 CODE ENFORCEMENT CASE#8203-SEP CODE ENFORCEMENT CASE#8203-SEP 001.4600.4520 CODE ENFORCEMENT CASE#8203-SEP CODE ENFORCEMENT CASE#8203-SEP 001.4600.4520 GENERAL-SEP GENERAL-SEP 001.1450.4520 CUP22014-SEP CUP22014-SEP 001.3200.4551 DRA24006-SEP	720.00
Total :				86.40
Total :				9,919.05
Total :				21,574.74
Total :				2,698.60

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Voucher	Date	Vendor	Description/Account	Amount
92750	12/2/2025	006456 SANGHA, NAVRAJ	(Continued) 20251505 REFUND 001.1450.7600 20251505 REFUND 001.1450.7630	425.00 2.00 Total : 427.00
92751	12/2/2025	000024 SB CO DEPT OF PUBLIC WORKS	SHARED TS MAINT-71/1/25-10/2/25 SHARED TS MAINT-71/1/25-10/2/25 004.8310.4580	 1,876.09 Total : 1,876.09
92752	12/2/2025	000204 SOCALGAS	FS#2-NOV FS#2-NOV 028.2050.4020 FS#2-NOV 029.2100.4020 FS#3-NOV FS#3-NOV 028.2050.4020 FS#3-NOV 029.2100.4020	 44.66 44.66 42.58 42.58 Total : 174.48
92753	12/2/2025	006451 STATION AUTOMATION,INC	FS#1-3:EQUIP SOFTWARE PROGRAM FOR FIRE FS#1-3:EQUIP SOFTWARE PROGRAM FOR FIRE 029.2100.4219	 5,185.00 Total : 5,185.00
92754	12/2/2025	000465 TOM DODSON & ASSOCIATES	STR17002 CCF PE(2017)-OCT STR17002 CCF PE(2017)-OCT 027.8490.6550	 5,539.00 Total : 5,539.00
92755	12/2/2025	004341 TORRES, CYNTHIA	SFR-C.TORRES SFR-C.TORRES 070.7000.4349	 2,701.99 Total : 2,701.99

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Voucher	Date	Vendor	Description/Account	Amount
92756	12/2/2025	006072 TRENCH SHORING COMPANY	PERMA PATCH PERMA PATCH 004.8310.4206	2,184.09
Total :				2,184.09
92757	12/2/2025	000233 WAXIE SANITARY SUPPLY	FS#3:50% RECYCLED TOILET PAPER 50% RECYCLED TOILET PAPER 029.2100.4055 50% RECYCLED TOILET PAPER 028.2050.4055	107.18
Total :				107.17
92758	12/2/2025	006452 WESTERN PUMP,INC	PD:FUEL SYSTEM REPLACEMENT/UPGRADE PD:FUEL SYSTEM REPLACEMENT/UPGRADE 007.8330.6040	61,346.72
Total :				61,346.72
92759	12/2/2025	006001 YUNEX LLC	6601 VICTORIA STL POLE KD 6601 VICTORIA STL POLE KD 013.8510.4664 GREENSPOT & BOULDER KD STL GREENSPOT & BOULDER KD STL 013.8510.4664 TS RESPONSE CALL OUTS-OCT TS RESPONSE CALL OUTS-OCT 004.8310.4580 9TH & LANKERSHIM:RPLC CABLE HARNESS 9TH & LANKERSHIM:RPLC CABLE HARNESS 013.8510.4664 TRAFFIC SIGNAL MAINT-OCT TRAFFIC SIGNAL MAINT-OCT 004.8310.4580 STL MAINT-OCT STL MAINT-OCT 013.8510.4664	1,339.28 1,976.00 5,406.95 549.86 3,827.00 2,528.50
Total :				15,627.59
92760	12/2/2025	004298 ZOLL MEDICAL CORPORATION	FS#3:AUTO PULSE BATTERY REPLACEMENTS	

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Voucher	Date	Vendor	Description/Account	Amount
92760	12/2/2025	004298 ZOLL MEDICAL CORPORATION	(Continued)	
			FS#3:AUTO PULSE BATTERY REPLACEMENTS	
			028.2050.4207	2,451.92
			FS#3:BATTERY	
			FS#3:BATTERY	
			028.2050.4207	1,621.92
			Total :	4,073.84
39 Vouchers for bank code : wfb				Bank total : 696,869.74
39 Vouchers in this report				Total vouchers : 696,869.74

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Voucher	Date	Vendor	Description/Account	Amount
1098	12/3/2025	006400 MISSION SQUARE PLAN SERVICES	MISSION SQ DEF COMP 457 TRAD: PAYMENT MISSION SQ DEF COMP 457 TRAD: Payment 042.1170	104.17 Total : 104.17
1099	12/3/2025	000119 INTERNAL REVENUE SERVICE	FEDERAL TAXES: PAYMENT FEDERAL TAXES: Payment 042.1120 MEDICARE: Payment 042.1140	77.74 Total : 115.48 193.22
1100	12/3/2025	000004 PUBLIC EMPLOYEE RETIREMENT SYS	PERS: PAYMENT PERS: Payment 042.1145 PERS SURVIVOR: Payment 042.1145	333.57 Total : 0.93 334.50
1101	12/3/2025	000001 CALIF STATE EMPLOYMENT	STATE TAXES: PAYMENT STATE TAXES: Payment 042.1130	75.52 Total : 75.52
4 Vouchers for bank code : wfb				Bank total : 707.41
4 Vouchers in this report				Total vouchers : 707.41

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Voucher	Date	Vendor	Description/Account	Amount
92761	12/9/2025	006457 AKIVA, ESTER	20251456 REFUND 20251456 REFUND 001.1450.7600	330.00 Total : 330.00
92762	12/9/2025	005771 AMAZON CAPITAL SERVICES	STAFF EVENTS:SUPPLIES FOR HOLIDAY PARTY STAFF EVENTS:SUPPLIES FOR HOLIDAY PARTY 001.1600.4337	183.29 Total : 183.29
92763	12/9/2025	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG-7/1/25-11/5/25 SOLID WASTE PROG-7/1/25-11/5/25 051.1496	582,284.00 Total : 582,284.00
92764	12/9/2025	003364 CMRTA	MEMBERSHIP RENEWAL 2026 MEMBERSHIP RENEWAL 2026 001.1700.4310	150.00 Total : 150.00
92765	12/9/2025	006259 DEPENDABLE BREAK ROOM SOLUTION	CITY HALL:COOLER RENTAL CITY HALL:COOLER RENTAL 042.9510.4200 COUNCIL:COOLER RENTAL COUNCIL:COOLER RENTAL 042.9510.4200 CITY HALL:MONTHLY COFFEE CITY HALL:MONTHLY COFFEE 042.9510.4200	43.09 18.32 49.50 Total : 110.91
92766	12/9/2025	000085 EAST VALLEY WATER DISTRICT	LMD 31-NOV LMD 31-NOV 012.8500.4030 LMD 22-NOV LMD 22-NOV 012.8500.4030 LMD 20-BASELINE-OCT	257.96 179.06

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Voucher	Date	Vendor	Description/Account	Amount
92766	12/9/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 20-BASELINE-NOV	
			012.8500.4030	228.93
			LMD 01-A-NOV	
			LMD 01-A-NOV	
			012.8500.4030	68.37
			LMD 35-NOV	
			LMD 35-NOV	
			012.8500.4030	159.83
			LMD 01-B-NOV	
			LMD 01-B-NOV	
			012.8500.4030	82.57
			LMD 30-NOV	
			LMD 30-NOV	
			012.8500.4030	436.41
			LMD 39-NOV	
			LMD 39-NOV	
			012.8500.4030	486.45
			CANYON OAKS PK-NOV	
			CANYON OAKS PK-NOV	
			016.8540.4030	1,217.93
			LMD 08-NOV	
			LMD 08-NOV	
			012.8500.4030	192.55
			LMD 20-STREATER-NOV	
			LMD 20-STREATER-NOV	
			012.8500.4030	89.18
			Total :	3,399.24
92767	12/9/2025	000085 EAST VALLEY WATER DISTRICT	BEATTIE-IRRIGATION-NOV	
			BEATTIE-IRRIGATION-NOV	
			001.6000.4030	402.22
			LMD 48B-NOV	
			LMD 48B-NOV	
			012.8500.4030	674.49
			LMD 02-E-NOV	
			LMD 02-E-NOV	
			012.8500.4030	477.03

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Voucher	Date	Vendor	Description/Account	Amount
92767	12/9/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			LMD 48C-NOV	
			LMD 48C-NOV	
			012.8500.4030	492.77
			LMD 00-BASELINE-NOV	
			LMD 00-BASELINE-NOV	
			012.8500.4030	252.58
			LMD 03-YARNELL-NOV	
			LMD 03-YARNELL-NOV	
			012.8500.4030	45.64
			LMD 02-A-NOV	
			LMD 02-A-NOV	
			012.8500.4030	65.21
			LMD 03-BASELINE-NOV	
			LMD 03-BASELINE-NOV	
			012.8500.4030	97.71
			LMD 36-NOV	
			LMD 36-NOV	
			012.8500.4030	157.01
			LMD 06-NOV	
			LMD 06-NOV	
			012.8500.4030	51.33
			LMD 48-NOV	
			LMD 48-NOV	
			012.8500.4030	472.59
			LMD 02-B-NOV	
			LMD 02-B-NOV	
			012.8500.4030	213.35
			LMD 13-NOV	
			LMD 13-NOV	
			012.8500.4030	155.01
			LMD 02-D-NOV	
			LMD 02-D-NOV	
			012.8500.4030	140.81
			LMD 02-C-NOV	
			LMD 02-C-NOV	
			012.8500.4030	240.15
			LMD 48C-IRR-NOV	

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Voucher	Date	Vendor	Description/Account	Amount
92767	12/9/2025	000085 EAST VALLEY WATER DISTRICT	(Continued) LMD 48C-IRR-NOV 012.8500.4030	449.61
Total :				4,387.51
92768	12/9/2025	000085 EAST VALLEY WATER DISTRICT	BOULDER MEDIAN-NOV BOULDER MEDIAN-NOV 004.8310.4030	110.97
			BOULDER MEDIAN-NOV BOULDER MEDIAN-NOV 004.8310.4030	85.41
			LMD 70-NOV LMD 70-NOV 012.8500.4030	79.73
			LMD 68/69-NOV LMD 68/69-NOV 012.8500.4030	554.19
			LMD 70 IRRIGATION-NOV LMD 70 IRRIGATION-NOV 012.8500.4030	427.15
			LMD 79-NOV LMD 79-NOV 012.8500.4030	116.93
Total :				1,374.38
92769	12/9/2025	006446 EKOS INC	FUEL TANK SVC 11/25-11/26 FUEL TANK SVC 11/25-11/26 001.2000.4255	2,928.00
Total :				2,928.00
92770	12/9/2025	002190 ENGINEERING RESOURCES OF SO CA	TRA20001 CE RTP-OCT TRA20001 CE RTP-OCT 030.8495.6816	31,836.13
Total :				31,836.13
92771	12/9/2025	000090 FEDEX	DOCUPET SIGNS DOCUPET SIGNS 001.2200.4210	10.55

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Voucher	Date	Vendor	Description/Account	Amount
92771	12/9/2025	000090 000090 FEDEX	(Continued)	Total : 10.55
92772	12/9/2025	005018 FLYERS ENERGY, LLC	FUEL-NOV	
			FUEL-NOV	
			001.2000.4220	5,130.80
			FUEL-NOV	
			001.4200.4220	69.48
			FUEL-NOV	
			001.4600.4220	164.33
			FUEL-NOV	
			001.6000.4220	173.93
			FUEL-NOV	
			004.8310.4220	652.40
			FUEL-NOV	
			028.2050.4220	834.26
			FUEL-NOV	
			029.2100.4220	834.26
			FUEL-NOV	
			042.9510.4220	43.48
			FUEL-NOV	
			001.4500.4220	81.04
			Total :	7,983.98
92773	12/9/2025	006146 FM THOMAS AIR CONDITIONING	LIBRARY:WATER TREATMENT CHEMS	
			LIBRARY:WATER TREATMENT CHEMS	
			001.6000.4588	619.56
			YMCA:WATER TREATMENT CHEMS	
			YMCA:WATER TREATMENT CHEMS	
			001.6000.4588	92.93
			Total :	712.49
92774	12/9/2025	006412 GENTRY GENERAL ENGINEERING,INC	SWK19001 PPE#3 CON MSRI-AUG-SEP	
			SWK19001 PPE#3 CON MSRI-AUG-SEP	
			017.8350.6545	97,451.64
			SWK19001 PPE#3 CON ART3-AUG-SEP	
			SWK19001 PPE#3 CON ART3-AUG-SEP	
			005.8320.6545	97,451.64
			SWK19001 PPE#3 CON RET MSRI-AUG-SEP	

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Voucher	Date	Vendor	Description/Account	Amount
92774	12/9/2025	006412 GENTRY GENERAL ENGINEERING,INC	(Continued) SWK19001 PPE#3 CON RET MSRI-AUG-SEP 017.1350 SWK19001 PPE#3 CON RET ART3-AUG-SEP SWK19001 PPE#3 CON RET ART3-AUG-SEP 005.1350	-4,872.58 -4,872.58 Total : 185,158.12
92775	12/9/2025	003947 HDR ENGINEERING, INC.	STR17002 PE CCF(2017)-SEP-OCT STR17002 PE CCF(2017)-SEP-OCT 027.8490.6550	 787.50 Total : 787.50
92776	12/9/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	BRG07001 NP RDA07-OCT BRG07001 NP RDA07-OCT 010.3830.6813 BRG12001 PM GCF-OCT BRG12001 PM GCF-OCT 023.3890.6813 ICH17004 NP GCF-OCT ICH17004 NP GCF-OCT 023.3890.6813 STR17002 PE CCF(2017) PE-OCT STR17002 PE CCF(2017) PE-OCT 027.8490.6550	 10,080.00 2,784.00 1,296.00 5,472.00 Total : 19,632.00
92777	12/9/2025	000108 HIGH TECH SECURITY	PD:ANNUAL FIRE ALARM PD:ANNUAL FIRE ALARM 001.2000.4066 CITY HALL:ANNUAL FIRE ALARM CITY HALL:ANNUAL FIRE ALARM 042.9510.4066 CORP YARD:ANNUAL FIRE ALARM CORP YARD:ANNUAL FIRE ALARM 004.8310.4066 LIBRARY:ANNUAL FIRE ALARM LIBRARY:ANNUAL FIRE ALARM	 190.00 190.00 190.00

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Voucher	Date	Vendor	Description/Account	Amount
92777	12/9/2025	000108 HIGH TECH SECURITY	(Continued)	
			001.6000.4587	190.00
			FS#3:ANNUAL FIRE ALARM	
			FS#3:ANNUAL FIRE ALARM	
			028.2050.4066	95.00
			FS#3:ANNUAL FIRE ALARM	
			029.2100.4066	95.00
			Total :	950.00
92778	12/9/2025	005671 HOME DEPOT CREDIT SERVICES	CORP YARD-SMALL TOOLS MISC	
			CORP YARD-SMALL TOOLS MISC	
			004.8310.4203	201.11
			CORP YARD:SMALL TOOL MISC	
			CORP YARD:SMALL TOOL MISC	
			004.8310.4203	64.92
			CORP YARD:SMALL TOOL MISC	
			CORP YARD:SMALL TOOL MISC	
			004.8310.4203	172.58
			Total :	438.61
92779	12/9/2025	002664 INLAND LIGHTING SUPPLIES, INC.	COMM PK:RESTROOM BLDG LIGHT	
			COMM PK:RESTROOM BLDG LIGHT	
			001.6000.4070	426.30
			Total :	426.30
92780	12/9/2025	006343 INTERMEDIA.NET INC.	VOIP-DEC	
			VOIP-DEC	
			042.9510.4533	2,499.20
			Total :	2,499.20
92781	12/9/2025	000207 KONICA MINOLTA	IT MONTHLY CONTRACT-DEC	
			IT MONTHLY CONTRACT-DEC	
			042.9510.4627	8,137.06
			Total :	8,137.06
92782	12/9/2025	000207 KONICA MINOLTA	PD:COPIER LEASE-OCT	
			PD:COPIER LEASE-OCT	
			001.2000.4205	603.40
			CITY HALL:COPIER LEASE-OCT	

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Voucher	Date	Vendor	Description/Account	Amount
92782	12/9/2025	000207 KONICA MINOLTA	(Continued) 042.9510.4205	1,698.14
Total :				2,301.54
92783	12/9/2025	005087 MORENO, DENISE	MILEAGE REIMB-NOV MILEAGE REIMB-NOV 001.6020.4336	0.80
Total :				0.80
92784	12/9/2025	002408 PEOPLEREADY	ANNUAL STORM DRAIN INSPECTION ANNUAL STORM DRAIN INSPECTION 004.8310.4666	1,488.00
Total :				1,488.00
92785	12/9/2025	005326 RP LANDSCAPE & IRRIGATION	FACILITIES/PARKS LANDSCAPE MAINT-NOV POLICE STATION LANDSCAPE MAINT-NOV 001.2000.4585 CITY HALL LANDSCAPING MAINT-NOV 042.9510.4585 LIBRARY LANDSCAPING MAINT-NOV 001.6000.4585 YMCA LANDSCAPING MAINT-NOV 001.6000.4585 CORP YARD LANDSCAPING MAINT-NOV 004.8310.4585 AURANTIA PK LANDSCAPING MAINT-NOV 001.6000.4585 COMMUNITY PK LANDSCAPING MAINT-NOV 001.6000.4585 CANYON OAK PK LANDSCAPING MAINT-NOV 016.8540.4585 CUNNINGHAM PK LANDSCAPING MAINT-NOV 016.8540.4585 SEELEY PK LANDSCAPING MAINT-NOV 016.8540.4585 OAK CREEK PK LANDSCAPING MAINT-NOV 016.8540.4585 MEMORIAL PK LANDSCAPING MAINT-NOV	579.00 579.00 694.80 694.80 463.20 1,080.41 4,274.18 412.25 524.57 346.24 643.84

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92785	12/9/2025	005326	RP LANDSCAPE & IRRIGATION (Continued)	
			001.6000.4585	463.20
			BOULDER MEDIAN LANDSCAPING MAINT-NOV	
			004.8310.4585	2,867.21
			LMD LANDSCAPING MAINT-NOV	
			LMD 00 BASELINE LANDSCAPING MAINT-NOV	
			012.8500.4585	330.60
			LMD 00 YARNELL LANDSCAPING MAINT-NOV	
			012.8500.4585	202.11
			LMD 01 LANDSCAPING MAINT-NOV	
			012.8500.4585	172.90
			LMD 01B LANDSCAPING MAINT-NOV	
			012.8500.4585	172.90
			LMD 02 LANDSCAPING MAINT-NOV	
			012.8500.4585	797.90
			LMD 03A-NOV	
			012.8500.4585	155.37
			LMD 03B-NOV	
			012.8500.4585	155.37
			LMD 04-NOV	
			012.8500.4585	46.73
			LMD 05-NOV	
			012.8500.4585	97.34
			LMD 07-NOV	
			012.8500.4585	85.27
			LMD 08-NOV	
			012.8500.4585	192.76
			LMD 09-NOV	
			012.8500.4585	1,174.07
			LMD 10-NOV	
			012.8500.4585	2,288.54
			LMD 47-NOV	
			012.8500.4585	232.47
			LMD 48-NOV	
			012.8500.4585	2,445.09
			LMD 54-NOV	
			012.8500.4585	625.00

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92785	12/9/2025	005326	RP LANDSCAPE & IRRIGATION	
			(Continued)	
			LMD 55-NOV	
			012.8500.4585	552.56
			LMD 59-NOV	
			012.8500.4585	68.92
			LMD 61-NOV	
			012.8500.4585	389.01
			LMD 63-NOV	
			012.8500.4585	143.69
			LMD 70-NOV	
			012.8500.4585	669.39
			LMD 76-NOV	
			012.8500.4585	202.10
			LMD 68-NOV	
			012.8500.4585	599.29
			LMD 69-NOV	
			012.8500.4585	137.84
			LMD 73-NOV	
			012.8500.4585	313.08
			LMD 79-NOV	
			012.8500.4585	294.12
			LMD 44-NOV	
			012.8500.4585	2,996.49
			LMD 11-NOV	
			012.8500.4585	547.89
			LMD 13-NOV	
			012.8500.4585	143.69
			LMD 15-NOV	
			012.8500.4585	529.20
			LMD 16-NOV	
			012.8500.4585	56.07
			LMD 17-NOV	
			012.8500.4585	711.44
			LMD 20 BASELINE-NOV	
			012.8500.4585	220.79
			LMD 20 STREATER-NOV	
			012.8500.4585	171.72

Voucher List
CITY OF HIGHLAND

12/09/2025 10:41:02AM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92785	12/9/2025	005326 RP LANDSCAPE & IRRIGATION	(Continued)	
			LMD 21-NOV	
			012.8500.4585	169.66
			LMD 22-NOV	
			012.8500.4585	202.10
			LMD 24-NOV	
			012.8500.4585	75.93
			LMD 25-NOV	
			012.8500.4585	213.78
			LMD 29-NOV	
			012.8500.4585	213.78
			LMD 30-NOV	
			012.8500.4585	867.98
			LMD 31-NOV	
			012.8500.4585	575.93
			LMD 34-NOV	
			012.8500.4585	330.60
			LMD 35-NOV	
			012.8500.4585	239.49
			LMD 36-NOV	
			012.8500.4585	353.97
			LMD 37-NOV	
			012.8500.4585	435.74
			LMD 39-NOV	
			012.8500.4585	558.40
			LMD 43-NOV	
			012.8500.4585	202.10
			Total :	35,983.87
92786	12/9/2025	004623 SAN BERNARDINO COUNTY, FIRE PROTECTI	VSQG WASTE DISPOSAL FEE	
			VSQG WASTE DISPOSAL FEE	
			001.4200.4596	20.70
			Total :	20.70
92787	12/9/2025	000424 SAN BERNARDINO FIRE PROTECTION	2026 FA0011950 CUPA PERMITS-CORP YARD	
			2026 FA0011950 CUPA PERMITS-CORP YARD	
			001.4200.4596	626.00
			2026 FA0011951 CUPA PERMITS-PD	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92787	12/9/2025	000424 SAN BERNARDINO FIRE PROTECTION	(Continued)	
			2026 FA0011951 CUPA PERMITS-PD	
			001.4200.4596	967.00
			2026 FA0011952 CUPA PERMITS-FS#3	
			2026 FA0011952 CUPA PERMITS-FS#3	
			001.4200.4596	479.00
			Total :	2,072.00
92788	12/9/2025	003713 SATCOM GLOBAL LTD.	SATELLITE PHONE-NOV	
			SATELLITE PHONE-NOV	
			028.2050.4061	28.61
			SATELLITE PHONE-NOV	
			029.2100.4061	28.60
			SATELLITE PHONE-NOV	
			001.2000.4061	57.21
			SATELLITE PHONE-NOV	
			042.9510.4061	57.21
			Total :	171.63
92789	12/9/2025	005731 SITEONE LANDSCAPE SUPPLY, LLC	AURANTIA PK:IRRIGATION MATERIALS	
			AURANTIA PK:IRRIGATION MATERIALS	
			001.6000.4206	552.75
			Total :	552.75
92790	12/9/2025	000204 SOCALGAS	CITY HALL-NOV	
			CITY HALL-NOV	
			042.9510.4020	56.59
			POLICE-NOV	
			POLICE-NOV	
			001.2000.4020	2,140.30
			FS#1-NOV	
			FS#1-NOV	
			028.2050.4020	43.62
			FS#1-NOV	
			029.2100.4020	43.62
			Total :	2,284.13
92791	12/9/2025	000203 SOUTHERN CALIFORNIA EDISON	ST LIGHT ACQUISITION-SALES PH 1-NOV	

Voucher List
CITY OF HIGHLAND

12/09/2025 10:41:02AM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92791	12/9/2025	000203 SOUTHERN CALIFORNIA EDISON	(Continued)	
			ST LIGHT ACQUISITION-SALES PH 1-NOV	
			013.8510.4011	16,891.79
			LS3-NOV	
			LS3-NOV	
			013.8510.4011	13.42
			LS3: VARIOUS-NOV	
			LS3: VARIOUS-NOV	
			013.8510.4011	812.40
			LS1: VARIOUS-NOV	
			LS1: VARIOUS-NOV	
			013.8510.4011	9,760.58
			BASELINE MEDIAN-NOV	
			BASELINE MEDIAN-NOV	
			004.8310.4010	669.83
			LS2: VARIOUS-NOV	
			LS2: VARIOUS-NOV	
			013.8510.4011	1,358.79
			SIGNALS:VARIOUS-NOV	
			SIGNALS:VARIOUS-NOV	
			004.8310.4580	583.48
			LS3-27477 1/2 BASELINE ST-NOV	
			LS3-27477 1/2 BASELINE ST-NOV	
			013.8510.4011	17.57
			Total :	30,107.86
92792	12/9/2025	000203 SOUTHERN CALIFORNIA EDISON	POLICE STATION-NOV	
			POLICE STATION-NOV	
			001.2000.4010	7,963.13
			EVC STATIONS-NOV	
			EVC STATIONS-NOV	
			042.9510.4012	7,344.60
			CITY HALL-NOV	
			CITY HALL-NOV	
			042.9510.4010	1,720.28
			CORP YARD-NOV	
			CORP YARD-NOV	
			004.8310.4010	944.54

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92795	12/9/2025	004920 TKE ENGINEERING	(Continued)	
			IPR25001 MISC PERMITS/INSP-SEP	
			IPR25001 MISC PERMITS/INSP-SEP	
			001.3200.4551	145.00
			SDC25002 MISC PERMITS/INSP-SEP	
			SDC25002 MISC PERMITS/INSP-SEP	
			001.3200.4551	2,080.00
			GPR25002 MISC PERMITS/INSP-SEP	
			GPR25002 MISC PERMITS/INSP-SEP	
			001.3200.4551	3,092.00
			STC25002 MISC PERMITS/INSP-SEP	
			STC25002 MISC PERMITS/INSP-SEP	
			001.3200.4551	1,329.00
			EXE25003 MISC PERMITS/INSP-SEP	
			EXE25003 MISC PERMITS/INSP-SEP	
			001.3200.4551	169.50
			STI25002 MISC PERMITS/INSP-SEP	
			STI25002 MISC PERMITS/INSP-SEP	
			001.3200.4551	508.50
			PGI21005 CLOSED MISC PERMITS/INSP-SEP	
			PGI21005 CLOSED MISC PERMITS/INSP-SEP	
			001.3200.4551	226.00
			STI21002 MISC PERMITS/INSP-SEP	
			STI21002 MISC PERMITS/INSP-SEP	
			001.3200.4551	678.00
			PGI25006 MISC PERMITS/INSP-SEP	
			PGI25006 MISC PERMITS/INSP-SEP	
			001.3200.4551	734.50
			PGI24005 MISC PERMITS/INSP-SEP	
			PGI24005 MISC PERMITS/INSP-SEP	
			001.3200.4551	791.00
			PGI24011 MISC PERMITS/INSP-SEP	
			PGI24011 MISC PERMITS/INSP-SEP	
			001.3200.4551	339.00
			PGI24010 MISC PERMITS/INSP-SEP	
			PGI24010 MISC PERMITS/INSP-SEP	
			001.3200.4551	113.00
			EXE25004 MISC PERMITS/INSP-SEP	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92795	12/9/2025	004920 TKE ENGINEERING	(Continued)	
			EXE25004 MISC PERMITS/INSP-SEP 001.3200.4551	226.00
			PGI25004 MISC PERMITS/INSP-SEP PGI25004 MISC PERMITS/INSP-SEP 001.3200.4551	169.50
			PGI25003 MISC PERMITS/INSP-SEP PGI25003 MISC PERMITS/INSP-SEP 001.3200.4551	282.50
			RGI24004 MISC PERMITS/INSP-SEP RGI24004 MISC PERMITS/INSP-SEP 001.3200.4551	565.00
			RGI22003 MISC PERMITS/INSP-SEP RGI22003 MISC PERMITS/INSP-SEP 001.3200.4551	226.00
			Total :	14,144.50
92796	12/9/2025	003689 TPX COMMUNICATIONS	POLICE DEPT-DEC POLICE DEPT-DEC 001.2000.4060	252.14
			Total :	252.14
92797	12/9/2025	005839 TRUSTED TECH TEAM	MICROSOFT 365-DEC MICROSOFT 365-DEC 042.9510.4533	2,333.50
			Total :	2,333.50
92798	12/9/2025	000086 TYLER TECHNOLOGIES, INC	CITY HALL:EERP HARDWARE CITY HALL:EERP HARDWARE 007.8330.6070	2,068.80
			Total :	2,068.80
92799	12/9/2025	000222 UNDERGROUND SERVICE ALERT	MONTHLY DIG FEE-NOV MONTHLY DIG FEE-NOV 004.8310.4553	530.00
			REGULATORY FEE-NOV REGULATORY FEE-NOV 004.8310.4553	289.26

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92799	12/9/2025	000222	000222 UNDERGROUND SERVICE ALERT (Continued)	Total : 819.26
92800	12/9/2025	004543	WEX BANK	
			POOL CAR FUEL-OCT	
			CODE ENF:POOL CAR FUEL-OCT	
			001.4600.4220	196.43
			VEH#130:POOL CAR FUEL-OCT	
			004.8310.4220	138.85
			ME#541:POOL CAR FUEL-OCT	
			028.2050.4220	154.71
			ME#541:POOL CAR FUEL-OCT	
			029.2100.4220	154.71
			ME#542:POOL CAR FUEL-OCT	
			028.2050.4220	154.71
			ME#542:POOL CAR FUEL-OCT	
			029.2100.4220	154.71
			ME#543:POOL CAR FUEL-OCT	
			028.2050.4220	154.71
			ME#543:POOL CAR FUEL-OCT	
			029.2100.4220	154.71
			Total :	1,263.54
40 Vouchers for bank code : wfb				Bank total : 978,967.01
40 Vouchers in this report				Total vouchers : 978,967.01

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1102	12/12/2025	006400	MISSION SQUARE PLAN SERVICES	
			MISSION SQ DEF COMP 457 TRAD: PAYMENT	
			MISSION SQ DEF COMP 457 TRAD: Payment	
			041.1170	185.36
			MISSION SQ DEF COMP 457 TRAD: Payment	
			042.1170	408.60
			MISSION SQ DEF COMP 457 TRAD: Payment	
			070.1170	215.08
			MISSION SQ DEF COMP 457 ROTH: Payment	
			001.1170	169.99
			MISSION SQ DEF COMP 457 ROTH: Payment	
			042.1170	30.01
			MISSION SQ DEF COMP 457 TRAD: Payment	
			001.1170	9,174.24
			MISSION SQ DEF COMP 457 TRAD: Payment	
			004.1170	1,612.14
			MISSION SQ DEF COMP 457 TRAD: Payment	
			010.1170	464.99
			MISSION SQ DEF COMP 457 TRAD: Payment	
			012.1170	14.51
			MISSION SQ DEF COMP 457 TRAD: Payment	
			016.1170	14.48
			MISSION SQ DEF COMP 457 TRAD: Payment	
			023.1170	23.75
			MISSION SQ DEF COMP 457 TRAD: Payment	
			024.1170	12.00
			Total :	12,325.15
1103	12/12/2025	000119	INTERNAL REVENUE SERVICE	
			FEDERAL TAXES: PAYMENT	
			FEDERAL TAXES: Payment	
			001.1120	14,364.47
			FEDERAL TAXES: Payment	
			004.1120	2,516.93
			FEDERAL TAXES: Payment	
			010.1120	905.10
			FEDERAL TAXES: Payment	
			012.1120	159.83

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1103	12/12/2025	000119	INTERNAL REVENUE SERVICE	
			(Continued)	
			FEDERAL TAXES: Payment	
			016.1120	159.82
			FEDERAL TAXES: Payment	
			023.1120	98.54
			FEDERAL TAXES: Payment	
			024.1120	15.11
			FEDERAL TAXES: Payment	
			041.1120	370.56
			FEDERAL TAXES: Payment	
			042.1120	1,606.53
			FEDERAL TAXES: Payment	
			070.1120	910.82
			SOCIAL SECURITY: Payment	
			001.1140	720.26
			SOCIAL SECURITY: Payment	
			008.1140	109.60
			SOCIAL SECURITY: Payment	
			042.1140	81.66
			MEDICARE: Payment	
			001.1140	4,236.23
			MEDICARE: Payment	
			004.1140	707.08
			MEDICARE: Payment	
			008.1140	25.64
			MEDICARE: Payment	
			010.1140	214.84
			MEDICARE: Payment	
			012.1140	68.24
			MEDICARE: Payment	
			016.1140	68.22
			MEDICARE: Payment	
			023.1140	31.80
			MEDICARE: Payment	
			024.1140	5.12
			MEDICARE: Payment	
			041.1140	173.31

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1103	12/12/2025	000119	INTERNAL REVENUE SERVICE (Continued)	
			MEDICARE: Payment 042.1140	418.54
			MEDICARE: Payment 070.1140	208.49
			Total :	28,176.74
1104	12/12/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS EPMC: PAYMENT	
			PERS: Payment 042.1145	1,921.41
			PERS: Payment 070.1145	1,027.23
			PERS SURVIVOR: Payment 001.1145	25.32
			PERS SURVIVOR: Payment 004.1145	5.02
			PERS SURVIVOR: Payment 010.1145	1.07
			PERS SURVIVOR: Payment 012.1145	0.59
			EPMC: Payment 001.1145	542.32
			EPMC: Payment 004.1145	89.22
			EPMC: Payment 023.1145	9.98
			EPMC: Payment 024.1145	0.77
			EPMC: Payment 041.1145	22.61
			EPMC: Payment 042.1145	7.87
			EPMC: Payment 070.1145	64.50
			PERS: Payment 001.1145	19,099.67
			PERS: Payment	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1104	12/12/2025	000004	PUBLIC EMPLOYEE RETIREMENT SYS	
			(Continued)	
			004.1145	3,652.52
			PERS: Payment	
			010.1145	1,094.25
			PERS: Payment	
			012.1145	257.39
			PERS: Payment	
			016.1145	257.38
			PERS: Payment	
			023.1145	183.53
			PERS: Payment	
			024.1145	26.50
			PERS: Payment	
			041.1145	557.07
			PERS SURVIVOR: Payment	
			016.1145	0.55
			PERS SURVIVOR: Payment	
			023.1145	0.40
			PERS SURVIVOR: Payment	
			024.1145	0.04
			PERS SURVIVOR: Payment	
			041.1145	0.33
			PERS SURVIVOR: Payment	
			042.1145	4.13
			PERS SURVIVOR: Payment	
			070.1145	0.68
			Total :	28,852.35
1105	12/12/2025	000001	CALIF STATE EMPLOYMENT	
			STATE TAXES: PAYMENT	
			STATE TAXES: Payment	
			001.1130	6,175.39
			STATE TAXES: Payment	
			004.1130	1,022.03
			STATE TAXES: Payment	
			010.1130	430.14
			STATE TAXES: Payment	
			012.1130	78.23

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
1105	12/12/2025	000001	CALIF STATE EMPLOYMENT (Continued)	
			STATE TAXES: Payment 016.1130	78.20
			STATE TAXES: Payment 023.1130	29.05
			STATE TAXES: Payment 024.1130	5.91
			STATE TAXES: Payment 041.1130	148.05
			STATE TAXES: Payment 042.1130	608.57
			STATE TAXES: Payment 070.1130	327.90
			Total :	8,903.47
4 Vouchers for bank code : wfb				Bank total : 78,257.71
4 Vouchers in this report				Total vouchers : 78,257.71

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92801	12/16/2025	005771	AMAZON CAPITAL SERVICES	
			2026 CALENDARS	
			2026 CALENDARS	
			001.4500.4200	43.03
			2026 CALENDARS	
			001.4600.4200	26.29
			2026 CALENDARS	
			001.1700.4200	142.83
			2026 CALENDARS	
			001.1450.4200	25.88
			2026 CALENDARS	
			001.4100.4200	50.18
			2026 CALENDARS	
			001.4200.4200	9.56
			2026 CALENDARS	
			001.3200.4200	16.73
			2026 CALENDARS	
			004.8310.4200	72.88
			2026 CALENDARS	
			008.8340.4203	17.33
			2026 CALENDARS	
			001.1200.4200	16.73
			CITY HALL:FIRST AID KITS	
			CITY HALL:FIRST AID KITS	
			041.9500.4349	158.37
			OFFICE SUPPLIES	
			OFFICE SUPPLIES	
			001.1700.4200	59.53
			2026 CALENDARS	
			2026 CALENDARS	
			001.4500.4200	16.66
			2026 CALENDARS	
			001.4600.4200	10.18
			2026 CALENDARS	
			001.1700.4200	55.31
			2026 CALENDARS	
			001.1450.4200	10.01

Voucher List
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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92801	12/16/2025	005771	AMAZON CAPITAL SERVICES	
			(Continued)	
			2026 CALENDARS	
			001.4100.4200	19.44
			2026 CALENDARS	
			001.4200.4200	3.71
			2026 CALENDARS	
			001.3200.4200	6.48
			2026 CALENDARS	
			004.8310.4200	28.22
			2026 CALENDARS	
			001.1200.4200	6.46
			2026 CALENDARS	
			008.8340.4203	6.71
			STAFF EVENTS:HOLIDAY PARTY	
			STAFF EVENTS:HOLIDAY PARTY	
			001.1600.4337	338.19
			EXEMPT:2026 PLANNER WEEKLY & MONTHLY	
			EXEMPT:2026 PLANNER WEEKLY & MONTHLY	
			001.1200.4200	10.72
			Total :	1,151.43
92802	12/16/2025	006389	AMERIFLEX	
			FSA:MORGAN 12/4/25	
			FSA:MORGAN 12/4/25	
			001.1182	20.00
			FSA:ZAMANO 12/13-12/14/25	
			001.1182	181.23
			Total :	201.23
92803	12/16/2025	000774	ARROWHEAD CREDIT UNION-DEPT 91	
			LOCC INSTALLATION LUNCHEON: SALDANA	
			LOCC INSTALLATION LUNCHEON: SALDANA	
			001.1000.4330	30.00
			2026 LOCC: ZAMANO	
			2026 LEAGUE OF CA CITIES AIRPORT	
			001.1450.4320	54.00
			2026 MAYORS & COUNCIL MEMBERS ACADEMY:SA	
			2026 MAYORS & COUNCIL MEMBERS	
			001.1000.4320	675.00
			2026 LOCC:ZAMANO	

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92803	12/16/2025	000774	ARROWHEAD CREDIT UNION-DEPT 91 (Continued)	
			2026 LEAGUE OF CA CITIES FLIGHTS:ZAMANO 001.1450.4320	293.96
			2026 MAYORS & COUNCIL MEMBERS ACADEMY:SA 2026 MAYORS & COUNCIL MEMBERS ACADEMY 001.1000.4320	261.96
			2026 MAYORS & COUNCILMEMBERS ACADEMY:SAL 2026 MAYORS & COUNCILMEMBERS ACADEMY 001.1000.4320	72.00
			ENTREPRENEUR HIGH SCHOOL EXPO:SUPPLIES ENTREPRENEUR HIGH SCHOOL EXPO:SUPPLIES 001.1200.4200	30.98
			2026 LOCC:ZAMANO 2026 LEAGUE OF CA CITIES HOTEL:ZAMANO 001.1450.4320	597.26
			STAFF EVENT:FOOD & SUPPLIES STAFF EVENT:FOOD & SUPPLIES 001.1600.4337	47.07
			STAFF EVENTS:SUPPLIES STAFF EVENTS:SUPPLIES 001.1600.4337	140.14
			STAFF EVENTS:SUPPLIES STAFF EVENTS:SUPPLIES 001.1600.4337	48.96
			Total :	2,251.33
92804	12/16/2025	000774	ARROWHEAD CREDIT UNION-DEPT 91 ERGONOMIC OFFICE CHAIR ERGONOMIC OFFICE CHAIR 041.9500.4203	500.00
			ERGONOMIC OFFICE CHAIR 001.1700.4203	32.95
			WINDOWS 11 PRO LICENSE UPGRADE WINDOWS 11 PRO LICENSE UPGRADE 042.9510.4208	99.99
			THE SUN DIGITAL SUBSCRIPTION THE SUN DIGITAL SUBSCRIPTION 001.1450.4310	1.00
			ADOBE ACROBAT ADDITIONAL LICENSE	

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Voucher	Date	Vendor	Description/Account	Amount
92804	12/16/2025	000774 ARROWHEAD CREDIT UNION-DEPT 91	(Continued) ADOBE ACROBAT ADDITIONAL LICENSE 042.9510.4533 ZOOM MEETING-NOV ZOOM MEETING-NOV 042.9510.4533 CITY BADGE LABELS CITY BADGE LABELS 041.9500.4349	233.46 66.81 Total : 1,044.21
92805	12/16/2025	003445 BOOT BARN, INC.	UNIFORMS:RODRIGUEZ UNIFORMS:RODRIGUEZ 004.8310.4249 UNIFORMS:LAYNE UNIFORMS:LAYNE 004.8310.4249	260.59 73.94 Total : 334.53
92806	12/16/2025	004923 BRIAN'S LIVE BEE REMOVAL SVC	YMCA:BEE REMOVAL YMCA:BEE REMOVAL 001.6000.4070	350.00 Total : 350.00
92807	12/16/2025	006099 CHARTER COMMUNICATIONS	CITY HALL:TELE/INT-DEC CITY HALL:TELE/INT-DEC 042.9510.4065	1,299.00 Total : 1,299.00
92808	12/16/2025	006099 CHARTER COMMUNICATIONS	PD:TELE/INT-DEC PD:TELE/INT-DEC 001.2000.4065	830.00 Total : 830.00
92809	12/16/2025	006099 CHARTER COMMUNICATIONS	FS#3:TELE/INT-DEC FS#3:TELE/INT-DEC 028.2050.4065 FS#3:TELE/INT-DEC 029.2100.4065	329.55 329.55

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Voucher	Date	Vendor	Description/Account	Amount
92809	12/16/2025	006099	006099 CHARTER COMMUNICATIONS (Continued)	Total : 659.10
92810	12/16/2025	006099	CHARTER COMMUNICATIONS CORP YARD:TELE/INT-DEC CORP YARD:TELE/INT-DEC 004.8310.4060	Total : 500.00 500.00
92811	12/16/2025	006099	CHARTER COMMUNICATIONS FS#1:TELE/INT-DEC FS#1:TELE/INT-DEC 028.2050.4065 FS#1:TELE/INT-DEC 029.2100.4065	Total : 218.40 218.39 436.79
92812	12/16/2025	006099	CHARTER COMMUNICATIONS FS#2:TELE/INT-DEC FS#2:TELE/INT-DEC 028.2050.4065 FS#2:TELE/INT-DEC 029.2100.4065	Total : 169.22 169.21 338.43
92813	12/16/2025	000143	COMMUNITY WORKS DESIGN GROUP DRA22002 PLAN CHECK-OCT DRA22002 PLAN CHECK-OCT 001.4100.4547 DRA23008 PLAN CHECK-OCT DRA23008 PLAN CHECK-OCT 001.4100.4547 CUP23001 PLAN CHECK-OCT CUP23001 PLAN CHECK-OCT 001.4100.4547 CUP23006 PLAN CHECK-OCT CUP23006 PLAN CHECK-OCT 001.4100.4547 STR25002 DES RAD07 PLAN CHECK-OCT STR25002 DES RAD07 PLAN CHECK-OCT 010.3830.6550 TTM25004(DRA25006) PLAN CHECK-OCT TTM25004(DRA25006) PLAN CHECK-OCT 001.4100.4547	Total : 418.30 116.25 193.75 426.25 260.00 1,007.50

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Voucher	Date	Vendor	Description/Account	Amount
92813	12/16/2025	000143	COMMUNITY WORKS DESIGN GROUP (Continued) TRA20001 NPGCF PLAN CHECK-OCT TRA20001 NPGCF PLAN CHECK-OCT 023.3890.6816	3,200.00
Total :				5,622.05
92814	12/16/2025	006318	CONSTRUCTION STATION FS#2:MENS RESTROOM REPAIRS FS#2:MENS RESTROOM REPAIRS 029.2100.4070 FS#2:MENS RESTROOM REPAIRS 028.2050.4070	12,985.00
Total :				12,985.00
92815	12/16/2025	000213	DAILY JOURNAL CORPORATION CHIPT HIGHLAND 210:NEWSPAPER PUB CHIPT HIGHLAND 210:NEWSPAPER PUB 001.1200.4300	489.50
Total :				489.50
92816	12/16/2025	000085	EAST VALLEY WATER DISTRICT ATHLETIC CTR-NOV ATHLETIC CTR-NOV 001.6000.4030 COMMUNITY PK-NOV COMMUNITY PK-NOV 001.6000.4030 LMD 10-NOV LMD 10-NOV 012.8500.4030 OAK CREEK PK-NOV OAK CREEK PK-NOV 016.8540.4030 LMD 10-NOV LMD 10-NOV 012.8500.4030 LMD 34-NOV LMD 34-NOV 012.8500.4030 COMMUNITY PK-NOV COMMUNITY PK-NOV	419.97
Total :				3,740.50
Total :				765.97
Total :				821.97
Total :				360.73
Total :				102.13

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Voucher	Date	Vendor	Description/Account	Amount
92816	12/16/2025	000085 EAST VALLEY WATER DISTRICT	(Continued)	
			001.6000.4030	22.51
			COMM CTR-NOV	
			COMM CTR-NOV	
			001.6000.4030	22.51
			STR & STRM DRN #21-NOV	
			STR & STRM DRN #21-NOV	
			024.8470.4030	42.80
			CORP YARD-NOV	
			CORP YARD-NOV	
			004.8310.4030	891.77
			COMM CTR:IRRIGATION-NOV	
			COMM CTR:IRRIGATION-NOV	
			001.6000.4030	366.08
			LIBRARY/ELE-NOV	
			LIBRARY/ELE-NOV	
			001.6000.4030	444.69
			YMCA COMMUNITY PK-NOV	
			YMCA COMMUNITY PK-NOV	
			001.6000.4030	234.46
			CORP YARD-NOV	
			CORP YARD-NOV	
			004.8310.4030	156.06
			LIBRARY/ELC-NOV	
			LIBRARY/ELC-NOV	
			001.6000.4030	256.86
			ATHLETIC CTR-NOV	
			ATHLETIC CTR-NOV	
			001.6000.4030	21.11
			CUNNINGHAM PK-NOV	
			CUNNINGHAM PK-NOV	
			016.8540.4030	1,594.33
			LMD 30-NOV	
			LMD 30-NOV	
			012.8500.4030	380.78
			LIBRARY/ELC-NOV	
			LIBRARY/ELC-NOV	
			001.6000.4030	23.91

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Voucher	Date	Vendor	Description/Account	Amount
92816	12/16/2025	000085 EAST VALLEY WATER DISTRICT	(Continued) CORP YARD-NOV CORP YARD-NOV 004.8310.4030	23.91
Total :				10,693.05
92817	12/16/2025	002617 FERGUSON ENTERPRISES LLC	COMM PK:RESTROOM REPAIR COMM PK:RESTROOM REPAIR 001.6000.4206	201.92
Total :				201.92
92818	12/16/2025	005567 FIRE APPARATUS SOLUTIONS	ME541:VARIOUS REPAIRS ME541:VARIOUS REPAIRS 029.2100.4240 ME541:VARIOUS REPAIRS 028.2050.4240 ME543:CHECK ENGINE LIGHT REPAIRS ME543:CHECK ENGINE LIGHT REPAIRS 029.2100.4240 ME543:CHECK ENGINE LIGHT REPAIRS 028.2050.4240	7,849.37 7,849.30 1,382.55 1,382.54
Total :				18,463.76
92819	12/16/2025	006146 FM THOMAS AIR CONDITIONING	LIBRARY:HVAC REPAIR LIBRARY:HVAC REPAIR 001.6000.4588 PD:HVAC REPAIR PD:HVAC REPAIR 001.2000.4588 YMCA:HVAC REPAIR YMCA:HVAC REPAIR 001.6000.4588 YMCA:QTRYL PM YMCA:QTRYL PM 001.6000.4588	3,193.67 2,501.08 1,955.00 1,876.00
Total :				9,525.75
92820	12/16/2025	000108 HIGH TECH SECURITY	BURG SYST & MONIT-JAN	

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Voucher	Date	Vendor	Description/Account	Amount
92820	12/16/2025	000108 HIGH TECH SECURITY	(Continued)	
			CORP YARD BURG SYST & MONIT-JAN	
			004.8310.4066	55.00
			CITY HALL BURG SYST & MONIT-JAN	
			042.9510.4066	100.00
			COMM PK SYST & MONIT-JAN	
			001.6000.4066	55.00
			FIRE SYST & MONIT-JAN	
			CORP YARD FIRE SYST & MONIT-JAN	
			004.8310.4066	85.00
			LIB/YMCA FIRE SYST & MONIT-JAN	
			001.6000.4066	135.00
			CITY HALL FIRE SYST & MONIT-JAN	
			042.9510.4066	50.00
			FS#3 FIRE SYST & MONIT-JAN	
			028.2050.4066	42.50
			FS#3 FIRE SYST & MONIT-JAN	
			029.2100.4066	42.50
			PD FIRE SYST & MONIT-JAN	
			001.2000.4066	85.00
			CCTV SYST & MONIT-JAN	
			AURANTIA & COMM PK SYST & MONIT-JAN	
			001.6000.4066	75.00
			CANYON OAK PK CCTV SYST & MONIT-JAN	
			016.8540.4066	25.00
			CORP YARD CCTV SYST & MONIT-JAN	
			004.8310.4066	25.00
			CITY HALL CCTV SYST & MONIT-JAN	
			042.9510.4066	25.00
			Total :	800.00
92821	12/16/2025	001320 HIGHLAND SENIOR CENTER	CDBG REIMB-NOV	
			CDBG REIMB-NOV	
			006.8400.4348	2,200.00
			Total :	2,200.00
92822	12/16/2025	001618 INNOVATIVE FEDERAL STRATEGIES	PROFESSIONAL SVC-NOV	
			PROFESSIONAL SVC-NOV	

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Voucher	Date	Vendor	Description/Account	Amount
92822	12/16/2025	001618 INNOVATIVE FEDERAL STRATEGIES	(Continued) 023.3890.4554	4,532.12
Total :				4,532.12
92823	12/16/2025	000127 K & L HARDWARE	CORP YARD:MISC SUPPLIES CORP YARD:MISC SUPPLIES 004.8310.4206	12.37
			CORP YARD:MISC SUPPLIES CORP YARD:MISC SUPPLIES 004.8310.4206	21.51
			CORP YARD:MISC SUPPLIES CORP YARD:MISC SUPPLIES 004.8310.4206	16.52
			CORP YARD:KEY RING & KEYS CORP YARD:KEY RING & KEYS 004.8310.4206	75.28
Total :				125.68
92824	12/16/2025	000207 KONICA MINOLTA	PRINTER CONTRACT-NOV PRINTER CONTRACT-NOV 042.9510.4631	755.02
Total :				755.02
92825	12/16/2025	000426 LEAGUE OF CALIF CITIES	IE DIVISON MEETING:ZAMANO IE DIVISON MEETING:ZAMANO 001.1450.4320	75.00
Total :				75.00
92826	12/16/2025	002408 PEOPLEREADY	ANNUAL STORM DRAIN CLEAINING ANNUAL STORM DRAIN CLEAINING 004.8310.4666	1,300.00
			ANNUAL STORM DRAIN CLEANING 024.8470.4666	436.00
Total :				1,736.00
92827	12/16/2025	002149 SB CO DEPT OF PUBLIC HEALTH	ANIMAL CONTROL 7/1/25-9/30/25 ANIMAL CONTROL 7/1/25-9/30/25 001.2200.4565	66,167.00

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Voucher	Date	Vendor	Description/Account	Amount
92827	12/16/2025	002149	002149 SB CO DEPT OF PUBLIC HEALTH (Continued)	Total : 66,167.00
92828	12/16/2025	000203	SOUTHERN CALIFORNIA EDISON CANYON OAK-NOV CANYON OAK-NOV 016.8540.4010 CITY HALL-NOV CITY HALL-NOV 042.9510.4010 SIGNALS:VARIOUS-OCT SIGNALS:VARIOUS-OCT 004.8310.4580 COMM PK-NOV COMM PK-NOV 001.6000.4010	29.27 853.47 1,390.66 Total : 6,338.73
92829	12/16/2025	000203	SOUTHERN CALIFORNIA EDISON LS3: VARIOUS-NOV LS3: VARIOUS-NOV 013.8510.4011	2,048.03 Total : 2,048.03
92830	12/16/2025	000203	SOUTHERN CALIFORNIA EDISON CUNNINGHAM PK-OCT CUNNINGHAM PK-OCT 016.8540.4010 CUNNINGHAM PK-NOV CUNNINGHAM PK-NOV 016.8540.4010 AURANTIA PK-OCT AURANTIA PK-OCT 001.6000.4010 AURANTIA PK-NOV AURANTIA PK-NOV 001.6000.4010	-40.49 17.38 29.12 92.32 Total : 98.33
92831	12/16/2025	006459	STOVER, MICHELLE BP#20250245 REFUND BP#20250245 REFUND 001.1450.7600 BP#20250245 REFUND	1,410.00

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Voucher	Date	Vendor	Description/Account	Amount
92833	12/16/2025	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	169.50
			SBCFCD MISC PERMITS/INSP NO FEE-SEP	
			SBCFCD MISC PERMITS/INSP NO FEE-SEP	
			001.3200.4551	113.00
			RGI25005 MISC PERMITS/INSP-SEP	
			RGI25005 MISC PERMITS/INSP-SEP	
			001.3200.4551	113.00
			MISC PERMITS/INSP FIXED FEE-SEP	
			MISC PERMITS/INSP FIXED FEE-SEP	
			001.3200.4551	339.00
			Total :	8,418.50
92834	12/16/2025	000086 TYLER TECHNOLOGIES, INC	EERP MIGRATION 11/23/25	
			EERP MIGRATION 11/23/25	
			007.8330.6070	1,400.00
			Total :	1,400.00
92835	12/16/2025	000979 VERIZON WIRELESS	CELL PHONES/AIR CARDS-NOV	
			AIR CARDS-NOV	
			001.1450.4062	30.02
			CELL PHONES-NOV	
			001.2000.4061	230.22
			AIR CARDS-NOV	
			001.2000.4062	1,094.42
			CELL PHONES-NOV	
			001.6000.4061	76.74
			CELL PHONES-NOV	
			001.6010.4061	38.37
			CELL PHONES-NOV	
			004.8310.4061	191.85
			AIR CARDS-NOV	
			004.8310.4062	20.02
			CELL PHONES-NOV	
			028.2050.4061	115.11
			AIR CARDS-NOV	
			028.2050.4062	404.18
			AIR CARDS-NOV	

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Voucher	Date	Vendor	Description/Account	Amount
92835	12/16/2025	000979	VERIZON WIRELESS (Continued)	
			042.9510.4062	16.02
			CELL PHONES-NOV	
			042.9510.4061	984.96
			AIR CARDS-NOV	
			042.9510.4062	332.13
			COH BACKUP INTERNET-NOV	
			042.9510.4065	30.02
			Total :	3,564.06
92836	12/16/2025	000231	VISTA PAINT CORP GRAFFITI REMOVAL	
			GRAFFITI REMOVAL	
			001.6010.4206	439.57
			Total :	439.57
92837	12/16/2025	001677	YMCA OF THE EAST VALLEY MONTHLY REIMB-OCT	
			MONTHLY REIMB-OCT	
			001.6000.4526	44,375.00
			AFTER SCHOOL PROGRAM-NOV	
			AFTER SCHOOL PROGRAM-NOV	
			001.1450.4525	2,240.00
			CDBG MONTHLY REIMB-NOV	
			CDBG MONTHLY REIMB-NOV	
			006.8400.4348	322.95
			Total :	46,937.95
37 Vouchers for bank code : wfb				Bank total : 228,614.85
37 Vouchers in this report				Total vouchers : 228,614.85

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Voucher	Date	Vendor	Description/Account	Amount
92838	12/23/2025	000014 ALL CITY MANAGEMENT SERVICES	CROSSING GUARD SVC-11/16/25-11/29/25 CROSSING GUARD SVC-11/16/25-11/29/25 002.8200.4530	3,636.15
			CROSSING GUARD SVC-11/23/25-12/6/25 CROSSING GUARD SVC-11/23/25-12/6/25 002.8200.4530	2,077.80
			Total :	5,713.95
92839	12/23/2025	005771 AMAZON CAPITAL SERVICES	STAFF EVENTS:HOLIDAY PARTY RETURN STAFF EVENTS:HOLIDAY PARTY RETURN 001.1600.4337	-16.36
			FS#2:BATHROOM REMODEL FS#2:BATHROOM REMODEL 028.2050.4070	171.78
			FS#2:BATHROOM REMODEL 029.2100.4070	171.77
			DUAL LAMINATE REFILL DUAL LAMINATE REFILL 042.9510.4200	99.38
			W2 ENVELOPES W2 ENVELOPES 001.1700.4200	25.85
			W2 ENVELOPES W2 ENVELOPES 001.1700.4200	39.31
			STAFF EVENTS:HOLIDAY PARTY RETURN STAFF EVENTS:HOLIDAY PARTY RETURN 001.1600.4337	-6.45
			STAFF EVENTS:HOLIDAY PARTY RETURN STAFF EVENTS:HOLIDAY PARTY RETURN 001.1600.4337	-8.18
			Total :	477.10
92840	12/23/2025	001072 AUTO ZONE, INC.	VEH#138:BATTERY RETURN VEH#138:BATTERY RETURN 004.8310.4240	-213.18
			GENERATOR REPAIR PARTS	

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Voucher	Date	Vendor	Description/Account	Amount
92840	12/23/2025	001072 AUTO ZONE, INC.	(Continued) GENERATOR REPAIR PARTS 001.2000.4245 CORP YARD:MISC SUPPLIES CORP YARD:MISC SUPPLIES 004.8310.4206 VEH#133:MAINT VEH#133:MAINT 042.9510.4240 VEH#135:SUPPLIES VEH#135:SUPPLIES 004.8310.4240	13.87 51.16 281.03 21.47
			Total :	154.35
92841	12/23/2025	002960 BURRTEC WASTE INDUSTRIES INC	SOLID WASTE PROG 11/6-11/24/25 SOLID WASTE PROG 11/6-11/24/25 051.1496 SOLID WASTE PROG 11/25/25-12/11/25 SOLID WASTE PROG 11/25/25-12/11/25 051.1496	296,227.09 2,157,750.64
			Total :	2,453,977.73
92842	12/23/2025	002480 CASC ENGINEERING & CONSULTING	WQP24004-SEP WQP24004-SEP 001.3200.4551 WQP24005-SEP WQP24005-SEP 001.3200.4551 WQP25004-SEP WQP25004-SEP 001.3200.4551 WQP22010-SEP WQP22010-SEP 001.3200.4551 WQP21001-SEP WQP21001-SEP 001.3200.4551 WQP24001-SEP	752.50 17.50 1,767.50 137.50 1,300.00

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Voucher	Date	Vendor	Description/Account	Amount
92842	12/23/2025	002480	CASC ENGINEERING & CONSULTING (Continued)	
			WQP24001-SEP	
			001.3200.4551	1,272.50
			WQP25004-SEP	
			WQP25004-SEP	
			001.3200.4551	210.00
			FWQ19001-SEP	
			FWQ19001-SEP	
			001.3200.4551	200.00
			FWQ21006-SEP	
			FWQ21006-SEP	
			001.3200.4551	350.00
			FWQ22001-SEP	
			FWQ22001-SEP	
			001.3200.4551	200.00
			FWQ24002-SEP	
			FWQ24002-SEP	
			001.3200.4551	800.00
			FWQ24001-SEP	
			FWQ24001-SEP	
			001.3200.4551	200.00
			WQP21001-SEP	
			WQP21001-SEP	
			001.3200.4551	200.00
			WQP22010-SEP	
			WQP22010-SEP	
			001.3200.4551	100.00
			FWQ017006-SEP	
			FWQ017006-SEP	
			001.3200.4551	650.00
			WQP25004-SEP	
			WQP25004-SEP	
			001.3200.4551	300.00
			FWQ020001-NOV	
			FWQ020001-NOV	
			001.3200.4551	57.50
			WQP23004-NOV	
			WQP23004-NOV	

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Voucher	Date	Vendor	Description/Account	Amount
92842	12/23/2025	002480	CASC ENGINEERING & CONSULTING (Continued)	
			001.3200.4551	560.00
			WQP24004-NOV	
			WQP24004-NOV	
			001.3200.4551	735.00
			WQP25005-NOV	
			WQP25005-NOV	
			001.3200.4551	490.00
			WQP25006-NOV	
			WQP25006-NOV	
			001.3200.4551	647.50
			FWQ19001-NOV	
			FWQ19001-NOV	
			001.3200.4551	135.00
			FWQ21006-NOV	
			FWQ21006-NOV	
			001.3200.4551	202.50
			FWQ22001-NOV	
			FWQ22001-NOV	
			001.3200.4551	135.00
			FWQ24002-NOV	
			FWQ24002-NOV	
			001.3200.4551	202.50
			FWQ24001-NOV	
			FWQ24001-NOV	
			001.3200.4551	135.00
			WQP21001-NOV	
			WQP21001-NOV	
			001.3200.4551	202.50
			FWQ017006-NOV	
			FWQ017006-NOV	
			001.3200.4551	202.50
			WQP25004-NOV	
			WQP25004-NOV	
			001.3200.4551	202.50
Total :				12,365.00

92843 12/23/2025 002912 CHAMPION ELECTRIC, INC.

FS#1: INSTALL NEW LIGHT FIXTURES & LAMPS

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92843	12/23/2025	002912 CHAMPION ELECTRIC, INC.	(Continued)	
			FS#1:INSTALL NEW LIGHT FIXTURES & LAMPS	
			029.2100.4070	4,800.00
			FS#1:INSTALL NEW LIGHT FIXTURES & LAMPS	
			028.2050.4070	4,800.00
			Total :	9,600.00
92844	12/23/2025	005553 CLARK PEST CONTROL OF STOCKTON	FS#1:PEST CONTROL	
			FS#1:PEST CONTROL	
			028.2050.4589	28.00
			FS#1:PEST CONTROL	
			029.2100.4589	28.00
			YMCA:PEST CONTROL	
			YMCA:PEST CONTROL	
			001.6000.4589	114.00
			CITY HALL:PEST CONTROL	
			CITY HALL:PEST CONTROL	
			042.9510.4589	75.00
			PD:PEST CONTROL	
			PD:PEST CONTROL	
			001.2000.4589	116.00
			CORP YARD:PEST CONTROL	
			CORP YARD:PEST CONTROL	
			004.8310.4589	88.00
			Total :	449.00
92845	12/23/2025	006418 CORODATA SHREDDING,INC.	SHREDDING SVC-NOV	
			SHREDDING SVC-NOV	
			001.1200.4626	66.25
			Total :	66.25
92846	12/23/2025	005859 COUNTY OF SAN BERNARDINO DEPT	RADIO ACCESS-OCT	
			RADIO ACCESS-OCT	
			028.2050.4209	592.90
			RADIO ACCESS-OCT	
			029.2100.4209	592.90
			Total :	1,185.80

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92849	12/23/2025	000085 EAST VALLEY WATER DISTRICT	(Continued) LMD 47-DEC 012.8500.4030 SEELEY PK-DEC SEELEY PK-DEC 016.8540.4030 LMD 16-DEC LMD 16-DEC 012.8500.4030	91.71 113.49 46.90
Total :				1,500.88
92850	12/23/2025	002190 ENGINEERING RESOURCES OF SO CA	SDR19001 DES DIF LOCAL FLOOD-SEP SDR19001 DES DIF LOCAL FLOOD-SEP 007.8330.6600 TRA20001 CE RTP-NOV TRA20001 CE RTP-NOV 030.8495.6816 OLA230002 DES MSRI-NOV OLA230002 DES MSRI-NOV 017.8350.6550	11,134.92 38,326.45 9,316.00
Total :				58,777.37
92851	12/23/2025	005018 FLYERS ENERGY, LLC	FUEL-NOV FUEL-NOV 001.2000.4220 FUEL-NOV 001.4200.4220 FUEL-NOV 001.4500.4220 FUEL-NOV 001.4600.4220 FUEL-NOV 001.6000.4220 FUEL-NOV 004.8310.4220 FUEL-NOV 028.2050.4220 FUEL-NOV	4,840.84 82.94 223.27 52.43 195.19 732.10 821.52

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92851	12/23/2025	005018 FLYERS ENERGY, LLC	(Continued)	
			029.2100.4220	821.52
			FUEL-NOV	
			042.9510.4220	48.82
			Total :	7,818.63
92852	12/23/2025	006146 FM THOMAS AIR CONDITIONING	LIBRARY:HVAC REPAIR	
			LIBRARY:HVAC REPAIR	
			001.6000.4588	3,260.32
			LIBRARY:HVAC REPAIRS	
			LIBRARY:HVAC REPAIRS	
			001.6000.4588	2,619.21
			Total :	5,879.53
92853	12/23/2025	002845 GRAINGER INC	FS#1:MAINT	
			FS#1:MAINT	
			028.2050.4070	21.02
			FS#1:MAINT	
			029.2100.4070	21.01
			CORP YARD:MAINT	
			CORP YARD:MAINT	
			004.8310.4070	119.80
			CORP YARD:MAINT	
			CORP YARD:MAINT	
			004.8310.4070	41.85
			Total :	203.68
92854	12/23/2025	004453 HARRIS & ASSOCIATES	CFD22001 SP TAX A & B ADMIN-JUL	
			CFD22001 SP TAX A & B ADMIN-JUL	
			019.8430.4550	850.00
			CFD24001 HIGHLAND PARK-AUG	
			CFD24001 HIGHLAND PARK-AUG	
			019.8430.4550	475.00
			CFD22001 SP TAX A&B ADMIN-AUG	
			CFD22001 SP TAX A&B ADMIN-AUG	
			019.8430.4550	425.00
			PARAMEDIC TAX ADMIN 8/24-9/27/25	
			PARAMEDIC TAX ADMIN 8/24-9/27/25	

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92854	12/23/2025	004453 HARRIS & ASSOCIATES	(Continued) 028.2050.4550 PUBLIC SAFETY CFD FISCAL/IMPACT-JUL-OCT PUBLIC SAFETY CFD FISCAL/IMPACT-JUL-OCT 023.3890.4550	250.00 20,312.50
Total :				22,312.50
92855	12/23/2025	002710 HERNANDEZ, KROONE & ASSOCIATES	ICH17004 NP GCF-NOV ICH17004 NP GCF-NOV 023.3890.6813	497.25 497.25
Total :				497.25
92856	12/23/2025	000108 HIGH TECH SECURITY	FS#1:BLDG MAINT FS#1:BLDG MAINT 028.2050.4070 FS#1:BLDG MAINT 029.2100.4070 FS#2:BLDG MAINT FS#2:BLDG MAINT 028.2050.4070 FS#2:BLDG MAINT 029.2100.4070	95.00 95.00 95.00 95.00 95.00
Total :				380.00
92857	12/23/2025	000127 K & L HARDWARE	FS#3:MISC SUPPLIES FS#3:MISC SUPPLIES 028.2050.4070 FS#3:MISC SUPPLIES 029.2100.4070 FS#2:MISC SUPPLIES FS#2:MISC SUPPLIES 028.2050.4070 FS#2:MISC SUPPLIES 029.2100.4070 FS#3:MISC SUPPLIES FS#3:MISC SUPPLIES 028.2050.4070 FS#3:MISC SUPPLIES	22.16 22.16 22.16 40.67 40.67 24.77

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92857	12/23/2025	000127 K & L HARDWARE	(Continued)	
			029.2100.4070	24.77
			PD:MISC SUPPLY	
			PD:MISC SUPPLY	
			001.2000.4206	48.48
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	26.64
			CORP YARD:MISC SUPPLIES	
			CORP YARD:MISC SUPPLIES	
			004.8310.4206	49.08
			FS#1:MISC SUPPLIES	
			FS#1:MISC SUPPLIES	
			028.2050.4240	28.81
			FS#1:MISC SUPPLIES	
			029.2100.4240	28.81
			Total :	357.02
92858	12/23/2025	000207 KONICA MINOLTA	PD:PRINTER/COPIER/FAX-DEC	
			PD:PRINTER/COPIER/FAX-DEC	
			001.2000.4203	112.16
			Total :	112.16
92859	12/23/2025	005285 LA VERNE POWER EQUIPMENT INC	FS#2:MISC SUPPLIES	
			FS#2:MISC SUPPLIES	
			028.2050.4245	27.93
			FS#2:MISC SUPPLIES	
			029.2100.4245	27.92
			FS#2:AIR FILTER	
			FS#2:AIR FILTER	
			028.2050.4245	4.55
			FS#2:AIR FILTER	
			029.2100.4245	4.55
			FS#2:CHAINSAW	
			FS#2:CHAINSAW	
			028.2050.4245	761.25
			FS#2:CHAINSAW	
			029.2100.4245	761.24

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92859	12/23/2025	005285 LA VERNE POWER EQUIPMENT INC	(Continued) FS#3:MISC SUPPLIES FS#3:MISC SUPPLIES 028.2050.4245 FS#3:MISC SUPPLIES 029.2100.4245	14.13 14.13
Total :				1,615.70
92860	12/23/2025	000168 MICHELLE GOMEZ, PETTY CASH	PETTY CASH-DEC BLOOD DRIVE-PIE 001.6020.4336 HIT FOOD 001.6020.4336 HWC DECEMBER MTG 001.6020.4330 PETTY CASH-DEC 001.0020	33.96 31.71 20.00 0.00
Total :				85.67
92861	12/23/2025	002037 RDO EQUIPMENT CO	EQUIP#131:REPAIR CALL OUT EQUIP#131:REPAIR CALL OUT 004.8310.4245	1,242.56
Total :				1,242.56
92862	12/23/2025	001414 RICHARDS, WATSON & GERSHON	GENERAL-OCT GENERAL-OCT 001.1450.4520 CODE ENFORCEMENT CASE-27356 5TH ST-OCT CODE ENFORCEMENT CASE-27356 5TH ST-OCT 001.4600.4520 WAKELAND-OCT WAKELAND-OCT 070.7000.4520 CODE ENFORCEMENT CASE-26624 WARD-OCT CODE ENFORCEMENT CASE-26624 WARD-OCT 001.4600.4520 CUP22014-OCT CUP22014-OCT	22,971.32 1,565.60 20.60 1,153.60

Voucher List
CITY OF HIGHLAND

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Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92862	12/23/2025	001414 RICHARDS, WATSON & GERSHON	(Continued)	
			001.3200.4520	4,367.20
			DRA24006-OCT	
			DRA24006-OCT	
			001.3200.4520	618.00
			CODE ENFORCEMENT GEN-OCT	
			CODE ENFORCEMENT GEN-OCT	
			001.4600.4520	798.30
			CODE ENFORCEMENT CASE-8046 CENTRAL-OCT	
			CODE ENFORCEMENT CASE-8046 CENTRAL-OCT	
			001.4600.4520	22.10
			CODE ENFORCEMENT CASE-25646 BASELINE-OCT	
			CODE ENFORCEMENT CASE-25646 BASELINE-OCT	
			001.4600.4520	176.80
			CODE ENFORCEMENT CASE-7765 DEL ROSA-OCT	
			CODE ENFORCEMENT CASE-7765 DEL ROSA-OCT	
			001.4600.4520	1,102.30
			PERSONNEL & LABOR RELATIONS-OCT	
			PERSONNEL & LABOR RELATIONS-OCT	
			001.1450.4520	113.20
			CODE ENFORCEMENT CASE-25191 5TH ST-OCT	
			CODE ENFORCEMENT CASE-25191 5TH ST-OCT	
			001.4600.4520	5,604.39
			ADV.PEOPLE COLLECTIVE FOR ENVIRO-OCT	
			ADV.PEOPLE COLLECTIVE FOR ENVIRO-OCT	
			001.1450.4520	1,141.20
			CODE ENFORCEMENT-8046 CENTRAL-OCT	
			CODE ENFORCEMENT-8046 CENTRAL-OCT	
			001.4600.4520	6,258.03
			Total :	45,912.64
92863	12/23/2025	005301 RUTH VILLALOBOS & ASSOCIATES	2025-0033 GEN PLAN-MND	
			2025-0033 GEN PLAN-MND	
			001.4100.4554	7,800.00
			Total :	7,800.00
92864	12/23/2025	000424 SAN BERNARDINO FIRE PROTECTION	HAZARDOUS WASTE FEE 1/26-3/26	
			HAZARDOUS WASTE FEE 1/26-3/26	

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92868	12/23/2025	004920 TKE ENGINEERING	(Continued)	
			001.3200.4551	3,055.00
			GPR25003 MISC PERMITS/INSP-OCT	
			GPR25003 MISC PERMITS/INSP-OCT	
			001.3200.4551	1,055.00
			EXE25003 MISC PERMITS/INSP-OCT	
			EXE25003 MISC PERMITS/INSP-OCT	
			001.3200.4551	452.00
			STI25002 MISC PERMITS/INSP-OCT	
			STI25002 MISC PERMITS/INSP-OCT	
			001.3200.4551	339.00
			PGI21005 CLOSED MISC PERMITS/INSP-OCT	
			PGI21005 CLOSED MISC PERMITS/INSP-OCT	
			001.3200.4551	226.00
			EPA25034 MISC PERMITS/INSP-OCT	
			EPA25034 MISC PERMITS/INSP-OCT	
			001.3200.4551	339.00
			PGI25006 MISC PERMITS/INSP-OCT	
			PGI25006 MISC PERMITS/INSP-OCT	
			001.3200.4551	4,407.00
			PGI24005 MISC PERMITS/INSP-OCT	
			PGI24005 MISC PERMITS/INSP-OCT	
			001.3200.4551	395.50
			PGI24010 MISC PERMITS/INSP-OCT	
			PGI24010 MISC PERMITS/INSP-OCT	
			001.3200.4551	169.50
			EXE25004 MISC PERMITS/INSP-OCT	
			EXE25004 MISC PERMITS/INSP-OCT	
			001.3200.4551	226.00
			PGI25004 MISC PERMITS/INSP-OCT	
			PGI25004 MISC PERMITS/INSP-OCT	
			001.3200.4551	452.00
			EXP25003 MISC PERMITS/INSP-OCT	
			EXP25003 MISC PERMITS/INSP-OCT	
			001.3200.4551	226.00
			PGI24009 MISC PERMITS/INSP-OCT	
			PGI24009 MISC PERMITS/INSP-OCT	
			001.3200.4551	282.50

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92868	12/23/2025	004920 TKE ENGINEERING	(Continued)	
			STI23005 MISC PERMITS/INSP-OCT	
			STI23005 MISC PERMITS/INSP-OCT	
			001.3200.4551	452.00
			PWI25001 MISC PERMITS/INSP-OCT	
			PWI25001 MISC PERMITS/INSP-OCT	
			001.3200.4551	960.50
			EPA25035 MISC PERMITS/INSP-OCT	
			EPA25035 MISC PERMITS/INSP-OCT	
			001.3200.4551	2,373.00
			EVWD MISC PERMITS/INSP FIXED FEE-OCT	
			EVWD MISC PERMITS/INSP FIXED FEE-OCT	
			001.3200.4551	113.00
			BRG07001 RDA07 NP-OCT	
			BRG07001 RDA07 NP-OCT	
			010.3830.6813	339.00
			AT&T MISC PERMITS/INSP FIXED FEE-OCT	
			AT&T MISC PERMITS/INSP FIXED FEE-OCT	
			001.3200.4551	960.50
			SCE MISC PERMITS/INSP FIXED FEE-OCT	
			SCE MISC PERMITS/INSP FIXED FEE-OCT	
			001.3200.4551	1,469.00
			SBCFCD MISC PERMITS/INSP NO FEE-OCT	
			SBCFCD MISC PERMITS/INSP NO FEE-OCT	
			001.3200.4551	113.00
			Total :	20,073.50
92869	12/23/2025	004257 TRANE U.S. INC.	YMCA:CHILLER REPLACEMENT	
			YMCA:CHILLER REPLACEMENT	
			001.6000.6040	1,995.00
			YMCA:CHILLER REPLACEMENT	
			YMCA:CHILLER REPLACEMENT	
			001.6000.6040	15,950.00
			Total :	17,945.00
92870	12/23/2025	000086 TYLER TECHNOLOGIES, INC	EERP MIGRATION 12/1-12/3/25	
			EERP MIGRATION 12/1-12/3/25	
			007.8330.6070	2,800.00

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92870	12/23/2025	000086 000086 TYLER TECHNOLOGIES, INC	(Continued)	Total : 2,800.00
92871	12/23/2025	000979 VERIZON WIRELESS	AIR CARDS-OCT AIR CARDS-OCT 001.2000.4062	20.02 Total : 20.02
92872	12/23/2025	000233 WAXIE SANITARY SUPPLY	PD:JANITORIAL SUPPLIES 40% RECYCLED EMOTION WHITE ROLL TOWEL 001.2000.4055 PD:JANITORIAL SUPPLIES 001.2000.4055 PD:JANITORIAL SUPPLIES PD:JANITORIAL SUPPLIES 001.2000.4055	238.08 301.66 547.91 Total : 1,087.65
92873	12/23/2025	003535 WEST COAST ARBORISTS, INC.	CITY WIDE TREE MAINT-NOV CITY WIDE TREE MAINT-NOV 004.8310.4680 LMD 37 TREE MAINT-NOV LMD 37 TREE MAINT-NOV 012.8500.4585 PD:TREE MAINT-NOV PD:TREE MAINT-NOV 001.2000.4680 COMM PK/ YMCA/LIBRY:TREE MAINT-NOV COMM PK:TREE MAINT-NOV 001.6000.4680 LIBRARY:TREE MAINT-NOV 001.6000.4680 YMCA:TREE MAINT-NOV 001.6000.4680 CITY HALL:TREE MAINT-NOV CITY HALL:TREE MAINT-NOV 042.9510.4680 STORM DRAIN:TREE MAINT-NOV STORM DRAIN:TREE MAINT-NOV	13,046.95 1,052.55 2,417.45 2,512.55 4,037.45 243.15 1,988.05

Voucher List
CITY OF HIGHLAND

12/18/2025 5:33:21PM

Bank code : wfb

Voucher	Date	Vendor	Description/Account	Amount
92873	12/23/2025	003535 WEST COAST ARBORISTS, INC.	(Continued) 024.8470.4680	486.30
Total :				25,784.45
92874	12/23/2025	000237 WILLDAN ASSOCIATES	BLDG & SAFETY PLAN CHECK-NOV BLDG & SAFETY PLAN CHECK-NOV 001.4500.4540	5,360.00
			BLDG & SAFETY INSP-NOV BLDG & SAFETY INSP-NOV 001.4500.4540	24,770.00
			STR22002 CE MSRI-NOV STR22002 CE MSRI-NOV 017.8350.6550	873.00
Total :				31,003.00
92875	12/23/2025	006001 YUNEX LLC	TS RESPONSE CALL OUTS-NOV TS RESPONSE CALL OUTS-NOV 004.8310.4580	1,119.65
			STL RESPONSE CALL OUTS-NOV STL RESPONSE CALL OUTS-NOV 013.8510.4664	439.73
			STL MAINT-NOV STL MAINT-NOV 013.8510.4664	2,528.50
Total :				4,087.88
38 Vouchers for bank code :		wfb		Bank total : 2,756,653.54
38 Vouchers in this report				Total vouchers : 2,756,653.54



Staff Report

to the City Council

Agenda
Item
No.5.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Prepared By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Subject: Treasurer's Report for November 2025

Recommendation:

Receive and file the Treasurer's Report for November 2025.

Fiscal Impact:

Cash and Investments:

General Fund	\$12,155,650.61
Special Revenue Funds	\$40,488,674.92
Internal Service Funds	\$ 5,995,300.56
Capital Projects Funds	\$42,175,805.14
Agency Funds	\$ 2,191,877.71
Housing Authority Fund	\$ 3,877,620.74
SARDA Funds	\$ 3,122,063.19

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Increases in the checking account were due to revenues received plus funds wired from LAIF and CAMP. Decreases in the checking account were a result of payments to vendors, payroll and funds wired to LAIF, CAMP and U.S. Bank. Increases in the fiscal agent accounts (US Bank) resulted from interest and bond payment receipt. Decreases resulted in vendor payments and debt service payments. Increases in the CAMP account were due to interest received. Decreases were a result of funds being wired to the city's checking account primarily for payment of public works projects. The maximum limit on regular accounts is \$75M.

Attachments:

1. Treasurer's Report
2. Treasurer's Report Graph
3. Cash & Investments Graph
4. General Fund Reserves Graph

Attachment 1
Treasurer's Report

**CITY OF HIGHLAND
Treasurer's Report
as of November 30, 2025**

CASH AND BANK ACCOUNTS:

Cash on Hand-Office Petty Cash & Change Fund Accounts	1,150.00
Wells Fargo Checking Account (reconciled book balance)	3,186,515.57

DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: LOCAL GOVERNMENT INVESTMENT POOLS				
<u>California Treasurer's Local Agency Investment Fund (LAIF)</u>				
General Fund	n/a	4.096%	6,658,227.76	
Special Revenue Funds			28,728,014.00	
Internal Service Funds			6,208,303.00	
Capital Projects Funds			28,220,893.00	
Total City LAIF Funds				69,815,437.76
Housing Authority Fund			4,019,126.90	
Total Housing Authority LAIF Funds				4,019,126.90
Total LAIF Funds				73,834,564.66

- 1) Maximum limits on accounts are \$75M City and \$75M Housing Authority.
- 2) Market Value is based on the September 30, 2025 applicable percentage of 1.001929581
- 3) Market Value is \$73,977,034.43 (\$73,834,564.66 x 1.001929581).

<u>California Asset Management Program (CAMP)</u>				
General Fund	n/a	4.100%	11,701,772.83	
Special Revenue Funds			6,062,793.00	
Internal Service Funds			6,100,239.00	
Capital Projects Funds			6,687,817.00	
Total CAMP Funds				30,552,621.83

INVESTMENTS: FISCAL AGENT ACCOUNTS

US Bank Corporate Trust Services (Community Facilities Districts)

Community Facilities District (CFD) 90-1

Administrative Expense Fund #128262-011				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	118,684.50	118,684.50
Fire Protection Expense Fund #128262-012				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	55,443.33	55,443.33
Police Protection Expense Fund #128262-013				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	20,506.93	20,506.93

Community Facilities District (CFD) 2001-1

Special Tax Fund #217795000				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	45,574.64	45,574.64
Interest Account #217795001				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	3.34	3.34
Principal Account #217795002				
US Bank Money Market Account CUSIP #60934N872	n/a	3.62%	70.79	70.79
Administrative Expense Account #217795003				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	14,791.16	14,791.16
Surplus Fund #217795004				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	31,911.42	31,911.42

Community Facilities District (CFD) 2007-1

Administrative Expense Fund #260722000				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	7,812.01	7,812.01
Fire Expense Fund #260722001				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	1,875.07	1,875.07
Police Expense Fund #260722002				
US Bank Money Market Account CUSIP #60934N872	n/a	3.61%	694.24	694.24

TOTAL INVESTMENTS US BANK (COMMUNITY FACILITIES DISTRICTS)	297,367.43
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DESCRIPTION	MATURITY PERIOD	YIELD	PAR VALUE	ORIGINAL COST
INVESTMENTS: FISCAL AGENT ACCOUNTS (continued)				
<u>US Bank Corporate Trust Services (SARDA)</u>				
2004B Tax Allocation Refunding Bonds				
Special Fund 786709001				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	180,859.83	180,859.83
Interest Fund 786709002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Principal Fund 786709003				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 786709004				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
2015A Tax Allocation Refunding Bonds				
Special Fund 268777000				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	891,136.42	891,136.42
Interest Fund 268777001				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	681.33	681.33
Principal Fund 268777002				
Federated Treasury Obligations CUSIP #60934N872	n/a	0.00%	-	-
Reserve Fund 268777004				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	1,027,025.07	1,027,025.07
Expense Account 268777006				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	15,539.32	15,539.32
2017 Tax Allocation Refunding Bonds				
Debt Service Fund 259928000				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	18,063.22	18,063.22
Interest Fund 259928001				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	319.46	319.46
Principal Fund 259928002				
Federated Treasury Obligations CUSIP #60934N872	n/a	3.61%	1,148.73	1,148.73
Reserve Fund 259928004				
Assured Guaranty Municipal Bond Insurance	n/a	0.00%	-	-
TOTAL INVESTMENTS US BANK (SARDA)				<u>2,134,773.38</u>
TOTAL CASH AND INVESTMENTS				<u><u>110,006,992.87</u></u>

All investments are placed in accordance with City of Highland's Investment Policy and Guidelines. The above summary provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. This report is in accordance with Government Code Section 53646.

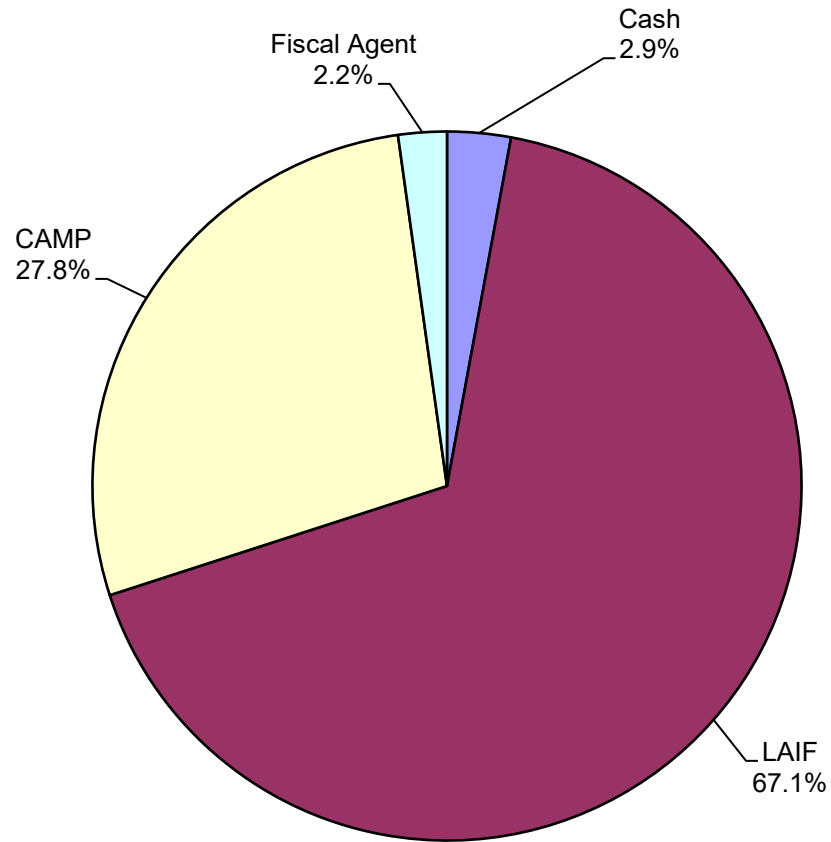
SIGNED: _____
Carlos Zamano
CITY MANAGER

SIGNED: Leticia Nava-Cruz
Leticia Nava-Cruz
DIRECTOR OF ADMINISTRATIVE
SERVICES/CITY TREASURER

Attachment 2

Treasurer's Report Graph

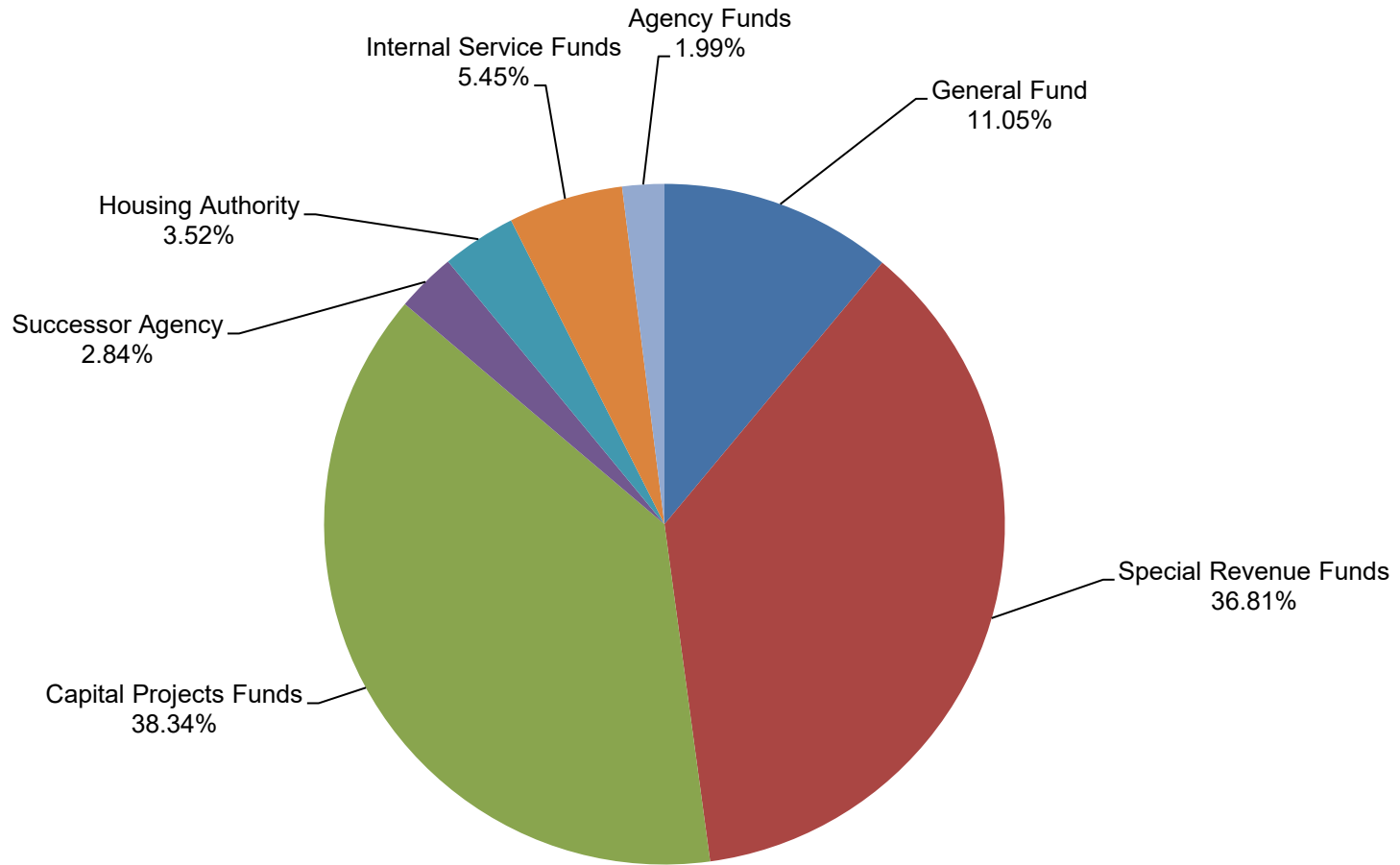
Treasurer's Report



Attachment 3

Cash and Investments Graph

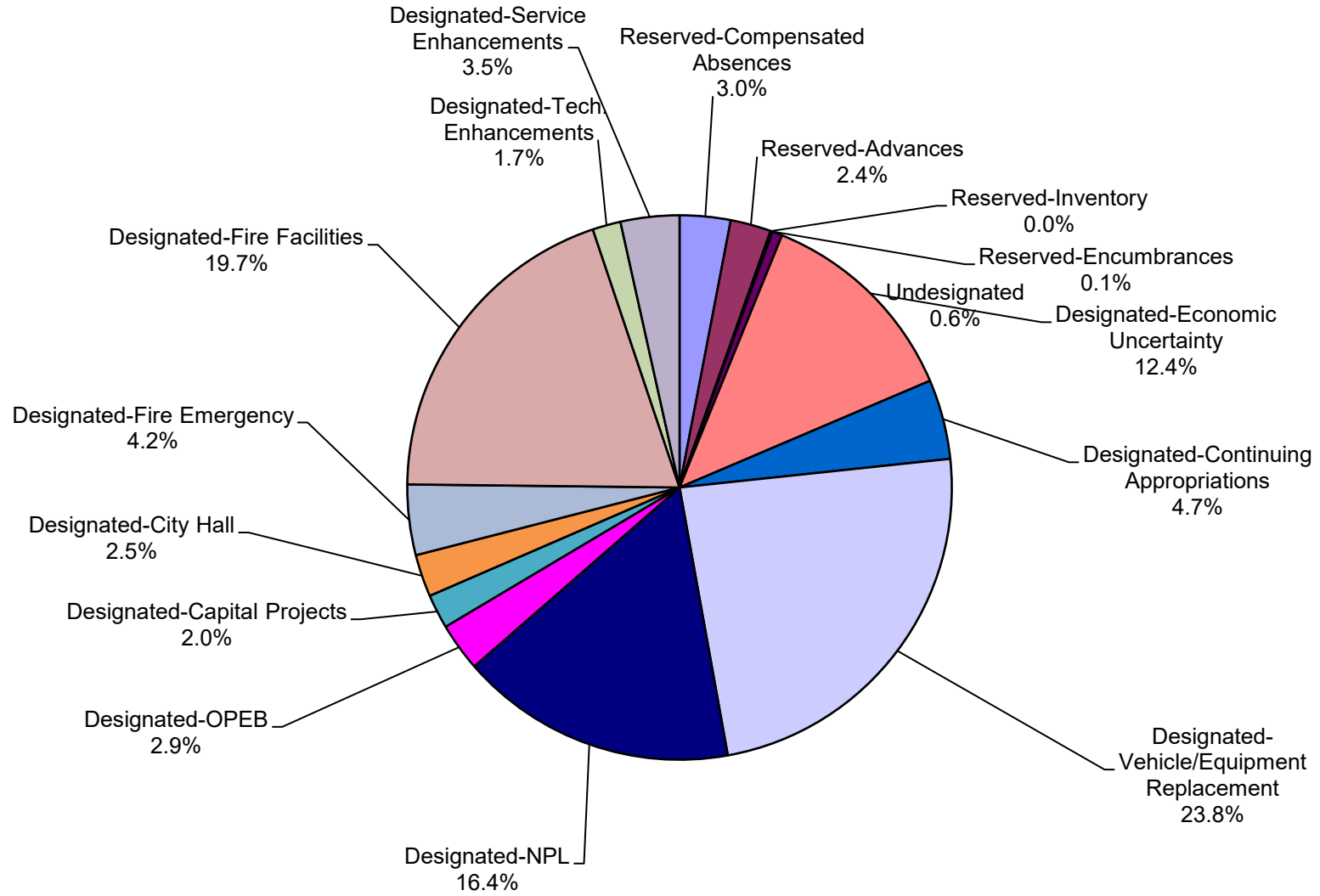
Cash & Investments



Attachment 4

General Fund Reserves Graph

General Fund Reserves





Staff Report

to the City Council

Agenda
Item
No.6.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Prepared By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Subject: Mid-year Budget Adjustments for Fiscal Year 2025/2026

Recommendation:

The Finance/Personnel Subcommittee recommends the City Council approve the 2025/2026 Mid-year Budget Adjustments for expenditures.

Fiscal Impact:

The current City expenditure budget for FY 2025/2026 is \$58,292,450. The total proposed City expenditure budget is \$58,815,350 with an increase of \$522,900 (0.9%). See the attached spreadsheet for a detailed list of each budget adjustment.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Each year, the City conducts a mid-year review of the adopted budget to identify and incorporate necessary adjustments based on actual activity during the first half of the fiscal year. Because the budget is prepared several months in advance of the new fiscal cycle, certain assumptions inevitably change once operations are underway. Mid-year budget adjustments ensure that the City's financial plan remains accurate, transparent, and aligned with current conditions.

These adjustments reflect timing delays in project schedules or program implementation that shift expenditures between fiscal years and unanticipated costs that were not known or fully defined at the time the budget was adopted.

The mid-year update provides an opportunity to reconcile these changes and ensure continued compliance with financial policies and operational objectives. The following budget adjustments were reviewed and approved by the Finance/Personnel Subcommittee on December 9, 2025. Below is a summary of the proposed adjustments by department or fund:

General Fund (Code Enforcement)

At the July 8, 2025 City Council meeting, the hiring of a contract Code Enforcement Officer was approved with an estimated cost of \$156,000 for fiscal year (FY) 2025–2026.

This expense was not included in the originally adopted budget; therefore, a budget adjustment of \$156,000 is required.

Development Impact Fees (DIF)

Adjustments are needed for two previously budgeted projects:

YMCA HVAC Chiller: Originally budgeted in FY 2023–2024, with work completed in the first quarter of FY 2025–2026. This results in required adjustments of \$366,900.

Enterprise Processing Upgrade (Financial Management Software): This project was originally budgeted in the General Services Fund but has been reclassified to DIF category GF-03, as DIF funds cannot be used for the City Hall remodel we decided to move the processing upgrade to DIF to free up general fund expenditures for the City Hall remodel. The required budget adjustment is \$259,065.

General Services

The Enterprise Processing Upgrade project has been moved from the General Services Fund to DIF category GF-03. As a result, a negative adjustment of (\$259,065) is needed in the General Services Fund.

Attachments:

1. Mid-year Budget Adjustments FY 2025-2026

Attachment 1

Mid-year Budget Adjustments 2025/2026

City-Fiscal Year 2025/2026 Mid Year Budget Adjustments-Expenditures

General Fund

Expenditure	Fund	Department	Account	Proposed Increase	Current Budget	Proposed Budget
Contract Code Enforcement Officer approved at 7/8/2025 CC Meeting	001-General	4600-Code Enforcement	4538-Contract Services Code Enforcement	156,000	-	156,000

DIF

Expenditure	Fund	Department	Account	Proposed Increase	Current Budget	Proposed Budget
YMCA HVAC Chiller (Budgeted in 23/24 but work performed in 25/26)	007-Development Impact Fees	8330-Development Impact Fees	6030-Building	366,900	50,000	416,900
Enterprise Processing Upgrade (originally in General Services but should be GF-03 DIF)	007-Development Impact Fees	8330-Development Impact Fees	6070-Software	259,065	-	259,065

General Services

Expenditure	Fund	Department	Account	Proposed Increase	Current Budget	Proposed Budget
Enterprise Processing Upgrade (originally in General Services but should be GF-03 DIF)	042-General Services	9510-Building Services	6070-Software	(259,065)	259,065	-

Summary

Current City Expenditure Budget	58,292,450					
Previously Adjusted through the year BA	-					
Total Proposed Expenditure Increases	522,900					
Total Proposed City Expenditure Budget	58,815,350					
			Total Proposed Expenditure Increases	522,900		



Staff Report

to the City Council

Agenda
Item
No.7.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Maricela Marroquin, City Attorney
Prepared By: Alondra Muñoz, City Clerk
Subject: Conflict of Interest Code Amendment

Recommendation:

Adopt Resolution No. 2026-____, updating the City's Conflict of Interest Code to align designated positions with the fiscal and financial training requirements enacted by Senate Bill 827, and direct staff to update related compliance procedures.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

On October 14, 2025, the City Council adopted Resolution No. 2025-047, updating the model Conflict of Interest Code set forth in Section 18730 of the California Code of Regulations.

Senate Bill 827 (SB 827), effective January 1, 2026, establishes a recurring fiscal and financial training requirement for local agency officials. Although SB 827 does not amend the Conflict of Interest Code statutes directly, the new training applies primarily to positions that exercise budget, purchasing, contracting, investment, grant, or other financial oversight responsibilities, many of which are currently identified as designated filers in the City's Code.

Under SB 827, covered officials must complete at least two (2) hours of fiscal and financial training every two (2) years, addressing topics such as:

- public budgeting and municipal financial administration
- procurement and purchasing practices
- capital financing and debt management
- cash handling and investments
- internal controls and safeguarding public resources

- accountability and transparency requirements

Officials serving as of January 1, 2026 must complete the training by January 1, 2028, while individuals assuming office or employment on or after January 1, 2026 must complete the training within six months of assuming duties. Training records must be retained for five (5) years.

Because these responsibilities align closely with existing designated positions, staff reviewed Appendix A of the Conflict of Interest Code and identified classifications that fall within SB 827.

Attachments:

1. Res 26-001 Conflict of Interest Code Update

RESOLUTION NO. 2026-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING THE CITY'S CONFLICT OF INTEREST CODE AND RESCINDING RESOLUTION NO. 2025-047

WHEREAS, the City of Highland City Council previously adopted Resolution No. 2025-047 adopting the model Conflict of Interest Code set forth in Section 18730 of the California Code of Regulations; and

WHEREAS, by this resolution, the City is adopting a new updated Conflict of Interest Code; and

WHEREAS, the City Council desires to designate persons holding positions listed in Appendix A as bodies that are subject to this Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Highland does hereby find, determine and declares follows:

1. Resolution No. 2025-047 is hereby rescinded.
2. The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730. It can be incorporated by reference in an agency's code and may be amended by the Fair Political Practices Commission after public notice and hearing to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference, and along with the attached Appendices A, B and C, which identify the members, employees and consultants that are designated and the disclosure categories, constitute the Conflict of Interest Code for the City of Highland, which is considered the "agency" within the purview of this Code.
3. Designated employees shall file statement of economic interests with the City Clerk of the City of Highland. Statements for all designated employees will be retained by the City and will be available for inspection and reproduction pursuant to Government Code Section 81008.
4. Pursuant to the Political Reform Act, a person holding a designated position listed in this Conflict of Interest Code that violates any provisions of this Code is subject to administrative, criminal and civil sanctions provided in the Political Reform Act. In addition, if a person who holds a designated position makes, participates in making or otherwise attempts to use his or her official position to influence a decision of the Agency in which he or she has a financial interest, he or she may also be subject to additional administrative, criminal and civil sanctions and the decision may be set aside and voided pursuant to Government Code Section 91003.

5. Pursuant to Government Code Section 53234 et seq. (AB 1234), each person holding a designated position identified in Appendix A shall receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service. Such training shall be completed within six (6) months of assuming office or beginning employment in the designated position, and every two years thereafter. Completion of this training shall be documented and maintained by the City Clerk in accordance with state law.

6. Pursuant to Government Code Section 53238 et seq. (SB 827), effective January 1, 2026, each person holding a designated position identified in Appendix A that is marked "Yes" in the "SB 827" column shall receive fiscal and financial training. Such training shall be completed within six (6) months of assuming office or beginning employment in the designated position, and every two (2) years thereafter. Completion of this training shall be documented and maintained by the City Clerk in accordance with state law.

PASSED, APPROVED AND ADOPTED this 13th day of January, 2026.

Penny Lilburn
Mayor

ATTEST:

Alondra Muñoz, CMC
City Clerk

**APPENDIX A
DESIGNATED EMPLOYEE FILERS**

DESIGNATED EMPLOYEE FILERS	DISCLOSURE CATEGORIES	SB 827
Administrative Analyst	3, 4, 5	Yes
Administrative Services Manager	3, 4, 5	Yes
Assistant Director of Administrative Services	3, 4, 5	Yes
Assistant City Manager	1	Yes
Assistant Community Development Director	1	Yes
Assistant Engineer	3, 4, 5	Yes
Assistant Planner	3, 4, 5	
Assistant Public Works Director	1	Yes
Associate Engineer	3, 4, 5	Yes
Building Official	1	Yes
City Clerk	1	Yes
City Planner	1	
Code Compliance Officer	2, 3, 4, 5	
Committee/Board Members	1	Yes
Community Development Director	1	Yes
Consultants	See Appendix C	
Deputy City Clerk	3, 4, 5	Yes
Director of Administrative Services	1	Yes
Economic Development Specialist	2, 3, 4, 5	Yes
Engineering Technician	3, 4, 5	
Information Technology Technician	3, 4, 5	
Maintenance Superintendent	3, 4, 5	Yes
Permit Technician	3, 4, 5	
Public Services Manager	3, 4, 5	Yes
Public Works Manager	3, 4, 5	Yes
Public Works Director/City Engineer	1	Yes
Senior Code Compliance Officer	2, 3, 4, 5	
Senior Civil Engineer	3, 4, 5	Yes
Senior Planner	3, 4, 5	

The Members of City Council and Planning Commission, City Manager, City Attorney, Director of Administrative Services/City Treasurer and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. §18701 (b) are not subject to the City's Code but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et. seq.). [Regs. §18730(b)(3)].

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property, which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

- Category 1. Full Disclosure – Interests in real property located within the City or within two miles of the boundaries of the City or within two miles of any land owned or used by the City, as well as investments, business positions and sources of income, including gifts, loans and travel payments.
- Category 2. Reportable interests in real property in the jurisdiction. (Form 700, Schedule B)
- Category 3. Reportable income and business positions. (Form 700, Schedule C)
- Category 4. Reportable investments. (Form 700, Schedules A-1 and A-2)
- Category 5. Reportable gifts and travel gifts. (Form 700, Schedules D and E)

**APPENDIX C
CONSULTANT FILERS¹**

DESIGNATED CONSULTANTS

DISCLOSURE CATEGORIES

<p>Consultants who make (not just recommend) governmental decisions, such as whether to approve a rate, rule, or regulation, whether to issue, deny, suspend, or revoke any permit, license, application, certificate or similar authorization, adopt or grant City approval to a plan, design, report, study, or adopt or grant City approval of policies, standards, or guidelines for the City or any subdivision thereof.</p>	<p>1</p>
<p>Consultants who serve in a staff capacity with the City, and in that capacity participate in making a governmental decision by providing information, an opinion, or a recommendation for the purpose of affecting the decision without significant intervening substantive review.</p>	<p>Disclosure required at the same level as a comparable designated position in the same or similar City Department identified elsewhere in this Code.</p>
<p>Consultants who perform the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a designated position in the City's Conflict of Interest Code.</p>	<p>Disclosure required at the same level as the comparable designated position identified elsewhere in this Code.</p>

Category 1

Designated consultants assigned to this category shall disclose:

- (a) All business entities or non-profit corporations in which they are a director, officer, partner, trustee, employee or hold a position of management; interests in real property, investments; and income, including gifts, loans and travel payments. ²
- (b) When the consultant is a corporation or partnership, only individuals from the firm that fit into one of the three categories of designated consultants must file disclosure statements.

¹ Only consultants who make a governmental decision or act in a staff capacity as defined in 2 Cal. Code Regs. Section 18701, as amended from time to time, shall be subject to economic disclosure requirements.

² Consultants who make governmental decisions shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in the section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



Staff Report

to the City Council

Agenda
Item
No.8.

Date: January 13, 2026

From: Carlos Zamano, City Manager

Reviewed By: Octavio Duran, Public Works Director/City Engineer
Maricela Marroquin, City Attorney

Prepared By: Octavio Duran, Public Works Director/City Engineer

Subject: Agreement Authorizing Southern California Gas Company (SoCalGas) to Maintain Advanced Meter Systems on City Streetlights

Recommendation:

Approve an Agreement authorizing Southern California Gas Company to maintain 6 (six) Advanced Meter Systems on City streetlights and to undertake all activities related to the installation, maintenance, operation, use, repair, replacement, improvement, alteration, inspection, testing and removal of the Advanced Meter Systems.

Fiscal Impact:

There are no impacts to the City's operating budget. The City will receive a one time fee of \$6,081.60 from SoCal Gas within thirty (30) days of the Agreement's effective date.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

On April 2010, the California Public Utilities Commission (CPUC) authorized \$1.05 billion to upgrade approximately 6 million natural gas meters. These meters were upgraded with communication devices that automatically read and securely transmit hourly gas usage data on a "next day" basis to a Data Collector Unit (DCU). The technology provides detailed, real-time data to better help customers manage their energy consumption and costs. In 2014, these Advanced Meter Systems were installed by Southern California Gas Company (SoCalGas) on six (6) streetlights within the City of Highland under an encroachment permit and at the time of installation, the poles were owned by Southern California Edison (SCE). On December 11, 2018, the City Council approved the purchase of over 2,700 streetlights from SCE. SoCalGas' equipment remains attached to the streetlights that were formerly owned by SCE and an Agreement between the City of Highland and SoCalGas is required to formalize the ongoing use of the Advanced Meter systems. The six (6) locations are identified in the attached Agreement.

Under the proposed agreement, SoCalGas will pay the City the following fees within thirty (30) days of the Agreement's effective date:

- A one-time fee of \$780 per installation site as compensation, calculated at \$39 per year for a 20-year period. This amounts to \$4,680 for the six (6) locations.
- A one-time fee of \$233.60 per installation site for electricity usage for a total of \$1,401.60 for the six (6) locations.

The rechargeable battery in the DCUs uses 5 watts per hour, which equals approximately 45 kW annually. With SCE's power rates varying from 17 to 25 cents, SoCalGas has agreed to pay the highest possible rate of 25 cents per kWh, totaling \$11.68 per year for each location. Over a 20-year period, this equals \$233.60 per location for a total of \$1,401.60. This compensation is consistent with the standard fees SoCalGas pays to other jurisdictions.

SoCalGas currently operates 1,562 DCUs throughout its service territory using AC power and has not encountered any concerns from other utilities or municipalities. SoCalGas' Network Operations team closely monitors the performance of all DCUs and creates a "ticket" to deploy Technical Advisors to troubleshoot and resolve any issues.

Environmental Impact

The requested City Council action is not a "Project" as defined by the California Environmental Quality Act (CEQA). Pursuant to Section 15378(a), a "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. According to Section 15378(b), a Project does not include: (5) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Attachments:

1. Agreement

**ATTACHMENT AGREEMENT
BY AND BETWEEN
CITY OF HIGHLAND, CALIFORNIA
AND
SOUTHERN CALIFORNIA GAS COMPANY**

This Attachment Agreement (“Agreement”) is entered into this ____ day of _____, 2026, for reference purposes only, by and between the City of Highland, a California municipal corporation, (“City”) and Southern California Gas Company, a California corporation (“Gas Company”). Hereinafter the term “**Parties**” shall refer collectively to all the foregoing named Parties.

R E C I T A L S

WHEREAS, Gas Company is an investor-owned public utility regulated by the California Public Utilities Commission (“CPUC”) that provides gas utility services to residents of City.

WHEREAS, on March 8, 1988 City granted to Gas Company a franchise to use and lay pipes and appurtenances necessary and convenient for the operation of a gas utility under, along, across or upon public streets, ways, alleys and places (collectively, “Rights-of-Way”) in the City for transmitting and distributing gas (the “Franchise”).

WHEREAS, Gas Company has been authorized by CPUC to implement its Advanced Meter Program, which consists of, among other things, the use of advanced meter equipment, network communications devices, including but not limited to data collector units (“DCUs), antennas, gas repeaters and/or radio frequency local area network range extenders, and other advanced meter facilities, in connection with and necessary for Gas Company’s operation, transmission and distribution of gas in the City (“Advanced Meter Facilities”).

WHEREAS, the operation of Advanced Meter Facilities requires the use of existing or new infrastructure, such as poles, towers, streetlights or buildings of sufficient height and at appropriate locations in order to be effective.

WHEREAS, City desires to allow Gas Company to utilize Advanced Meter Facilities located on six City-owned streetlight poles which were previously installed while the poles were under the ownership of Southern California Edison (SCE), and which are further described herein, identified on “Exhibit A” and incorporated herein by this reference (“Installation Sites”).

WHEREAS, City and Gas Company have agreed to enter into this Agreement regarding Gas Company’s use and attachment of Advanced Meter Facilities at the Installation Sites upon the terms, conditions and other considerations set forth herein.

A G R E E M E N T

NOW THEREFORE, in consideration thereof and for other valuable consideration as set forth herein below the Parties hereto do agree as follows:

1. **Effective Date.** This Agreement shall become effective as of the date of its execution by or on behalf of all the Parties hereto ("**Effective Date**").
2. **Term.** This Agreement shall expire on the 20th anniversary of the Effective Date, unless sooner terminated as provided herein. Either party may terminate this Agreement for cause following the defaulting party's failure to cure a default within thirty (30) days of service of a notice of default and demand to cure.
3. **Authorization.** Subject to the terms and conditions contained herein, City hereby authorizes and grants Gas Company a license to operate, use, maintain, repair, replace, improve, alter, inspect, test and remove the Advanced Meter Facilities at the Installation Sites on the terms and conditions set forth herein.
4. **Scope of Agreement.** This Agreement authorizes the Gas Company to operate the Advanced Meter Facilities in the specific locations identified on Exhibit "A" attached hereto, and to undertake all activities related to the installation, maintenance, operation, use, repair, replacement, improvement, alteration, inspection, testing and removal of the Advanced Meter Facilities. Gas Company shall not permit any additional attachments by any third party to any Advanced Meter Facility, without City's prior, written consent.

Nothing contained in this Agreement shall be deemed or construed to create the relationship of principal and agent or of partnership or of joint-venture or of any association whatsoever between City and Gas Company, it being expressly understood and agreed that neither the computation of fees nor any other provisions contained in this Agreement nor any act or acts of the Parties shall be deemed to create any relationship between City and Gas Company other than the relationship of City and Gas Company as franchisor and franchisee, respectively.

Gas Company hereby acknowledges, agrees and covenants that this Agreement does not authorize or bestow any rights to Gas Company to provide any services not already expressly authorized by the Franchise, including without limitation cable television service or commercial telecommunications services.

5. **Compensation.** The Gas Company shall pay to the City a one-time fee of \$780 (\$39 x 20 years) per Installation Site. The fee shall be due within thirty (30) days of the Effective Date.
6. **Electrical Consumption Charge.** Gas Company shall pay the City a one-time fee of \$233.60 (\$11.68 x 20 years) per location as compensation for electricity usage by the Gas Company's Advanced Meter Facilities. The fee shall be due within thirty (30) days of the Effective Date.

7. **Authority to Allow Attachments.** The City hereby represents and warrants to the Gas Company that it has all rights necessary to allow for the operation by the Gas Company of the Advanced Meter Facilities at the Installation Sites
8. **Workmanship and Responsibility of Gas Company.** All of Gas Company's construction, installation, and maintenance work shall be performed at Gas Company's sole cost and expense and in a good and workmanlike manner and in accordance with the rules and regulations of the CPUC and in compliance with all applicable ordinances, regulations or laws (to the extent not inconsistent with or preempted by the jurisdiction of the CPUC). Gas Company shall maintain each Advanced Meter Facility in good condition and repair.

Gas Company shall remove all of the Advanced Meter Facilities at its sole expense within one hundred eighty (180) days after the termination of the Agreement, unless an agreement is otherwise reached between the City and Gas Company. City may, but is not required to, allow Gas Company to abandon the Advanced Meter Facilities in place. Gas Company shall restore each Advanced Meter Facility site to its original condition, reasonable wear and tear excepted. Gas Company shall bear full responsibility for repairs of any damage to the Rights-of-Way or Installation Sites caused by Gas Company's or its employees', contractors', subcontractors' or agents' installation, construction, maintenance, repair, operation and/or removal of the Advanced Meter Facilities.

9. **Improvement Drawings.** Prior to exercising the license granted by this Agreement, Gas Company shall submit improvement drawings (the "Improvement Drawings") depicting the Advanced Meter Facilities to the City Engineer for his review and approval, which shall not be unreasonably withheld, conditioned or delayed. The City Engineer will deliver to Gas Company written notice approving or disapproving the Improvement Drawings within thirty (30) days after submittal.
10. **Gas Company to Bear All Costs.** Gas Company, or any successor or authorized assign, shall bear all costs incurred in connection with Gas Company's or its employees', contractors', subcontractors' or agents' planning, design, installation, construction, maintenance, repair, operation and removal of the Advanced Meter Facilities. City shall not be responsible or bear any cost related to the Advanced Meter Facilities or any other improvements or works approximate to the Advanced Meter Facilities, except to the extent such costs result from active negligence or willful misconduct of the City, its officers, agents, employees, contractors or subcontractors. City shall have no responsibility for costs to replace or repair any Advanced Meter Facility damaged, destroyed, or stolen by any third party (other than any City employee, contractor, subcontractor or agent).
11. **Interference.** The Gas Company installation and use of the Advanced Meter Facilities under this Agreement shall not damage or interfere in any way with City's operations or City's use of its property. The City at all times during this Agreement, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter, or improve the Installation Sites, which may temporarily or permanently interfere with the Advanced Meter Facilities. City agrees to give 30-

day advance notice of such interference to Gas Company and to reasonably cooperate with Gas Company to carry out such activities with a minimum amount of interference with the Gas Company's operations, and in the case of permanent interference, to provide an alternate Installation Site reasonably acceptable to Gas Company. Notwithstanding the foregoing, in the case of an emergency, City shall take any and all actions it determines necessary to respond to such emergency, and shall thereafter give prompt notice to Gas Company of such actions.

12. **Indemnification of City.** Gas Company shall defend, indemnify and hold harmless City and its council members, officers, agents and employees against all claims, losses, damages, costs, expenses, liabilities, causes of action, liens, stop notices, fines and/or penalties, including but not limited to reasonable attorney's fees (collectively, "Claims"), for injury to or death of persons or damage to property arising from or alleged to have arisen from or related to the Advanced Meter Facilities, including installation, maintenance, repair, removal and restoration by Gas Company, its employees, contractors, or agents, except to the extent such Claim(s) arise from the sole negligence or willful misconduct of City, its officers, agents, or employees, provided.
13. **Governing Law; Jurisdiction.** This Agreement shall be governed and construed by and in accordance with the Laws of the State of California without regard for rules governing conflicts of laws. Nothing in this section shall be interpreted to preclude either Party's right to seek redress from the CPUC. Venue for any legal action arising out of this Agreement shall be the Superior Court for the County of San Bernardino.
14. **Amendment of Agreement.** This Agreement may not be amended except pursuant to a written instrument signed by both Parties.
15. **Notices.** All notices, demands, requests, consents or other communications that this Agreement contemplates or authorizes, or requires or permits either Party to give to the other, shall be in writing and shall be personally delivered or mailed or sent by reputable overnight courier, such as FedEx, to the respective party as follows:

TO CITY:

City of Highland
27215 Base Line
Highland, CA 92346
Attn: Octavio Duran Jr., PE
Public Works Director/City Engineer
Tel: (909) 864-6861

TO THE GAS COMPANY:

Southern California Gas Company
1801 South Atlantic Avenue, MPKA24

Monterey Park CA 91754
Attn: Angie L. Gonzalez
Manager, Advanced Meter & Network
Management
Tel: (213) 244-4389

Either Party may change its address by notice to the other Party as provided herein. Communications shall be deemed to have been given and received on the first to occur of (i) actual receipt at the offices of the Party to whom the communication is to be sent, as designated above, or (ii) three working days following the deposit in the United States Mail of registered or certified mail, postage prepaid, return receipt requested, or with reputable overnight courier, such as FedEx, addressed to the offices of the Party to whom the communication is to be sent, as designated above.

16. **Other Regulations.** All Gas Company's use of the Rights-of-Way and Installation Sites under this Agreement shall be in accordance with the laws of the United States of America, the State of California and in accordance with all applicable rules and regulations and ordinances of the City now in force, or hereinafter prescribed or promulgated by City, State, or Federal law (to the extent that the same are not preempted by the jurisdiction of the CPUC).
17. **Powers to Enter into Agreement.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the Gas Company and the City.
18. **Assignment or Transfer of Authorization.** This Agreement may be assigned or transferred to any qualified person or entity subject to the prior written approval of the City, which shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, City's prior written consent shall not be required for any of the following: (a) the transfer of any shares or stock in or change in control of Gas Company's parent company, or (b) any merger, consolidation or reorganization of, by or with Gas Company or transfer of all or substantially all of the stock or shares in Gas Company or assets of Gas Company.
19. **Entire Agreement; Successors and Assigns.** This Agreement contains the entire understanding between the Parties with respect to the subject matter herein. There are no representations, agreements, or understandings, whether oral or written, between or among the Parties relating to the subject matter of this Agreement which are not fully expressed herein. Each Party has relied on advice from its own attorneys, and the warranties, representations, and covenants of this Agreement itself. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.
20. **Exhibits.** All exhibits referenced in this Agreement, are hereby incorporated into the Agreement as if set forth in full herein. In the event of any material discrepancy between the terms of any exhibit so incorporated and the terms of this Agreement, the terms of this Agreement shall control.

21. **Drafting.** The Parties agree that this Agreement is the project of joint draftsmanship and that should any of the terms be determined by a court, or in any type of quasi-judicial or other proceeding, to be vague, ambiguous and/or unintelligible, that the same sentences, phrases, clauses or other wording or language of any kind shall not be construed against the drafting party in accordance with California Civil Code Section 1654, and that each Party to this Agreement waives the effect of such statute.

IN WITNESS WHEREOF the Parties for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Agreement to be executed by setting hereunto their signatures on the day and year respectively written herein below.

CITY OF HIGHLAND

DATE: _____

By: _____

Name: _____

Its: _____

APPROVED AS TO FORM:

By: _____

SOUTHERN CALIFORNIA GAS COMPANY

DATE: _____

By: _____

Angie L. Gonzalez
AM Operations & Network Manger
Advanced Meter

**EXHIBIT A
INSTALLATION SITES**

KI211-A



On Palm Avenue; East of 7683 Bella Terra

Notes

395 feet north of north curb face of Cypress Street
2 feet west of west curb face of Palm Ave

Latitude: 34.114438 Longitude: -117.208897



ADVANCEDmeter

KI307-A



On Baseline Street; south of 26916 Baseline Street

Notes

153 feet east of east curb face of Central Avenue
2 feet north of north curb face of Baseline Street,

Latitude: 34.12137 Longitude: -117.21685



ADVANCEDmeter

KI128-A



On Vista Rio Road; south of 7681 Vista Rio Road

Notes

32 feet south of south curb face of Frontera Del Sur
2 feet east of east curb face of Vista Rio Road,

Latitude: 34.114 Longitude: -117.14249



ADVANCEDmeter

KI218-A



On Base Line Road; west of 28891 1/2 Baseline (Utility Box)

Notes

161 feet west of west curb face of Church Street
2 feet south of south curb face of Base Line Road,

Latitude: 34.12103888 Longitude: -117.17448



ADVANCEDmeter

KI302-A



On Church Street; west of 7835 Church Street

Notes

178 feet north of north curb face of Garden Lane
2 feet west of west curb face of Church Street,

Latitude: 34.11102222 Longitude: -117.1738278



KI305-B



On Highland Ave; North of 29100 Highland Ave (Utility Box)

Notes

191 East of the East curb face of Cloverhill Dr
2 ft. North of the North curb face of Highland Ave,

Latitude: 34.12915 Longitude: -117.1679





Staff Report

to the City Council

Agenda
Item
No.9.

Date: January 13, 2026

From: Carlos Zamano, City Manager

Reviewed By: Octavio Duran, Public Works Director/City Engineer
Maricela Marroquin, City Attorney

Prepared By: Melissa Morgan, Public Services Manager

Subject: San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, And Confidentiality Agreement

Recommendation:

Authorize the Mayor to execute the San Bernardino County Municipal Separate Storm Sewer System - National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, and Confidentiality Agreement Among Permittees on behalf of the City of Highland.

Fiscal Impact:

Costs incurred by San Bernardino County Counsel under this agreement will be paid through the San Bernardino County Area-Wide Stormwater Program Budget to which the City contributes its pro rata share. Additional costs may be incurred as a result of the the new permit, however, those are not known at this time.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

The Municipal Separate Storm Sewer System ("MS4") Permit is issued jointly to the County of San Bernardino, the San Bernardino County Flood Control District ("SBCFCD"), and the sixteen incorporated cities in the Santa Ana River Watershed portion of San Bernardino County. The San Bernardino County Flood Control District is the Principal Permittee. Its primary responsibilities are to administer the overall stormwater program in conjunction with the cities, lead in the development of programs, act as the liaison with water board staff and prepare the consolidated required reports.

San Bernardino County and the 16 incorporated cities are "Co-Permittees" and are responsible for implementing individual program elements in their individual jurisdiction and to fiscally support the county-wide program. The permit is regulated under the Santa Ana Regional Water Quality Control Board District 8 ("RWQCB"). The current San Bernardino County MS4 Permit Order No. R8-2010-0036, NPDES Permit No. CAS618036 ("Permit") which expired on January 29, 2015, was administratively extended by the RWQCB until a new permit is issued.

The Santa Ana Regional Water Control Board has conducted two Public Workshops to present the Board Staff's Working Proposal for the next term permit. It is anticipated that a third workshop will be scheduled soon, and the permit will be adopted mid to late 2026.

The proposed Common Interest, Joint Defense and Confidentiality Agreement between the County of Orange, the County of Riverside, the County of San Bernardino and the City of Highland ("Agreement") will allow the Parties (Principal Permittees and Co-Permittee) to establish a common interest group with respect to the Permit Proceedings, preserve to the fullest extent possible all applicable legal and evidentiary privileges, including the protections of the attorney-client privilege, the work product doctrine, the joint defense/common interest privilege, and the deliberative process and official information privileges.

The City Attorney has reviewed and recommends approval of the proposed Common Interest, Joint Defense and Confidentiality Agreement.

Attachments:

1. Common Interest Joint Defense Agreement

COMMON INTEREST, JOINT DEFENSE, AND CONFIDENTIALITY AGREEMENT

This Common Interest, Joint Defense, and Confidentiality Agreement (“Agreement”) effective on September 1, 2021 is entered into by and among San Bernardino County (“SBC”), the San Bernardino County Flood Control District (“SBCFCD”), the County of Orange (“OC”), the Orange County Flood Control District (“OCFCD”), and the Riverside County Flood Control and Water Conservation District (“RCFCWCD”) (collectively the “Parties” or individually a “Party”).

RECITALS

A. The Parties own and/or operate storm water and urban runoff conveyance systems, including flood control facilities, commonly referred to as municipal separate storm sewer systems or storm drains, through which storm water and urban runoff are discharged into waters of the United States that are located within the Santa Ana Region.

B. The Parties are currently subject to separate National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System permits and Waste Discharge Requirements (“MS4 permit”) issued by the Santa Ana Regional Water Quality Control Board (“Regional Board”).

C. The Regional Board has announced that it intends to issue a new, region-wide MS4 permit to the Parties, which would make the Parties copermittees under a single permit.

D. The Regional Board circulated a draft version of the new MS4 permit (“Draft Permit”) on or about December 24, 2021.

E. Each of the Parties has a shared common interest in proceedings related to the Draft Permit, including negotiating the terms of the Draft Permit with the Regional Board, participating in the administrative hearing to adopt the Draft Permit as the final permit (“Final Permit”), seeking administrative or judicial review of any terms in the Final Permit that warrant reconsideration, defending any adverse future claims or actions related to the promulgation of the Final Permit, and addressing any and all types of legal challenges to the Draft or Final Permit (jointly “Permit Proceedings”). Each of the Parties intends to appear in administrative hearings as well as any potential future actions related to Draft or Final Permit to represent the common interests of the Parties as well as each Party’s own separate interests, some of which may be unique. Such representation of separate or unique interests is not inconsistent with the common interests of the Parties.

F. Nothing in this Agreement is meant or should be construed to affect a Party’s legal obligation to exercise its independent judgment as required by law concerning the Permit Proceedings.

G. Without admitting any individual or shared liability, and expressly denying same, the Parties here assert that it will best serve their common interests to coordinate their efforts and share certain privileged and confidential information, in order to respond effectively to and negotiate with the Regional Board as well as to address and/or defend claims during the Permit Proceedings by the Regional Board or any parties that become adverse parties. Such coordination of effort and sharing of information is not intended to waive and shall not waive any privilege or protection otherwise applicable.

H. By this Agreement, the Parties seek to establish a common interest group with respect to the Permit Proceedings, preserving to the fullest extent possible all applicable legal and evidentiary privileges, including the protections of the attorney-client privilege, the work product doctrine, the joint defense/common interest privilege, and the deliberative process and official information privileges.

I. The Parties and their respective legal counsel are referred to herein as “the Common Interest Group.”

J. The Parties intend for this Agreement to allow for the inclusion of additional members of the Common Interest Group with the consent of all Parties.

K. The Parties intend for the scope of this Agreement to include any later-filed related actions that raise or implicate similar interests of the Parties without the necessity of amending this Agreement.

TERMS AND CONDITIONS

Therefore, in consideration of the mutual promises contained and incorporated in the above Recitals in this Agreement, the Parties agree as follows:

1. Purpose. It is the purpose of this Agreement to memorialize the Parties’ intentions concerning the exchange of information during the Permit Proceedings, and to support a joint defense and/or common interest based upon the assertion by the Parties, or any Party, of the attorney-client privilege, work product doctrine, deliberative process and official information privileges, and any other privileges and protections that may apply to any Joint Defense Communications (as defined in Paragraph 3 below) that may be shared among members of the Common Interest Group. This Agreement addresses the flow, handling, security, and disclosure of documents, data, and oral and written information that are not produced pursuant to formal or informal discovery requests, and that may be exchanged by members of the Common Interest Group. It is the intention of the Parties that the exchange of Joint Defense Communications among the members of the Common Interest Group will not constitute a waiver of any privilege or protection, including without limitation the attorney-client privilege, the attorney work product doctrine, and the deliberative process and official information privileges. The Parties agree that any consultation between the Parties or among their counsel, and any exchange of work product or other Joint Defense Communications are in reliance on the Parties’ common interests, as described herein, and their intent to share information and cooperate in joint defense efforts without waiving any privilege or protection. In this regard, the Parties have agreed to provide reasonable cooperation in the execution of their respective duties under this Agreement. However, no obligation to share any documents, data or information is created by this Agreement.

2. Lawsuits. To the extent related to the Permit Proceedings, the Parties expressly state their intention to include in this Agreement any lawsuits related to adverse claims (other than a lawsuit by one Party or Parties against another Party or Parties), that have been or may be filed by or against any Party at any time during the pendency of this Agreement without the necessity of amending this Agreement.

3. Joint Defense Communications.

a. “Joint Defense Communication” means any documents, data, or information (including correspondence, reports, studies, memoranda of law and/or fact, factual material and summaries, mental impressions, transcripts, digests, and any other written material or oral information of any kind whatsoever) that relate to matters addressed by this Agreement that any Party receives from any other Party or its officers, employees, agents, consultants, attorneys, representatives, or experts that would otherwise be protected from disclosure to third parties pursuant to applicable legal and evidentiary privileges, including the attorney-client privilege, work product doctrine, and/or the deliberative process and official information privileges. The Parties intend that all Joint Defense Communications shall remain privileged or protected when communicated to any other Party or its elected officials, officers, employees, agents, consultants, attorneys, representatives, or experts in accordance with the common purpose concepts in California Evidence Code § 912(d) and articulated in *California Oak Foundation v. County of Tehama* (2009) 174 Cal.App.4th 1217, *Raytheon Co. v. Superior Court* (1989) 208 Cal.App.3d 683, and *Continental Oil Co. v. United States* (9th Cir. 1964) 330 F.2d 347, and their progeny. Each of the Parties and counsel agree that all Joint Defense Communications they receive from any Party or its representative shall be treated and maintained by the receiving Party as privileged and confidential, and not disclosed to third parties, except as provided in this Agreement.

b. Joint Defense Communications may be disclosed or transferred between any or all of the Parties orally or in writing and by any other appropriate means of communication. The Parties agree that all Joint Defense Communications shared pursuant to this Agreement shall be held in strict confidence by the Parties and by all persons to whom the Joint Defense Communications are disclosed and shall not be disseminated outside the Common Interest Group. All Joint Defense Communications received from Parties pursuant to this Agreement are subject to the joint defense and common interest privileges or protections and must be held in strict confidence by the receiving party and its counsel. The receiving party may disclose Joint Defense Communications only to its counsel, authorized representatives, and those of its board members, councilmembers, supervisors, directors, officers, employees, agents, independent contractors, consultants and retained experts who have a need to know. Each Party agrees that its independent contractors will agree to keep all Joint Defense Communications confidential in accordance with the terms of this Agreement before any Joint Defense Communications is provided to them. If a Party intends to disclose a Joint Defense Communication only to certain members of the Common Interest Group, the disclosing Party shall specify the members who are entitled to review or receive that information or document. All Parties agree that they will not share or disclose such Joint Defense Communications to any Party or person who is not designated by the disclosing Party.

c. A Joint Defense Communication that is exchanged in written or document form and that is intended to be confidential shall be marked “Confidential: Privileged Communication” or with a similar heading indicating confidentiality. As practicable, the header or footer will list all other privileges and protections that may be applicable to the particular Joint Defense Communication, including the attorney-client privilege, work product doctrine, and/or the deliberative process and official information privileges. However, failure to mark or identify a Joint Defense Communication as “Confidential: Privileged Communication” or a similar heading shall not constitute a waiver of any applicable legal or evidentiary privilege or protection that may apply.

d. Waiver of the joint defense and common interest privileges or protections are effective only when all Parties unanimously agree to the waiver. Any Party (the “Disclosing Party”) may, without permission from the other Parties, use, for the Disclosing Party’s own purposes, any information that the Disclosing Party disclosed to and shared pursuant to this Agreement.

e. Any Party who receives Joint Defense Communications shall not disclose such Joint Defense Communications or the information imparted thereby to any other third party without the express prior written consent of the other Parties. Any unauthorized disclosure of any Joint Defense Communication to any third party shall not constitute a waiver of any applicable privilege or protection. However, no provision in this Agreement shall be construed to limit the right of any Party to disclose any documents or information that such Party obtained through means other than a Joint Defense Communication.

f. Although documents and information that are not otherwise privileged will not gain the protection of any privilege by virtue of being a part of a Joint Defense Communication, each Party shall treat the information as privileged and confidential and shall not disclose to third parties the fact that any particular document or information was shared through a Joint Defense Communication.

4. Permitted Use of Joint Defense Communications. All of the Parties acknowledge and agree that cooperation in the shared purposes and objectives necessarily involves the communication and sharing of confidential information and further agree that their interests are not currently adverse with regard to the subject of this Agreement. They further agree that all Joint Defense Communications received from any other Party shall be used exclusively in connection with the Permit Proceedings. Joint Defense Communications shall not be used or be admissible in any phase of any pre-litigation or litigation involving cross-claims or claims for contribution or indemnity between or among any of the Parties if such claims arise from or relate to adverse claims.

5. Permitted Disclosures. In the event that any Party receives a third-party request or demand for Joint Defense Communications received pursuant to this Agreement, by California Public Records Act (“CPRA”) request, subpoena, request for production or otherwise, the Party receiving such request or demand shall, prior to making such disclosure: (a) notify the Parties pursuant to the notice provision herein; and (b) assert and exercise diligence in supporting the joint defense and/or common interest doctrines and preserve any and all potentially applicable privileges or other protections from disclosure of the Joint Defense Communications, unless such privileges and protections have been knowingly waived by the Parties or Party who provided the Joint Defense Communications. Each Party shall take reasonable steps necessary to permit the assertion of all applicable rights and privileges with respect to any Joint Defense Communication and shall cooperate fully with all other Parties in any judicial proceeding relating to the disclosure of any Joint Defense Communications. However, the Parties understand and acknowledge that all Parties can still comply with their legal obligations under the CPRA and other document production statutes, if any, without breaching this Agreement, and no Party is required to seek a protective order or otherwise incur legal expense in efforts to oppose such a disclosure of a Joint Defense Communication.

6. Injunction to Prevent Improper Disclosure. The Parties agree that the unauthorized or improper disclosure of Joint Defense Communications to third parties not covered by this

Agreement will result in irreparable harm to the Parties. In the event a Party or former Party believes that another Party or former Party is preparing to disclose Joint Defense Communications to third parties not covered by this Agreement, the Party or former Party objecting to such disclosure may seek an injunction to prevent the disclosure of such Joint Defense Communications. Each Party represents and warrants that it will not, in the future, assert that such an injunction is not necessary on the grounds that there is an adequate remedy at law.

7. Joint Consultants or Experts. The Parties agree that if a consultant or expert is jointly hired by the Common Interest Group, or is retained by an individual Party for a matter on which a common interest exists with respect to the Permit Proceedings, that consultant or expert is covered by the joint defense and/or common interest doctrines and that privileges or protections applicable to the consultant or expert's work product or to any Party's communications with the consultant or expert shall not be waived by sharing such work product or communications with other Parties to this Agreement. The Parties agree not to seek disqualification of consultants or experts engaged by any other Party or Parties in connection with any future action based on information shared pursuant to this Agreement.

8. Good Faith. Each Party agrees to exercise good faith and diligence to implement this Agreement and to maintain the confidentiality of discussions and exchanged Joint Defense Communications consistent with the purposes of this Agreement and the intent of the Party providing the information.

9. Independent Efforts. Nothing in this Agreement shall be construed to restrict the right of a Party to undertake separate investigative efforts or legal research in the defense of any action relating to the Permit Proceedings or any adverse claims related to them. Any Party undertaking such separate efforts shall be free to disclose or use the results of the separate and independent efforts in any manner that Party desires, without the consent of the Parties or any other Party.

10. Withdrawal or Settlement. Any Party may withdraw from this Agreement by delivering written notice to all other Parties, in accordance with Section 13 of this Agreement. Alternatively, one or more Parties may conclude their involvement in the Permit Proceedings by reason of settlement or otherwise. Any voluntary withdrawal or settlement does not relieve any Party's obligation to continue to protect the confidentiality of all Joint Defense Communications, as though all Parties were still active in the Permit Proceedings. Such withdrawal or settlement shall be effective on the date that notice is deemed delivered to all Parties under the notice provision herein. Any Party withdrawing from this Agreement shall no longer have any right of access to any Joint Defense Communications after the date of withdrawal. The withdrawing Party shall either return or destroy all copies of Joint Defense Communications in its possession and shall certify in writing that all such materials have been returned or destroyed, as may be the case. All obligations under this Agreement shall continue to apply to the withdrawing and remaining Parties with respect to any Joint Defense Communications made to or by the withdrawing Parties prior to withdrawal.

11. Termination. This Agreement shall terminate upon the earlier of the following occurrences: (a) conclusion of all Permit Proceedings evidenced by a final judgment or settlement of administrative or judicial actions related to the Final Permit; (b) upon unanimous written consent

to terminate among all then-current Parties; or (c) withdrawal from this Agreement by all of the Parties.

12. Survival of Obligations. Each Party agrees that all obligations herein, including the obligation to protect the confidentiality of Joint Defense Communications under this Agreement, shall survive the withdrawal from or termination of this Agreement, by settlement or otherwise, and shall remain binding on all Parties notwithstanding their withdrawal or the Agreement's termination, even if the interests of the Parties later become adverse, and regardless of whether the joint defense and/or common interest doctrines become inapplicable with respect to later communications between the Parties.

13. Notices. Except for changes in contact information, all notices under this Agreement must be in writing and must be sent by e-mail to the addresses set forth in Appendix A, or hand-delivered or sent by registered or certified mail, postage pre-paid, return receipt requested, or by FEDEX or other nationally recognized overnight delivery service to each Party. Any notice shall be deemed delivered five (5) business days after such mailing date, except that any notice hand-delivered or sent by e-mail or overnight delivery shall be deemed delivered one (1) business day after hand-delivery is completed e-mail transmission or the dispatch date for overnight delivery service. Notices shall be addressed to each Party at the addresses shown for them in Appendix A, with a copy to its respective counsel of record. Should the contact information for any Party change, then the Party shall provide written notification to all other Parties, either by e-mail or U.S. Mail within thirty (30) days of the change.

14. Engagement. Each Party agrees that it will not move to disqualify counsel from accepting future engagements unrelated to Permit Proceedings based upon counsel's receipt of Joint Defense Communications. The Parties agree they will not seek to disqualify counsel from examining or cross-examining any Party who testifies at any proceeding, whether under a grant of immunity or otherwise, because of such attorney's participation in this Joint Defense Agreement.

15. Entire Agreement. This Agreement sets forth the entire agreement of the Parties with respect to the subject matter contained herein, and no other terms are binding on the Parties.

16. Modifications. Any modification to this Agreement must be in writing and signed by all of the then-current Parties. This Section does not apply to changes in a Party's contact information.

17. Remedies. The Parties expressly acknowledge and agree that no adequate remedy is available at law for a breach of this Agreement and that in addition to any other remedies available, performance of this Agreement may be specifically ordered and/or a breach hereof may be enjoined, or both.

18. No Admission of Liability or Responsibility. No recital, term, and/or provision in this Agreement shall be construed as an admission of liability or responsibility relating to the adverse claims by any Party.

19. Additional Parties. Additional parties and their counsel may be added to the Common Interest Group with prior written acceptance of such addition by all Parties, which may be provided by e-mail from counsel for the Parties. The addition of a new Party is effected by

completion of the “Additional Party Signature Page,” attached hereto, and delivery of the completed signature page to all other Parties.

20. No Relationships Created. Nothing in this Agreement shall be construed to (a) create an attorney-client relationship between any Party and/or counsel to any other Party; (b) create any agency relationship among the Parties and/or their counsel, including a joint venture or partnership; or (c) affect the separate and independent representation of each Party by its respective counsel according to what each such counsel believes to be in the client’s best interests. Each Party is responsible for directing its respective counsel and, to the extent the research or work product of any Party’s counsel is disclosed to other Parties in furtherance of the Parties’ common interest, such disclosure shall not waive any privileges or protections that apply to the work product, and shall not entitle any Party to move to disqualify the other Party’s counsel due to the performance of such work or because of information obtained in the course of such work.

21. Reservation of Rights and Claims. Notwithstanding any provision of this Agreement, each Party reserves all claims, causes of action, and any and all other rights it has or may have against any other Party, and the Parties do not intend or expect this Agreement to release or to waive those claims or rights.

22. Attorney’s Fees. Except by separate agreement executed by all then-Parties, each Party shall be responsible for its own attorney’s fees related to this Agreement, any actions required under this Agreement, and actions during or related to the Permit Proceedings.

23. No Compensation. Except by separate agreement executed by all then-Parties, no Party shall be entitled to any compensation, reimbursement or contribution from any other Party for the participation of its employees, officers, agents, or counsel in the Permit Proceedings.

24. Jointly Drafted. The Parties agree that this Agreement was jointly drafted by each Party, and no inference or rule of construction shall be applied based on the assumption that any individual Party drafted any provision in this Agreement.

25. Counterparts and Electronic Signatures. The Parties agree that Agreement may be electronically executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument, and that a photocopy or facsimile may serve as an original. If this Agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Agreement. The Parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each Party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

26. Severability. If any provision in this Agreement is deemed invalid or unenforceable, the balance of this Agreement shall remain effective and shall be enforced to the full extent permitted by law.

27. Authority. The undersigned individuals represent that they are authorized to execute this Agreement on behalf of their respective Parties.

28. Choice of Law. This Agreement will be interpreted in accordance with the laws of the State of California without regard to principles of conflicts of law; venue shall be in either of San Bernardino, Orange or Riverside Counties.

WHEREFORE, the Parties below have executed and entered into this Agreement as of the date indicated and within the jurisdiction noted.

**SAN BERNARDINO COUNTY AND SAN
BERNARDINO COUNTY FLOOD CONTROL
DISTRICT**



Tom Bunton
County Counsel
San Bernardino County and
San Bernardino County Flood Control District
Dated: 3/1/22

COUNTY OF ORANGE

Digitally signed by Julia C. Woo
DN: cn=Julia C. Woo, o=County of
Orange, ou=County Counsel,
email=julia.woo@coco.ocgov.com,
c=US
Date: 2022.02.28 10:32:05 -08'00'

By: Julia C. Woo
Name: Julia Woo
Title: Senior Deputy County Counsel
Dated: 2/28/22

Approved as to Legal Form:

Digitally signed by Julia C. Woo
DN: cn=Julia C. Woo, o=County of Orange,
ou=County Counsel,
email=julia.woo@coco.ocgov.com, c=US
Date: 2022.02.28 10:32:27 -08'00'

By: Julia C. Woo
Name: Julia Woo
Title: Senior Deputy County Counsel
Dated: 2/28/22

ORANGE COUNTY FLOOD CONTROL DISTRICT

Digitally signed by Julia C. Woo
DN: cn=Julia C. Woo, o=County of
Orange, ou=County Counsel,
email=julia.woo@coco.ocgov.com, c=US
Date: 2022.02.28 10:33:40 -08'00'

By: Julia C. Woo
Name: Julia Woo
Title: Senior Deputy County Counsel
Dated: 2/28/22

Approved as to Legal Form:

Digitally signed by Julia C. Woo
DN: cn=Julia C. Woo, o=County of Orange,
ou=County Counsel,
email=julia.woo@coco.ocgov.com, c=US
Date: 2022.02.28 10:33:59 -08'00'

By: Julia C. Woo
Name: Julia Woo
Title: Senior Deputy County Counsel
Dated: 2/28/22

RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

By: _____
Name: _____
Title: _____
Dated: _____

Approved as to Legal Form:

By: _____
Name: _____
Title: _____
Dated: _____

COUNTY OF ORANGE

Approved as to Legal Form:

By: _____
Name: _____
Title: _____
Dated: _____

By: _____
Name: _____
Title: _____
Dated: _____

ORANGE COUNTY FLOOD CONTROL DISTRICT

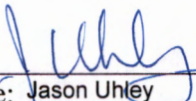
Approved as to Legal Form:

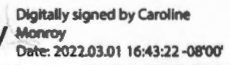
By: _____
Name: _____
Title: _____
Dated: _____

By: _____
Name: _____
Title: _____
Dated: _____

RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Approved as to Legal Form:

By:  _____
Name: Jason Uhley
Title: General Manager-Chief Engineer
Dated: 3/2/2022

By:  Caroline Monroy
Name: Caroline Monroy
Title: Deputy County Counsel
Dated: March 1, 2022

ADDITIONAL PARTY SIGNATURE PAGE

WHEREFORE, the Party below has executed and entered into this Common Interest, Joint Defense, and Confidentiality Agreement as of the date indicated.

Dated: _____

By: _____

Name: _____

Title: _____

**APPENDIX A:
PARTY CONTACT INFORMATION**

Name and Address of Party and Counsel	Telephone and Facsimile
San Bernardino County	
Jonathan Dillon, Jonathan.Dillon@dpw.sbcounty.gov	(909) 387-8109
Elias Severo, esevero@dpw.sbcounty.gov	(909) 387-8109
825 East Third Street San Bernardino, CA 92415	
Meyers, Nave	(213)626-2906
Greg J. Newmark, gnewmark@meyersnave.com	
Viviana L. Heger, vheger@meyersnave.com	
707 Wilshire Blvd., 24 th Floor Los Angeles, CA 90017	
San Bernardino County Flood Control District	
Arlene B. Chun, Arlene.Chun@dpw.sbcounty.gov	(909) 387-8109
Anthony Pham, Anthony.Pham@dpw.sbcounty.gov	(909) 387-8109
Chris Bland, Christopher.Bland@dpw.sbcounty.gov	(909) 387-8109
825 East Third Street San Bernardino, CA 92415	
Meyers Nave	(213)626-2906
Greg J. Newmark, gnewmark@meyersnave.com	
Viviana L. Heger, vheger@meyersnave.com	
707 Wilshire Blvd., 24 th Floor Los Angeles, CA 90017	
County of Orange	
Amanda Carr	(714) 955-0601
Deputy Director, OC Environmental Resources Amanda.Carr@ocpw.ocgov.com	
2301 N. Glassell St. Orange, CA 92865	
Office of County Counsel	(714) 834-6046
333 West Santa Ana Boulevard, Suite 407 Santa Ana, CA 92701 Attn: Julia C. Woo, Senior Deputy County Counsel Julia.Woo@coco.ocgov.com	
Orange County Flood Control District	
Amanda Carr	(714) 955-0601
Deputy Director, OC Environmental Resources Amanda.Carr@ocpw.ocgov.com	
2301 N. Glassell St. Orange, CA 92865	

Name and Address of Party and Counsel	Telephone and Facsimile
Riverside County Flood Control and Water Conservation District	
Richard Boon Chief of Watershed Protection Rboon@rivco.org 1995 Market Street Riverside, CA 92501	(951) 955-1273
<u>Office of County Counsel</u>	(951) 955-6300
Aaron C. Gettis Supervising Deputy County Counsel AGettis@rivco.org Caroline Monroy Deputy County Counsel CMonroy@rivco.org 3960 Orange Street, Suite 500 Riverside, CA 92501	
Burhenn & Gest LLP David W. Burhenn dburhenn@burhenngest.com 624 S. Grand Ave. Suite 2200 Los Angeles, CA 90017	(213) 629-8788 (818) 426-7587



Staff Report

to the City Council

Agenda
Item
No.10.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Carlos Zamano, City Manager
Prepared By: Tish Nava-Cruz, Director of Administrative Services/City Treasurer
Subject: Review and Recommendation Regarding City Council Monthly Compensation Adjustment

Recommendation:

Review both City Council compensation adjustment scenarios listed in the staff report and provide direction to staff. The Finance/Personnel Subcommittee reviewed this item and recommended forwarding it to the full City Council for discussion, without taking a position to approve or reject either option. Based on the discussion, staff will return with the preferred option of the full City Council for consideration in a subsequent ordinance amendment.

Fiscal Impact:

Depending on which scenario is considered, the possible fiscal impact is Scenario 1: \$42,240.60 or Scenario 2: \$48,240.60 per year.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

City Council compensation for general law cities is governed by Government Code Section 36516, which establishes maximum monthly salary levels based on population. Under this statute, the City of Highland (based on population) may compensate City Council Members up to \$1,600 per month.

The City Council has shown long-standing fiscal restraint in applying salary adjustments. Although State law allows increases of up to 5% per year, the Council has adopted such increases only three times since the passage of Ordinance No. 58. As a result, the Council's current monthly compensation of \$795.99 is significantly below both the Government Code maximum and the amount Council members would have received had the allowable annual adjustments been taken each year.

Historical tracking compiled by staff over the years indicates that consistent 5% annual adjustments would have brought Council compensation to approximately \$1,500 per month, which closely aligns with the maximum permitted under State law.

A compensation update could possibly strengthen the candidate pool by reducing financial barriers and attracting more diverse applicants. It also reflects the significant growth in Council responsibilities since the original pay structure was set. Updating compensation aligns the City with state standards for similarly sized communities, and the associated annual cost remains a modest, predictable impact on the General Fund.

This item was presented for review and direction by the Finance/Personnel Subcommittee on December 9, 2025, and they recommended forwarding this item to the full City Council for discussion, without taking a position to approve or reject either option or provide alternative direction. Staff has prepared two scenarios for consideration and discussion and is open to any alternative direction. Based on the discussion, staff will return with the preferred option of the full City Council for consideration in a subsequent ordinance amendment.

Scenario 1 – “Highland Spreadsheet” Estimate (\$1,500/month)

Reflects compensation if the City Council had implemented the annual 5% increases allowed under law.

Current Salary: \$795.99

Monthly increase: \$704.01

Annual increase per Council Member: \$8,448.12

Annual cost for 5 Council Members: \$42,240.60

Scenario 2 – Government Code Maximum (\$1,600/month)

Represents the maximum salary allowed under Government Code Section 36516 for a city of Highland’s population size.

Current Salary: \$795.99

Monthly increase: \$804.01

Annual increase per Council Member: \$9,648.12

Annual cost for 5 Council Members: \$48,240.60

Attachments:

1. Government Code
2. Historical Council Compensation Spreadsheet
3. Nearby Cities- Population & City Council Compensation

Attachment 1
Government Code

California Code, Government Code - GOV § 36516

Current as of January 01, 2023 | Updated by [Findlaw Staff](#)

(a)(1) A city council may enact an ordinance providing that each member of the city council shall receive a salary based on the population of the city as set forth in paragraph (2).

(2) The salaries approved by ordinance under paragraph (1) shall be as follows:

(A) In cities up to and including 35,000 in population, up to and including nine hundred fifty dollars (\$950) per month.

(B) In cities over 35,000 up to and including 50,000 in population, up to and including one thousand two hundred seventy-five dollars (\$1,275) per month.

(C) In cities over 50,000 up to and including 75,000 in population, up to and including one thousand six hundred dollars (\$1,600) per month.

(D) In cities over 75,000 up to and including 150,000 in population, up to and including one thousand nine hundred dollars (\$1,900) per month.

(E) In cities over 150,000 up to and including 250,000 in population, up to and including two thousand five hundred fifty dollars (\$2,550) per month.

(F) In cities over 250,000 population, up to and including three thousand two hundred dollars (\$3,200) per month.

(3) For the purposes of this subdivision, the population of a city shall be determined by the last preceding federal census, or a subsequent census, or estimate validated by the Department of Finance.

(4) The salary of council members may be increased beyond the amount provided in this subdivision by an ordinance or by an amendment to an ordinance, but the amount of the increase shall not exceed the greater of either of the following:

(A) An amount equal to 5 percent for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted.

(B) An amount equal to inflation since January 1, 2024, based upon the California Consumer Price Index, which shall not exceed 10 percent for each calendar year.

(5) No ordinance shall be enacted or amended to provide automatic future increases in salary.

(b) Notwithstanding subdivision (a), at any municipal election, the question of whether city council members shall receive a salary for services, and the amount of that salary, may be submitted to the electors. If a majority of the electors voting at the election favor it, all of the council members shall receive the salary specified in the election call. The salary of council members may be increased beyond the amount provided in this section or decreased below the amount in the same manner.

(c) Unless specifically authorized by another statute, a city council may not enact an ordinance providing for compensation to city council members in excess of that authorized by the procedures described in subdivisions (a) and (b). For the purposes of this section, compensation includes payment for service by a city council member on a commission, committee, board, authority, or similar body on which the city council member serves. If the other statute that authorizes the compensation does not specify the amount of compensation, the maximum amount shall be one hundred fifty dollars (\$150) per month for each commission, committee, board, authority, or similar body.

(d) Any amounts paid by a city for retirement, health and welfare, and federal social security benefits shall not be included for purposes of determining salary under this section, provided that the same benefits are available and paid by the city for its employees.

(e) Any amounts paid by a city to reimburse a council member for actual and necessary expenses pursuant to [Section 36514.5](#) shall not be included for purposes of determining salary pursuant to this section.

(f) A city council member may waive any or all of the compensation permitted by this section.

(g)(1) For the purposes of this section, a city council shall consider the adoption of an ordinance to increase compensation in open session during at least two regular meetings of the city council.

(2) At the first meeting, the city council shall present the proposed ordinance, which shall include findings demonstrating the need for the increased compensation. The ordinance shall not be adopted at the first meeting.

(3) At least seven days after the first meeting, the city council shall hold a second meeting to consider whether to adopt the ordinance.

[< Previous Part of Code](#)

[Next Part of Code >](#)

[< Back to Chapter List](#)

Cite this article: FindLaw.com - California Code, Government Code - GOV § 36516 - *last updated January 01, 2023* | <https://codes.findlaw.com/ca/government-code/gov-sect-36516/>



[Read this complete California Code, Government Code - GOV § 36516 on Westlaw.](#) Westlaw subscription required.

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Yes



No



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Attachment 2

Historical Council Compensation Spreadsheet

Calculation of Council monthly compensation
(increasing 5% per year from 11/1992)

Year	Monthly Salary		Ordinance
02/1989	300.00	Actual compensation was \$300 per month.	58
11/1990	300.00	Actual compensation was \$300 per month.	
11/1991	300.00	Actual compensation was \$300 per month.	
11/1992	300.00	Actual compensation was \$300 per month.	
11/1993	315.00	Actual compensation was \$300 per month.	
11/1994	330.75	Actual compensation was \$300 per month.	
11/1995	347.29	Actual compensation was \$300 per month.	
11/1996	364.65	Actual compensation was \$300 per month.	
11/1997	382.88	Actual compensation was \$300 per month.	
11/1998	402.03	Actual compensation was \$300 per month.	
11/1999	422.13	Actual compensation was \$300 per month.	
11/2000	443.24	Actual compensation was \$300 per month.	
11/2001	465.40	Actual compensation was \$300 per month.	
11/2002	488.67	Actual compensation was \$300 per month.	
11/2003	513.10	Actual compensation was \$300 per month.	
11/2004	538.76	Actual compensation was \$300 per month.	
11/2005	565.69	Actual compensation was \$300 per month.	
11/2006	593.98	Current rate as of 11/2006.	300
11/2007	623.68	Actual compensation is \$593.98 per month.	
11/2008	654.86	Current rate as of 11/2008.	325
11/2009	687.61	Actual compensation is \$654.86 per month.	
11/2010	721.99	Actual compensation is \$654.86 per month.	
11/2011	758.09	Actual compensation is \$654.86 per month.	
11/2012	795.99	Current rate as of 11/2012.	381
11/2013	835.79	Actual compensation is \$795.99 per month.	
11/2014	877.58	Actual compensation is \$795.99 per month.	
11/2015	921.46	Actual compensation is \$795.99 per month.	
11/2016	967.53	Actual compensation is \$795.99 per month.	
11/2017	1,015.91	Actual compensation is \$795.99 per month.	
11/2018	1,066.70	Actual compensation is \$795.99 per month.	
11/2019	1,120.04	Actual compensation is \$795.99 per month.	
11/2020	1,176.04	Actual compensation is \$795.99 per month.	
11/2021	1,234.84	Actual compensation is \$795.99 per month.	
11/2022	1,296.58	Actual compensation is \$795.99 per month.	
11/2023	1,361.41	Actual compensation is \$795.99 per month.	
11/2024	1,429.48	Actual compensation is \$795.99 per month.	
11/2025	1,500.96	Actual compensation is \$795.99 per month.	

up to 5 % or amount equal to California CPI increase (Jan to Jan) to max of 10%.

Attachment 3

Nearby Cities-Population & Council Compensation

Nearby Cities – Population & Council Compensation

City	Approx. Population	City Council Compensation (actual)
Montclair, CA	~39,000	\$1,438/month
Yucaipa, CA	~51,000	\$650/month
Colton, CA	~53,000	\$1,600/month (adopted; effective after next election)
Highland, CA	~57,000	\$800/month
Redlands, CA	~68,000	\$1,400/month
Upland, CA	~77,000	\$1,200/month + \$100 mayor supplement



Staff Report

to the City Council

Agenda
Item
No.11.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Octavio Duran, Public Works Director/City Engineer
Prepared By: Melissa Morgan, Public Services Manager
Subject: 2026 City of Highland Community Events

Recommendation:

That the City Council approve the proposed community events for 2026.

Fiscal Impact:

Costs associated with these events are reflected in the City's Adopted Budget for 2025-2027.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Below is a list of community events and proposed dates for the 2026 calendar year. Staff is seeking direction from Council to confirm event dates and initiate planning, if desired.

<u>Event</u>	<u>Dates</u>
Public Safety Appreciation Luncheon - Police Station	Tuesday, March 3, 2026
Public Safety Appreciation Luncheon - Fire Station #3	Thursday, March 5, 2026
Fire Station Open House - Station #1	Saturday, April 11, 2026
Fire Station Open House - Station #2	Saturday, June 6, 2026
Fire Station Open House - Station #3	Saturday, October 3, 2026
Arbor Day	Thursday, April 23, 2026
July 4th Parade	Saturday, July 4, 2026
National Night Out	Tuesday, August 4, 2026
State of the Community	Thursday, August 27, 2026
Volunteer Recognition Dinner	Thursday, October 15, 2026

Operation Santa Claus - Fire Station #2	Tuesday, December 15, 2026
Operation Santa Claus - Fire Station #3	Wednesday, December 16, 2026

Attachments:

None



Staff Report

to the City Council

Agenda
Item
No.12.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Lawrence Mainez, Community Development Director
Alondra Muñoz, City Clerk
Prepared By: Camille Goritz, Administrative Assistant III
Subject: Appoint Three (3) Members of the Public to the Community Trails Committee

Recommendation:

Appoint three (3) members of the public to the Community Trails Committee.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

On October 14, 2025, the City Council declared three (3) seats vacant (Current Members Erwin Fogerson and Luis Gardea have reapplied, and Member Michael McMillan declined to reapply) and posted the vacancies in accordance with the Maddy Act. Pursuant to Chapter 2.32.020 of the Highland Municipal Code, the Community Trails Committee shall consist of five (5) members appointed by the City Council and shall serve without compensation. Each member of the Committee shall serve a two-year term of office and have a demonstrated knowledge and interest in one or more of the following: equestrian activities, bicycling, hiking, nature studies, or landscape/open space design. Five (5) applications have been submitted for consideration. Therefore, it would be appropriate for the City Council to appoint three (3) individuals to the Community Trails Committee.

Attachments:

1. CTC Public Service Applications (1)



RECEIVED

DEC 22 2025

CITY OF HIGHLAND

For Office Use Only:

Expires: December 2026

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- Community Trails Committee (see attached roles and responsibilities)
- Historic and Cultural Preservation Board (see attached roles and responsibilities)
- Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: ERWIN FERGUSON

Address: [REDACTED]

How long have you resided in Highland? 25 YEARS

Home phone: _____ Cell phone: [REDACTED]

Work phone: N/A

Email address: [REDACTED]

Occupation/Employer: CIVIL ENGINEER / RETIRED

Employer address: _____

Position held: _____

Available for meetings: Daytime Evenings Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

I ENJOY THE CITY'S TRAIL SYSTEM. I AM INTERESTED IN HELPING THE PLANNING AND PRIORITIZING MAINTENANCE & FUNDING ON THE CITY TRAIL SYSTEM.

Education, training or special knowledge which might be relevant to this appointment:

I AM A REGISTERED CIVIL ENGINEER EXPERIENCED IN THE DESIGN AND CONSTRUCTION OF TRAINS.

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I SERVED ON THE FOR PARKS (FRIENDS OF REGIONAL PARKS) AS A VOLUNTEER.

Have you been, or are you now, a member of a governmental board, commission or committee? Yes No


If so, please list the name and dates served:

CITY OF HIGHLAND TRAILS COM. 2021 TO PRESENT

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

I HAVE ENJOYED MY TIME SERVING ON THE COMMITTEE AND WISH TO CONTINUE TO DO SO.

SIGNATURE: 

DATE: 12/19/21

Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.



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NOV 13 2025
CITY OF HIGHLAND

For Office Use Only:

Expires: Nov. 2026

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- Community Trails Committee (see attached roles and responsibilities)
- Historic and Cultural Preservation Board (see attached roles and responsibilities)
- Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Luis Gardea

Address: [REDACTED]

How long have you resided in Highland? 2 years

Home phone: _____ Cell phone: [REDACTED]

Work phone: [REDACTED]

Email address: [REDACTED]

Occupation/Employer: Willdan Engineering

Employer address: [REDACTED]

Position held: Building Official

Available for meetings: Daytime Evenings Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

My main interest in City Government has always been the idea of serving the residents of the City of Highland. As a resident and long time civil employee for various local governments it has been my interest in serving the community in the local level by engaging with city groups such as the Community Trails Committee and provide input on brainstorming ideas on how to improve the city's community trails and prepare for the city's annual Community Trails Day. My intent with the city is to serve the residents of the City of Highland by not only providing input on improving our trails, but also listening and articulating ideas that would best benefit the community.

Education, training or special knowledge which might be relevant to this appointment:

I currently possess approximately 13 years of experience working for local governments both as a full time city employee and as a community volunteer with various local departments including Community Development, Building & Safety, Public Works, Planning and City Manager's Office. Additionally, I currently teach part-time at San Bernardino Valley College as an adjunct professor.

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I have worked mainly with various local cities including the cities of San Bernardino, Riverside, Rialto, Grand Terrace, and various others with experience in understanding how non-profit and community groups work jointly with local governments and more recently served with the City of Highland's Community Trails Committee in 2025.

Have you been, or are you now, a member of a governmental board, commission or committee? Yes No

If so, please list the name and dates served:

Community Trails Committee: April 13, 2025 - October 25, 2025

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

SIGNATURE:  _____

DATE: 11/12/2025

Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
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DEC 18 2025

CITY OF HIGHLAND
CITY CLERK

For Office Use Only:

Expires: December 2026

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- Community Trails Committee (see attached roles and responsibilities)
- Historic and Cultural Preservation Board (see attached roles and responsibilities)
- Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Jose Andres Ibarra Gonzalez

Address: [REDACTED]

How long have you resided in Highland? Since 2019

Home phone: _____ Cell phone: [REDACTED]

Work phone: [REDACTED]

Email address: [REDACTED]

Occupation/Employer: City of Ontario, Ontario Municipal Utility Company

Employer address: [REDACTED]

Position held: Senior Environmental Technician

Available for meetings: Daytime Evenings Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

My principal areas of interest are to share my knowledge, enjoy the outdoors
and create positive relationships. I am interested in ensuring good stewardship
of the City of Highland trails, open spaces and community outreach events.
I am interested in participating as an active member to serve the families, hikers, equestrian
and cyclists in our Highland community. In addition, I am interested in enhancing and
supporting the development and maintenance of trails to continue to encourage
citizen involvement.

Education, training or special knowledge which might be relevant to this appointment:

I hold a Certificate in Sustainable Resource Management, which has provided me with
a strong foundation in environmental compliance, resource conservation, and
sustainable operational practices. In addition, I hold a Certificate in Business Management
with a focus in Logistics, equipping me with knowledge of operational planning.

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I am employed by the Ontario Municipal Utilities Company as a Senior Environmental Technician,
where I support regulatory compliance and environmentally responsible practices that directly
serve the community. I also serve as a Commissioner on the Community Advisory Committee for the
East Valley Water District, working collaboratively with residents and stakeholders to promote
transparency and informed decision-making. Which allow me to contribute service-oriented opinions.

Have you been, or are you now, a member of a governmental board, commission or committee? Yes No

If so, please list the name and dates served:

East Valley Water District

August 2024 - 2026

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

I have a genuine interest in being involved in my community and

contributing in a meaningful, hands-on way. I enjoy working collaboratively with others

listening to community input, and helping turn ideas into practical solutions.

I have participated and actively participate in many community outreach events promoting

community programs to bring awareness to residents of the many resources available to them.

SIGNATURE: _____

Jose A Ibarra

DATE: 12/17/2025

Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
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SEP 15 2025

CITY OF HIGHLAND

For Office Use Only:

Expires: Sept. 2026

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- Community Trails Committee (see attached roles and responsibilities)
- Historic and Cultural Preservation Board (see attached roles and responsibilities)
- Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Bev Monahan

Address: [REDACTED]

How long have you resided in Highland? 25 years

Home phone: — Cell phone: [REDACTED]

Work phone: —

Email address: [REDACTED]

Occupation/Employer: Retired ^{teacher} Redlands Unified.

Employer address: _____

Position held: _____

Available for meetings: Daytime Evenings Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

betterment of our trails for the community,

Education, training or special knowledge which might be relevant to this appointment:

BS Biology, MS Education Administration
Avid road, MTB, & gravel cyclist. I have
been riding roads & trails in the surrounding area
for 25 years. Have traveled extensively in other
parts of our country & in Europe riding on roads & trails.

Employment, membership in service or community organizations or volunteer work which
might be relevant to this appointment:

Citrus Valley Velo Cycling team, Redlands Water
Bottle Transit Co (RWBTC) member, volunteered
for Redlands Classic numerous years, Redlands
Conservatory Trails cleanup, attended Highland
trails days in the past, attended Highland trails
meetings 20+ years ago for awhile.

Have you been, or are you now, a member of a governmental board, commission or committee? Yes No

If so, please list the name and dates served:

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

Michael McMillian encouraged me to apply

SIGNATURE: *[Handwritten Signature]*

DATE: *9/15/20*

Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.



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SEP 16 2025

CITY OF HIGHLAND
CITY CLERK

For Office Use Only:

Expires: Sept. 2026

PUBLIC SERVICE APPLICATION

Appointees must be residents within the corporate city limits of the City of Highland, serve without compensation, submit a Statement of Economic Interests Form 700 and complete an ethics training course pursuant to AB 1234.

BOARD/COMMISSION/COMMITTEE YOU ARE APPLYING FOR:

- Community Trails Committee (see attached roles and responsibilities)
- Historic and Cultural Preservation Board (see attached roles and responsibilities)
- Planning Commission (see attached roles and responsibilities)

PERSONAL INFORMATION:

Name: Mindy Ruotolo

Address: [REDACTED]

How long have you resided in Highland? 2001

Home phone: _____ Cell phone: [REDACTED]

Work phone: _____

Email address: [REDACTED]

Occupation/Employer: USPS

Employer address: [REDACTED]

Position held: Mail carrier

Available for meetings: Daytime Evenings Both

INTEREST IN THE POSITION:

What are your principal areas of interest in your City Government?

I am an avid outdoors hiker, cyclist, walker

Roads: free of pot holes, debris, cracks

Trails: well kept, clean and educational

Safe streets to walk dogs and children

Education, training or special knowledge which might be relevant to this appointment:

I' ve spent numerous hours hiking, cycling, and walking/running, in our city

AA degree in art

I have served and lived in Highland for over 27 years

Employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

Highland post office for 27 years

Volunteered in Highland 4th of July parade

Entered Highland YMCA 5k race

Worked for the register of voters at the polls here in Highland

Have you been, or are you now, a member of a governmental board, commission or committee? Yes No

If so, please list the name and dates served:

REMARKS:

Please indicate any further information you wish to add regarding your desired appointment (use other side of paper if needed).

I have seen many changes to Highland.

I look forward to help keep Higland safe and enjoyable for all.

SIGNATURE: MEruotolo *MEruotolo*

DATE: 09/15/2025

Check box to confirm you have read the attached roles and responsibilities related to the committee, board or commission you are applying for.

When you have completed this application, please submit to:

CITY CLERK
CITY OF HIGHLAND
27215 BASE LINE
HIGHLAND CA 92346
(909) 864-6861, EXT. 226

This application will be kept on file for a period of one year from the date signed.



Staff Report

to the City Council

Agenda
Item
No.13.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Alondra Muñoz, City Clerk
Subject: City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Recommendation:

Discussion and possible action.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Attachments:

None



Staff Report

to the City Council

Agenda
Item
No.14.

Date: January 13, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Alondra Muñoz, City Clerk
Subject: Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Recommendation:

Discussion and possible action.

Fiscal Impact:

None.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Attachments:

None