



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Regular Meeting Agenda

February 10, 2026 at 6:00 PM
City Hall Donahue Council Chambers
27215 Base Line, Highland, CA 92346

Staff

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Report From Closed Session

Public Comment

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on February 10, 2026, to publiccomment@highlandca.gov. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will not be read into the record. Members of the public may submit comments on public hearing items at any time before the meeting, as well as during the meeting up until the close of the public hearing for the respective item.

City Council Consent Calendar

1. Waive the Reading of All Ordinances

Waive the reading of all ordinances in their entirety and read by title only.

2. Minutes - January 13, 2026 City Council Regular Meeting

Approve the Minutes as submitted.

3. Warrant Register No. 786

Approve Warrant Register No. 786; Warrants in the amount of \$4,425,995.22 and Payroll in the amount of \$423,247.23

4. Treasurer's Report for December 2025

Receive and file the Treasurer's Report for December 2025.

5. Adopt Resolution No. 2026-____, Establishing a Parks & Recreation Subcommittee and Reconfirming Existing Subcommittees

Adopt the resolution establishing the Parks & Recreation Subcommittee and reaffirming the continued purpose of the existing subcommittees.

6. Adopt Resolution No. 2026-____, Establishing the Information Technology Manager Position and Salary

The Finance/Personnel Subcommittee recommends the City Council:

1. Adopt Resolution No. 2026-____, a Resolution of the City Council of the City of Highland, California, adding the employee classification of Information Technology Manager and establishing a salary for this position; and
2. Authorize the City Manager to execute the All Covered Managed Service Provider Information Technology (IT) revised contract.

7. Preparation of Annual Engineer's Reports for Fiscal Year 2026/2027 Assessments

1. Adopt Resolution No. 2026-__ ordering the preparation of an Engineer's Report for Consolidated Landscape and Lighting District No. 96-1; and
2. Adopt Resolution No. 2026-__ ordering the preparation of an Engineer's Report for Street and Drainage Maintenance District 96-1.

8. Purchase of 35 New Portable Radios for Highland Fire Personnel

1. Approve the purchase of six (6) APX Next XN Portable Radios from Motorola Solutions with associated accessories and a 7-year SmartConnect subscription to operate for a total cost of \$95,234.43;
2. Approve the purchase of 29 BK Technologies BKR 5000 Single Band Portable Radios with associated accessories from Johnson Equipment Company for a total cost of \$66,844.86;
3. Authorize the City Manager to sign the quotes from Motorola Solutions and Johnson Equipment Company; and
4. Approve a budget adjustment of \$162,080 from the Unreserved/Undesignated Fund Balance (Account No. 027.2100) to be expended from account 027.8490.6040.

9. Bid Award - Bid No. 2026-01, "Citywide Concrete Maintenance"

Award the on-call contract for Bid No. 2026-01, "Citywide Concrete Maintenance" to the lowest responsive bidder, Savi Construction, Inc. in the amount of \$185,170.00.

10. Bid Award - Bid No. 2026-02, "Citywide Traffic Striping and Pavement Markings"

Award the on-call contract for Bid No. 2026-02, "Citywide Traffic Striping and Pavement Markings" to the lowest responsive bidder, Interstate Striping, Inc. in the amount of \$30,735.00.

11. Authorization for Purchase of Fleet Vehicles

1. Waive formal contract procedures per Municipal Code Section 2.40.100 for which the City's best interests are served;
2. Approve four (4) proposals from RUSH Truck Centers in the amount of \$486,054.50 to purchase five (5) new city vehicles through the Sourcewell Cooperative Purchasing Program Contract #032824-RTG;
3. Authorize the City Manager to sign purchase agreements with RUSH Truck Centers for the purchase of the five (5) new vehicles proposed;
4. Adopt Resolution No. 2026-____, ordering the sale of three (3) and donation of two (2) excess City vehicles;
5. Approve a budget adjustment of \$95,000 between the Gas Tax Fund (Acct# 004.8310.6040) to be expended from the Gas Tax Fund (Acct# 004.8310.6060); and
6. Approve a budget adjustment of \$65,768.48 from the Unreserved/Undesignated "Development Impact Fee" (DIF) fund balance to be expended from the DIF Fund (Acct# 007.8330.6060).

City Council Public Hearing

The order of business for Public Hearings shall be:

1. Mayor opens Public Hearing;
2. Staff presentation;
3. Applicant/Representative presentation;
4. Speakers in favor of proposal;
5. Speakers in opposition to proposal;
6. Applicant rebuttal;
7. Mayor closes Public Hearing;
8. Council discussion, motion and vote.

Once the Public Hearing is closed; no further testimony is taken.

12. Allocation of the City of Highland's Community Development Block Grant Funds for Fiscal Year 2026/2027

Prioritize funding of Fiscal Year 2026/2027 Community Development Block Grant Applications.

13. General Plan Amendment and Zone Change of Assessor's Parcel Numbers 0297-201-07, 0297-061-50, 0297-061-07, 0297-061-42, 0297-061-26, 0297-061-13, 0297-061-25, and 0297-021-44 in Accordance with the City's Certified 6th Cycle Housing Element Program 33, Requiring Upzoning of Five (5) Acres in a Moderate to High Resource Areas on the Easterly Portion of the City to a Maximum Residential Density of Thirty (30) Dwelling Units Per Acre (du/ac) (with a Density Range of 20 du/ac to 30 du/ac) (GPA 025-001/ZC 025-001) and Negative Declaration

The Planning Commission recommends the City Council:

1. Approve Resolution No. 2026-____, adopting a Negative Declaration and instruct staff to file a Notice of Determination with the County Clerk of the Board;

2. Approve Resolution No. 2026-____, approving General Plan Amendment (GPA 25-001) to change the General Plan Land Use Designation of approximately 89 acres (Assessor's Parcel Numbers 0297-201-07, 0297-061-50, 0297-061-07, 0297-061-42, 0297-061-26, 0297-061-13, 0297-061-25, and 0297-021-44) of existing agricultural/equestrian (AG/EG) to Planned Development (PD*); and
3. Introduce and conduct the first reading of Ordinance No.____, to Rezone (ZC 25-001) Assessor's Parcel Numbers 0297-201-07, 0297-061-50, 0297-061-07, 0297-061-42, 0297-061-26, 0297-061-13, 0297-061-25, and 0297-021-44 as Planned Development (PD*), consistent with Program 33 of the City's certified 6th Cycle Housing Element which requires rezoning to accommodate higher-density multifamily residential development in high-resource areas.

City Council Legislative

14. 2026 City of Highland Community Events

Approve the proposed dates for the Volunteer Recognition Dinner and State of the City events.

15. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

16. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

Announcements

Closed Session

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) and/or (d)(3):
One case.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for March 10, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.

