



# City of Highland

Penny Lilburn, Mayor  
District 3

Jimmy Saldana, Mayor Pro Tem  
District 2

Gregory Hogan, Councilmember  
District 1

Larry McCallon, Councilmember  
District 5

John P. Timmer, Councilmember  
District 4

## **City Council Study Session Agenda**

February 10, 2026 at 6:30 PM (or soon thereafter)

City Hall Donahue Council Chambers  
27215 Base Line, Highland, CA 92346

### **Staff**

Carlos Zamano, City Manager

Lawrence Mainez, Community Development Director

Leticia Nava-Cruz, Director of Administrative Services/City Treasurer

Octavio Duran Jr., Public Works Director/City Engineer

Maricela Marroquin, City Attorney

Alondra Muñoz, City Clerk

### **Mission Statement**

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

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In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at [www.highlandca.gov](http://www.highlandca.gov).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

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## Call to Order

## Roll Call

## Public Comment

To address the City Council on items on this agenda only, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to 3 minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on February 10, 2026 to [publiccomment@highlandca.gov](mailto:publiccomment@highlandca.gov). If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will be distributed to the City Council and retained as part of the public record; however, submission will not be read out loud during the meeting.

## City Council Legislative

### 1. Study Session on a Potential Sales Tax Measure for the November 3, 2026 Ballot

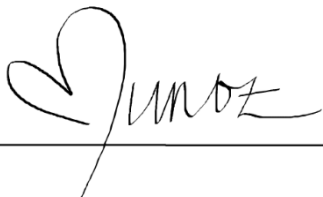
Receive information to evaluate the potential need for a local sales tax measure on the November 3, 2026 election ballot.

## Adjourn

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## Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at [www.highlandca.gov](http://www.highlandca.gov) and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least twenty four (24) hours prior to the meeting per Government Code Section 54956.



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# Staff Report

## to the City Council

Agenda  
Item  
No.1.

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**Date:** February 10, 2026  
**From:** Carlos Zamano, City Manager  
**Reviewed By:** Carlos Zamano, City Manager  
**Prepared By:** Tish Nava-Cruz, Director of Administrative Services/City Treasurer  
**Subject:** Study Session on a Potential Sales Tax Measure for the November 3, 2026 Ballot

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**Recommendation:**

Receive information to evaluate the potential need for a local sales tax measure on the November 3, 2026 election ballot.

**Fiscal Impact:**

There is no direct fiscal impact associated with holding the study session.

**Public Notice:**

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

**Background:**

The Sales Tax Ad Hoc Committee, in conjunction with staff, is proposing a study session to provide the City Council with an overview of the City's financial outlook, existing revenue sources, and the potential role of a sales tax measure. The study session would also cover legal requirements, timing considerations, and preliminary impacts associated with placing a sales tax measure on the November ballot. No formal action is requested at this time.

**Attachments:**

None