

Call to Order

The Finance/Personnel Subcommittee special meeting was called to order at 3:00 p.m. in the Upright Conference Room, 27215 Base Line, Highland, California.

Roll Call

Present: McCallon, Saldana

Absent: None

Public Comment

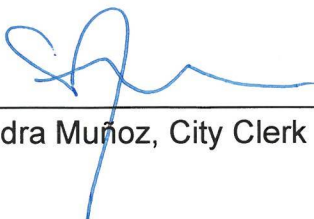
None.

Business Items

1. Minutes - January 13, 2026 Finance/Personnel Subcommittee Meeting
Approved the Minutes as submitted.
2. Review and Direction of Claim Settlement Authority and Thresholds and Claim Rejection Process
 1. Reviewed and provided direction regarding revisions to claim settlement authority and thresholds, including repealing and replacing Ordinance No. 174 to reflect the City Manager is authorized to allow, deny, compromise or settle any tort liability claim or action that is filed against the City, its officers or employees provided that as to payment amount to be paid pursuant to such allowance, compromise, or settlement does not exceed Five Thousand Dollars (\$5,000). A duly authorized subcommittee of the City Council in conjunction with the City Manager is authorized to settle tort liability claims or actions against the City in an amount not to exceed Twenty Thousand Dollars (\$20,000). All settlements recommended by the City Manager or Subcommittee of the City Council of a tort liability claim or action in excess of Twenty Thousand Dollars (\$20,000) shall first be approved by the City Council.; and
 2. Directed to keep the claim rejection process as is.
3. Highland Memorial Park Plaque Replacement
 1. Approved the purchase of a replacement at Highland Memorial Park in the amount of \$2,392.50; and
 2. Approved the following budget adjustment: transfer \$2,392.50 from 001-2100 (Unreserved/Undesignated Fund balance) to be expended from 001-6000-4250.

Adjourn

Submitted By:



Alondra Muñoz, City Clerk

Approved By:



Subcommittee Member