



# City of Highland

Penny Lilburn, Mayor  
District 3

Jimmy Saldana, Mayor Pro Tem  
District 2

Gregory Hogan, Councilmember  
District 1

Larry McCallon, Councilmember  
District 5

John P. Timmer, Councilmember  
District 4

## **City Council Adjourned Regular Meeting Agenda**

April 28, 2026 at 6:00 PM  
City Hall Donahue Council Chambers  
27215 Base Line, Highland, CA 92346

### **Staff**

Carlos Zamano, City Manager  
Lawrence Mainez, Community Development Director  
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer  
Octavio Duran Jr., Public Works Director/City Engineer  
Maricela Marroquin, City Attorney  
Alondra Muñoz, City Clerk

### **Mission Statement**

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

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In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at [www.highlandca.gov](http://www.highlandca.gov).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

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## **Call to Order**

## **Roll Call**

## **Report From Closed Session**

## **Public Comment**

To address the City Council, please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak. State Law prohibits the City Council from acting on any item not on the agenda. Individual speakers are limited to three (3) minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on April 28, 2026, to [publiccomment@highlandca.gov](mailto:publiccomment@highlandca.gov). If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Members of the public may submit comments on public hearing items at any time before the meeting, as well as during the meeting up until the close of the public hearing for the respective item.

## **City Council Consent Calendar**

1. Waive the Reading of All Ordinances

Wave the reading of all ordinances in their entirety and read by title only.

2. Claim Considerations

George Hills recommends the City Council reject the claims.

3. Community Works Design Group LLC, Service Rate Increase (City's Landscape Architect)

1. Approve Addendum No. 1 to the Professional Services Contract with Community Works Design Group, LLC to reflect a change in the billing rate schedule; and
2. Authorize the Mayor to sign the Addendum.

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## City Council Public Hearing

The order of business for Public Hearings shall be:

1. Mayor opens Public Hearing;
2. Staff presentation;
3. Applicant/Representative presentation;
4. Speakers in favor of proposal;
5. Speakers in opposition to proposal;
6. Applicant rebuttal;
7. Mayor closes Public Hearing;
8. Council discussion, motion and vote.

Once the Public Hearing is closed, no further testimony is taken.

4. Public Hearing and Second Reading of Ordinance No. 483, Amending Section 2.04.010 (Compensation of Councilmembers) of the Highland Municipal Code to Increase Compensation of City Council Members

Conduct a public hearing and second reading and subsequently adopt Ordinance No. 483, amending Section 2.04.010 (Compensation of Councilmembers) of the Highland Municipal Code to increase compensation of City Councilmembers.

5. An Ordinance Amending Chapter 8.58 (Fireworks) Pertaining to Penalties and Enforcement of Fireworks Violations and Amending Chapter 2.56 (Admin Citation Process) Allowing for Third-Party Administration and Collection of Administrative Citation Fines

1. Introduce and conduct a first reading of City Council Ordinance No. \_\_\_\_\_, amending Chapter 8.58 (Fireworks) pertaining to penalties and enforcement of fireworks violations and amending Chapter 2.56 (Administrative Citation Process) allowing for third-party administration and collection of administrative citation fines; and
2. Direct staff to file a CEQA Notice of Exemption with the County Clerk of the Board of Supervisors.

## City Council Legislative

6. Purchase of a New Ford F250 4X4 Truck for 2nd Battalion Chief

1. Waive formal contract procedures per Municipal Code Section 2.40.100 for which the City's best interests are served;
2. Approve the purchase (using the State Contract 1-22-23-20F | CLIN: 36) and equipping of a new 2026 Ford F250 Supercab pickup 4x4 for the second Battalion Chief;
3. Authorize the City Manager to sign purchase and build-out agreements; and
4. Approve the following budget adjustment: Transfer \$150,000 from 029-2512 (Vehicle Replacement Reserves) to be expended from 029-2100-6060 (Vehicles).

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7. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

8. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

**Announcements**

**Closed Session**

**CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION**

Government Code Section 54956.9(d)(4)

A point has been reached, where, based on existing facts and circumstances, the City needs to decide whether to initiate litigation.

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957(b)

Title: City Manager

**Adjourn**


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**Regular Meetings**

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for May 12, 2026.

**Certification**

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at [www.highlandca.gov](http://www.highlandca.gov) and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.



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