



# City of Highland

Penny Lilburn, Member  
District 3

Jimmy Saldana, Member  
District 2

## **Public Safety Subcommittee Special Meeting Agenda**

May 4, 2026 at 5:15 PM  
City Hall Upright Conference Room  
27215 Base Line, Highland, CA 92346

### **Staff**

Carlos Zamano, City Manager  
Lawrence Mainez, Community Development Director  
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer  
Lissette Nock, Deputy City Clerk  
Michelle Gomez, Assistant Director of Administrative Services  
Octavio Duran Jr., Public Works Director/City Engineer

### **Mission Statement**

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

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In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at [www.highlandca.gov](http://www.highlandca.gov).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

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## Call to Order

### Public Comment

Limited to items on this agenda only. To address the Public Safety Subcommittee, please complete a speaker form located at the entrance prior to the beginning of the meeting. For those wishing to make public comments by email, please submit your comments by 4:15 p.m. on May 4, 2026, to [publiccomment@highlandca.gov](mailto:publiccomment@highlandca.gov). Please identify the agenda item number in the subject line. Emailed comments will be distributed to the Subcommittee and retained as part of the public record; however, submissions will not be read out loud during the meeting.

### Business Items

1. Minutes - February 10, 2026 Public Safety Subcommittee Special Meeting

Approve the Minutes as submitted.

2. Amendment to Agreement with Flock Group, Inc. for the Purchase and Installation of Automated License Plate Recognition (ALPR) Cameras

Review and approve the following items for consideration by the City Council:

1. Approve an amendment to the agreement with Flock Group, Inc. (Flock Safety) for the purchase and installation of 34 ALPR Cameras; and
2. Approve necessary budget adjustments for this amendment.

## Adjourn

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### Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at [www.highlandca.gov](http://www.highlandca.gov) and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least twenty-four (24) hours prior to the meeting per Government Code Section 54956.



# Staff Report

## to the Public Safety Subcommittee

Agenda  
Item  
No.1.

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**Date:** May 4, 2026  
**From:** Carlos Zamano, City Manager  
**Reviewed By:** Alondra Muñoz, City Clerk  
**Prepared By:** Lissette Nock, Deputy City Clerk  
**Subject:** Minutes - February 10, 2026 Public Safety Subcommittee Special Meeting

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**Recommendation:**

Approve the Minutes as submitted.

**Fiscal Impact:**

None

**Public Notice:**

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

**Background:**

The Public Safety Subcommittee is required to maintain an official record of its proceedings. Minutes serve as the permanent record of actions taken by the Public Safety Subcommittee and provide transparency to the public regarding the business conducted at each meeting. In accordance with standard practice, the draft minutes from the February 10, 2026 Public Safety Subcommittee meeting have been prepared and are submitted for the Public Safety Subcommittee's review and approval.

**Attachments:**

1. Minutes - February 10, 2026 Public Safety Subcommittee Special Meeting

**Call to Order**

The Public Safety Subcommittee special meeting was called to order at 4:33 p.m. in the Upright Conference Room, 27215 Base Line, Highland, California.

**Roll Call**

Present: Lilburn, Saldana  
Absent: None

**Public Comment**

None

**Business Items**

1. Minutes - January 13, 2026 Public Safety Subcommittee Special Meeting  
Approved Minutes as submitted.
2. Code Enforcement Six (6) Month Update  
The Public Safety Subcommittee heard staff's presentation on Code Enforcement activities during the last six (6) months. The Subcommittee recommended a follow-up meeting within six (6) months.
3. Citywide Police Department and Code Enforcement Update  
The Public Safety Subcommittee discussed Police Department and Code Enforcement concerns regarding homelessness, loitering complaints, vendors and Driving Under the Influence (DUI) check points. The Subcommittee recommended the Police Department and Code Enforcement maintain ongoing patrols in the area.

**Adjourn**

There being no further business, Member Lilburn adjourned the meeting at 5:21 p.m.

Submitted By:

Approved By:

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Lissette Nock, Deputy City Clerk

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Subcommittee Member



# Staff Report

## to the Public Safety Subcommittee

Agenda  
Item  
No.2.

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**Date:** May 4, 2026  
**From:** Carlos Zamano, City Manager  
**Reviewed By:** Phill Dupper, Lieutenant San Bernardino County Sheriff's Department  
**Prepared By:** Octavio Duran, Public Works Director/City Engineer  
**Subject:** Amendment to Agreement with Flock Group, Inc. for the Purchase and Installation of Automated License Plate Recognition (ALPR) Cameras

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### Recommendation:

Review and approve the following items for consideration by the City Council:

1. Approve an amendment to the agreement with Flock Group, Inc. (Flock Safety) for the purchase and installation of 34 ALPR Cameras; and
2. Approve necessary budget adjustments for this amendment.

### Fiscal Impact:

The installation of ALPR cameras was included in the City Council's adopted Work Program and 25/27 Adopted Budget, however, a budget adjustment will be necessary to cover the full cost of the agreement. The cost of 34 cameras is \$122,000 annually but the net increase in budget is expected to be \$72,000 annually when taking into account existing expenditures of \$50,000 annually for the existing system.

### Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

### Background:

On August 15, 2025, the City Council approved an agreement with Flock Safety (Flock) for the purchase and installation of the first phase of 15 ALPR cameras at strategic locations throughout the City. This action was taken to enhance public safety, modernize investigative tools, and reduce reliance on outdated camera technology.

Since deployment, these cameras have delivered immediate benefits, including reliable ALPR functionality, expanded vehicle identification capabilities, and access to a modern, cloud-based investigative platform. The system has already contributed to numerous successful investigations, strengthening public safety throughout Highland. In parallel with the initial Flock deployment, the City has continued to operate its legacy license plate camera system, which consists of 44 cameras. However, the existing system, which comprises 53 cameras, does not provide comprehensive citywide coverage and presents multiple operational challenges. The

legacy system relies on outdated technology, provides only basic license plate reading capabilities, is no longer fully supported by the vendor, experiences frequent camera outages, and requires costly maintenance. Despite annual average expenditures of approximately \$50,000, the system delivers limited operational value and leaves significant gaps in coverage.

Based on the success of the initial Flock deployment, staff evaluated the number of cameras, locations, and associated costs necessary to fully replace the legacy system and achieve comprehensive citywide coverage. City staff worked closely with the Highland Police Department and are recommending expansion of the Flock system through the addition of 34 cameras, bringing the total number of deployed cameras to 49.

This expansion would provide full citywide coverage, including major transportation corridors, neighborhood access points, and critical intersections that capture key entry and exit routes. The expanded system would fully replace the legacy cameras and ensure consistent, modern ALPR coverage throughout the City. The annual cost for the additional 34 cameras is \$122,000.

The Flock platform provides improved capabilities including:

- Real-time automated license plate recognition.
- Vehicle “fingerprinting,” including make, model, color, and distinguishing characteristics.
- A searchable, cloud-based database for investigations.
- Integration with law enforcement hotlists and real-time alerts.
- Secure data storage with auditing and accountability controls.
- Vendor-maintained hardware, eliminating City repair and replacement costs.

These features significantly enhance investigative efficiency and public safety outcomes. Flock technology supports police operations by assisting in the recovery of stolen vehicles, identifying suspect vehicles associated with criminal activity, locating missing or at-risk individuals, and confirming or eliminating investigative leads using time-stamped, location-based data. The system reduces manual workload, allowing officers to focus more on community engagement, proactive policing, and emergency response. Additionally, the visible presence of ALPR technology serves as a deterrent to criminal activity. When individuals engaged in criminal behavior are aware that vehicle movements may be documented, the likelihood of repeat offenses and organized criminal activity in residential and commercial areas is diminished.

If approved by the Public Safety Subcommittee, staff will bring this item forward for City Council consideration on May 12, 2026. All cameras are anticipated to be installed and fully operational this summer.

**Attachments:**

1. Proposed Flock System Amendment

# flock safety

## AMENDMENT

This amendment (“**Amendment**”) supersedes and amends the previously executed agreement between the Parties, dated 10/21/2025, relating to the provision of services by Flock Group Inc. (“**Flock**”) to CA - City of Highland (“**Customer**”) and any schedules or exhibits attached thereto or incorporated therein by reference (the “**Agreement**”). The remainder of the Agreement shall remain in full force and effect. In the event of a conflict between this Amendment and the Agreement the terms of this Amendment will prevail. Any capitalized terms used in this Amendment will have the same meaning as in the Agreement, unless expressly defined otherwise. This Amendment is effective upon execution by both Parties (the “**Effective Date**”).

**The Agreement is amended as follows:** Any applicable Flock Hardware/Software, Professional Services and/or One Time Purchases listed on the table(s) below are added into the Agreement in its entirety. Any recurring fees added to the Agreement through this Amendment will be prorated as of the Effective Date of this Amendment. Any prorated amounts provided are for recurring fees only and subject to change based on Effective Date. After the current Term, Customer shall pay the fees as set forth in the applicable product tables pursuant to payment terms indicated on the Order Form or prior Agreement.

### Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$122,000.00</b>
<b>Flock Safety LPR Products</b>			
Flock Safety LPR, fka Falcon	Included	24	Included
Solar Long-Range LPR, fka Solar Falcon LR	Included	10	Included

### Professional Services and One Time Purchases

Item	Cost	Quantity	Total
<b>One Time Fees</b>			
<b>Flock Safety Professional Services</b>			
Professional Services - Standard Implementation Fee	\$0.00	9	\$0.00
Professional Services - Existing Infrastructure Implementation Fee	\$0.00	15	\$0.00
Professional Services - Existing Infrastructure Implementation Fee	-\$75.00	10	-\$750.00
<b>Annual Recurring Subtotal:</b>			<b>\$122,000.00</b>

**By executing this Amendment, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed Agreement.**

**FLOCK GROUP, INC.**

**Customer: CA - City of Highland**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_