



# City of Highland

Richard Bowman, Chair  
Jose A. Ibarra Gonzalez, Vice Chair  
Erwin Fogerson, Member  
Luis Gardea, Member  
Joey Martin, Member

## **Community Trails Committee Special Meeting Agenda**

May 14, 2026 at 6:00 PM

City Hall Donahue Council Chambers | 27215 Base Line, Highland CA 92346

### **Staff**

Lawrence A. Mainez, Community Development Director  
Kim Stater, Assistant Community Development Director  
Travis Trejo, Assistant Planner  
Camille Duarte, Administrative Assistant III

### **Mission Statement**

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

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In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at [www.highlandca.gov](http://www.highlandca.gov).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

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## **Call to Order**

## **Pledge of Allegiance**

## **Public Comment**

To address the Community Trails Committee, please complete a speaker form located at the entrance and give it to the Administrative Assistant prior to the beginning of the meeting. Your name will be called when it is your turn to speak. Individual speakers are limited to 3 minutes each. For those wishing to make public comments by email, please submit your comments by 5:00 p.m. on May 14, 2026, to [publiccomment@highlandca.gov](mailto:publiccomment@highlandca.gov). If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number.

## **Community Trails Committee Consent Calendar**

### 1. Minutes - February 12, 2026 Community Trails Regular Meeting

Approve the Minutes as submitted.

## **Business Items**

### 2. 30th Annual Community Trails Day

Staff recommends the Community Trails Committee (CTC) discuss this year's 30th Annual Community Trails Day.

### 3. Tiara Avenue Trail Easement

Staff recommends the Community Trails Committee (CTC) provide direction on whether the easement on Tiara Avenue should be abandoned or temporarily closed.

## **Announcements**

## **Adjourn**

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**Certification**

I, Camille Duarte, or my designee, hereby certify that the foregoing agenda was posted on our website at [www.highlandca.gov](http://www.highlandca.gov) and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.



# Staff Report

## to the Community Trails Committee

Agenda  
Item  
No.  
1.

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**Date:** May 14, 2026  
**From:** Lawrence Mainez, Community Development Director  
**Reviewed By:**  
**Prepared By:** Camille Duarte, Administrative Assistant III  
**Subject:** Minutes - February 12, 2026 Community Trails Regular Meeting

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**Recommendation:**  
Approve the Minutes as submitted.

**Fiscal Impact:**  
None.

**Agenda Posting:**  
The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

**Project Detail:**  
None.

**Attachments:**  
1. CTC 02-12-2026 Minutes

**COMMUNITY TRAILS COMMITTEE  
REGULAR MEETING MINUTES  
February 12, 2026**

**CALL TO ORDER**

The regular meeting of the Community Trails Committee of the City of Highland was called to order at 6:00 p.m. by Chair Bowman at the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present:	Chair	Richard Bowman
	Vice Chair	Jose Ibarra Gonzalez
	Member	Erwin Fogerson
	Member	Luis Gardea
	Member	Joey Martin

Staff Present: Lawrence Mainez, Community Development Director  
Travis Trejo, Assistant Planner  
Camille Duarte, Administrative Assistant

Pledge of Allegiance led by all members.

**COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)**

None.

**CONSENT CALENDAR**

1. Minutes from January 8, 2026 Special Meeting

**A MOTION** was made by Member Bowman, seconded by Member Gardea approved as submitted. Motion carried, 5-0.

**BUSINESS ITEMS**

2. Election of Chair and Vice Chair

The Community Trails Committee elected Richard Bowman for Chair and Jose Ibarra Gonzalez for Vice Chair. Motion carried 5-0.

3. 30<sup>th</sup> Annual Community Trails Day

Assistant Planner Trejo briefly presented the staff report.

**A MOTION** was made by Member Fogerson seconded by Member Gardea to approve the Annual Community Trails Day scheduled June 4, 2026 located at the Natural Parkland Trail. Motion carried, 5-0.

4. 2026 Citrus Harvest Festival

Assistant Planner Trejo briefly presented the staff report.

The Community Trails Committee filed and received staff's update on the Citrus Harvest Festival.

5. Santa Ana River Trail Update

Assistant Planner Trejo brief presented the staff report.

The Community Trails Committee filed and received staff's update on the Santa Ana River Trail.

**ANNOUNCEMENTS**

None.

**ADJOURN**

There being no further business, Member McMillan declared the meeting adjourned at 6:27 P.M.

Submitted by:

Approved by:

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Camille Duarte,  
Administrative Assistant III

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Richard Bowman  
Community Trails Committee Chair



# Staff Report

## to the Community Trails Committee

Agenda  
Item  
No.  
2.

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**Date:** May 14, 2026  
**From:** Lawrence Mainez, Community Development Director  
**Reviewed By:**  
**Prepared By:** Travis Trejo, Assistant Planner  
**Subject:** 30th Annual Community Trails Day

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**Recommendation:**

Staff recommends the Community Trails Committee (CTC) discuss this year's 30th Annual Community Trails Day.

**Fiscal Impact:**

The adopted budget for fiscal year 2025-2026 allocates a total of \$1,200.00 for the Community Trails Day Event. The budget will be allocated to via social media, snacks and drinks for the event. The Street Banner is still in good condition, and will be installed along Base Line, one (1) week prior to the event.

**Agenda Posting:**

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

**Project Detail:**

Staff recommend the Community Trails Committee (CTC) provide hear updates and provide input on the following items related to the 30th Annual Trails Day Event.

**City Council Approval**

The 30th Annual Community Trails Day to be held on June 6th was approved by City Council.

**Trails Day Event**

The Community Trails Committee and Staff have agreed to hold this year's event at the Natural Parkland Trail. This site will consist of an approximately 1.4-mile hike loop. The intent is to stage at the beginning of the trailhead, and to have a station at the educational center to emphasize it as an area of importance. Staff would like to open up discussion and receive input for the event day itinerary.

**Attachments:**

1. Trails Day Flyer

**Attachment 1:**  
**Trails Day Flyer**

**JUNE 6**

**8-11 am**

**CITY OF HIGHLAND  
30TH ANNUAL  
COMMUNITY TRAILS DAY  
AT  
NATURAL  
PARKLAND  
TRAIL**



For more info go to  
[highlandca.gov/314/](http://highlandca.gov/314/)  
or visit  [cityofhighlandtrails](https://www.instagram.com/cityofhighlandtrails)



Scan  
Me



# Staff Report

## to the Community Trails Committee

Agenda  
Item  
No.  
3.

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**Date:** May 14, 2026  
**From:** Lawrence Mainez, Community Development Director  
**Reviewed By:**  
**Prepared By:** Travis Trejo, Assistant Planner  
**Subject:** Tiara Avenue Trail Easement

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### **Recommendation:**

Staff recommends the Community Trails Committee (CTC) provide direction on whether the easement on Tiara Avenue should be abandoned or temporarily closed.

### **Fiscal Impact:**

### **Agenda Posting:**

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

### **Project Detail:**

Tiara Avenue is east of City Creek Levee Trail. There is a five foot (5') wide "Community Trail Easement" that connects the trail to the street which runs behind several residential properties. There have been continual complaints from residents abutting this easement regarding upkeep, including overgrown weeds, dumped tires and additional debris. There are also reports of unhoused people passing through and lingering within the easement area, causing public disturbances.

Staff is requesting guidance from the Community Trails Committee on whether this easement should be abandoned and closed. San Bernardino County Flood Control plans to reinforce the existing fencing on westerly end within its right-of-way, while the easterly end remains open on City property. The easement is not currently shown on the City's General Plan Trails Map, and staff is seeking direction on whether it should be added or eliminated. The Community Trails Committee recommendation will be forwarded to the Planning Commission and Public Facilities Subcommittee for final determination.

### **Attachments:**

1. Easement Map
2. Easement Photos

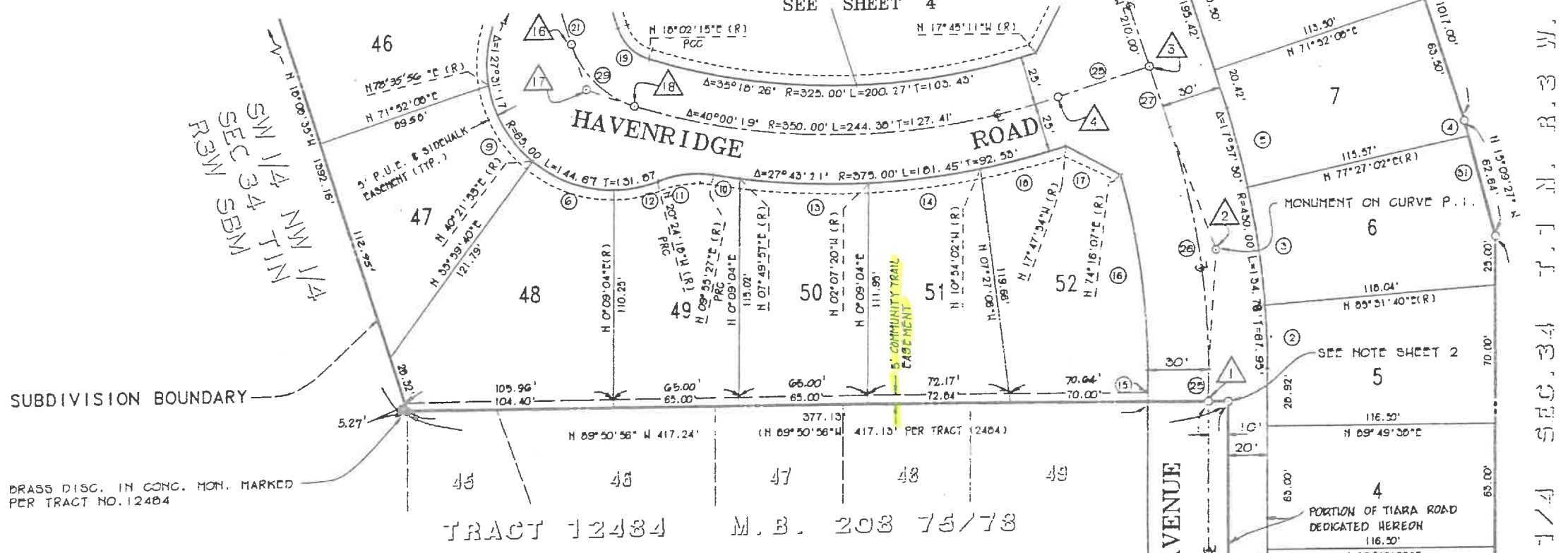
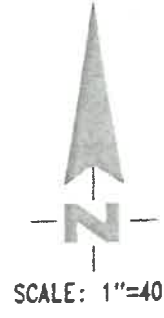
**Attachment 1:**  
**Easement Map**



# TRACT NO. 14629-1

SHEET 3 OF 6

BEING A SUBDIVISION OF A PORTION OF THE NORTHWEST ONE-QUARTER AND A PORTION OF THE SOUTHWEST ONE-QUARTER OF SECTION 34, T.1 N., R.3 W., SAN BERNARDINO MERIDIAN IN THE CITY OF HIGHLAND, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
 POUNTNEY & ASSOCIATES, INC.  
 JUNE 1990



FD. 1 1/2" BRASS DISC. IN CONC. MON. MARKED S.B.C.F.C. PER TRACT NO. 12404

TRACT 12484 M.B. 208 75/78

DATA

NO.	DELTA/BEARING	RADIUS	LEN./DIST.	TANGENT
1	N 45°00'26"W		31.02'	
2	Δ=04°17'56"	430.00'	32.27'	16.14'
3	Δ=06°04'36"	430.00'	60.62'	30.36'
4	N 15°09'27"W		10.00'	
5	Δ=05°34'54"	430.00'	41.89'	20.96'
6	Δ=40°12'49"	65.00'	45.62'	23.80'
7				
8	N 16°07'52"W		6.71'	
9	Δ=36°14'03"	65.00'	43.38'	22.53'
10	Δ=02°05'30"	375.00'	13.69'	6.85'
11	Δ=30°19'45"	55.00'	29.11'	14.91'
12	Δ=20°23'22"	65.00'	23.32'	11.79'
13	Δ=09°57'17"	375.00'	65.15'	32.66'
14	Δ=06°46'42"	375.00'	57.45'	28.76'
15	N 0°10'22"W		15.83'	
16	Δ=15°33'31"	370.00'	100.47'	50.55'
17	N 61°45'54"W		31.67'	

DATA

NO.	DELTA/BEARING	RADIUS	LEN./DIST.	TANGENT
18	Δ=06°53'52"	375.00'	45.15'	22.60'
19	Δ=54°16'53"	25.00'	25.70'	12.82'
20	Δ=16°55'43"	325.00'	107.37'	54.18'
21	N 16°07'52"W		63.40'	
22	N 71°52'06"E		113.70'	
23	Δ=16°22'43"	325.00'	92.90'	46.77'
24	N 27°03'29"W		31.22'	
25	N 00°10'22"W		16.00'	
26	Δ=17°57'30"	400.00'	125.37'	63.20'
27	N 16°07'52"W		32.42'	
28	N 71°52'06"E		50.00'	
29	Δ=54°16'53"	50.00'	47.40'	25.65'
30	N 16°07'52"W		895.00'	
31	N 15°09'27"W		52.64'	
32	N 69°49'51"W		50.00'	
33	N 00°10'25"W		50.29'	

SUBDIVISION BOUNDARY

PORTION OF TIARA ROAD DEDICATED PER TRACT NO. 12404

PORTION OF SAFFRON ROAD DEDICATED PER TRACT NO. 12404

FD. 1 1/2" BRASS DISC. IN CONC. MON. MARKED S.B.C.F.C. PER TRACT NO. 12404

MYLAR COPY

11/6/24 243/3



**Easement**

6872

6884

28256

28264

28270

28282

28296

28250

28262

28274

28286

28298

**Attachment 2:**  
**Easement Photos**





**NO TRESPASSING**  
COUNTY CODE SEC. 18.011  
VOLUNTEERS ASSUME FULL RESPONSIBILITY FOR USE OF PROPERTY  
SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT

**NO DUMPING**  
5000 FT. - 1 & 6 MONTHS IN JAIL FOR BOTH  
PENAL CODE 3-10801-10804  
SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT

