



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Regular Meeting Agenda

July 14, 2026 at 6:00 PM

City Hall Donahue Council Chambers

27215 Base Line, Highland, CA 92346

View the meeting live online at: www.youtube.com/CityofHighland

Staff

Carlos Zamano, City Manager

Lawrence Mainez, Community Development Director

Leticia Nava-Cruz, Director of Administrative Services/City Treasurer

Octavio Duran Jr., Public Works Director/City Engineer

Maricela Marroquin, City Attorney

Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

The City's YouTube live stream is available for observation only.

www.youtube.com/CityofHighland

Individuals wishing to provide public comment should use one of the participation methods outlined below.

Public Comment Participation

To address the City Council, members of the public may participate in person, remotely, or by submitting written comments. Please review the participation options below for instructions. Individual speakers are limited to three (3) minutes each. All comments submitted to the City Council, whether provided in writing, remotely, or in person, become part of the public record.

In Person

Please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak.

Written Comments

Please submit your comments to publiccomment@highlandca.gov or by mail to the City Clerk's Office, 27215 Base Line, Highland, CA 92346 two (2) hours before the start of the meeting. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will be distributed to the City Council and retained as part of the public record; however, submissions will NOT be read out loud during the meeting.

Remote

To participate remotely, use one of the access methods outlined below.

(Before joining, please turn off all background noise. To avoid audio issues, test your computer or device audio and upgrade to the latest version of Zoom.)

Computer or Cell Phone via Zoom App	Dial In
 www.zoom.us/join Meeting ID: 844 4593 9727	Phone: (669) 444-9171; press pound (#) Meeting ID: 844 4593 9727; press pound (#) <i>(If prompted for a Participant ID, press the # key)</i>
1. Use the "raise hand" function to join the queue to speak. 2. Staff will call your name when it's your time to speak. 3. You may state your name at the beginning of your remarks. Speakers will have three (3) minutes to speak.	1. Use the "raise hand" function to join the queue to speak. (Press (*9) on your phone to raise your hand.) 2. Staff will state the last four digits of your phone number when it is your time to speak. (Press (*6) to unmute when it is your turn to speak.) 3. You may state your name at the beginning of your remarks. Speakers will have three (3) minutes to speak.

DISCLAIMER: Participant names and/or phone numbers may be visible to other participants.

In compliance with the Americans with Disabilities Act (ADA), if you need reasonable accommodations to participate in this meeting, including auxiliary aids or services, language interpretation, or other communication assistance, please contact the City Clerk's Office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting whenever possible. The City will make reasonable efforts to accommodate requests received with less notice.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Special Presentations

Certificate of Recognition - Dr. Mike Girgis, Alapalm Animal Hospital

2025 Southern California Edison (SCE) Annual Electric System Reliability Report - Mark Cloud, SCE Government Affairs Manager

Public Comment

This public comment period is reserved for comments on matters within the subject matter jurisdiction of the City that are not listed on the agenda and on items included on the Consent Calendar. If you wish to comment on another agenda item or public hearing item, please wait until that item is called for consideration. Under the State of California Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the agenda.

City Council Consent Calendar

1. Waive the Reading of All Ordinances

Waive the reading of all ordinances in their entirety and read by title only.

2. Minutes - June 9, 2026 City Council Regular Meeting

Approve Minutes as submitted.

3. Treasurer's Report for May 2026

Receive and file the Treasurer's Report for May 2026.

4. Warrant Register No. 791

Approve Warrant Register No. 791; Warrants in the amount of \$4,244,376.37 and Payroll in the amount of \$276,138.05.

5. Records Destruction Authorization

Approve the destruction of certain records.

6. Amendment to the Agreement with San Bernardino County for Weed Abatement (Fire Hazard Abatement)

1. Approve the contract amendment with the San Bernardino County Fire Protection District for fire hazard abatement services (Weed Abatement Enforcement Operations); and
2. Authorize the Mayor to sign the amended contract.

7. Cooperative Fire Protection Agreement (Automatic Aid Agreement between the City of Highland and the U.S. Forest Service)

Authorize the Mayor and Cal Fire Chief Liz Brown to execute the Cooperative Fire Protection Agreement on behalf of the City.

8. Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2026-2027 through 2030-2031

1. Approve the Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for the Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2026–2027 through 2030-2031; and
2. Authorize the Mayor to execute and sign the electronic version of the Agreement on behalf of the City once it becomes available.

9. Rexco Development (San Carlo II Apartments) Request for Parkland Acquisition & Park Facilities Development Impact Fee Credit in Accordance with Highland Municipal Code Section 16.40.200, Park and Recreational Facilities

Approve a request by Rexco Development for a fifty percent (50%) Parkland Acquisition & Park Facilities Development Impact Fee Credit in the amount of \$437,920 (\$1,610 credit per unit) for the San Carlo II Townhome Apartment Development generally located on the east side of Calhoun Road, approximately 500 feet north of Greenspot Road (APN 1201-351-29).

10. Declare One (1) Seat Vacant on the Historic and Cultural Preservation Board

1. Declare one (1) seat vacant on the Historic and Cultural Preservation Board; and
2. Direct the City Clerk to advertise the vacancy on the Historic and Cultural Preservation Board.

11. Final Map Approval - Tract No. 18893, Subdivision Improvement Agreement and Lien Agreement Between the City and Greenspot Corridor, LLC

1. Approve the Final Map of Tract No. 18893;
2. Approve the subdivision lien agreement in-lieu of bonds; and
3. Authorize the Mayor to sign the subdivision lien agreement and standard subdivision improvement agreement as approved by the City Attorney.

12. Final Map Amendment - Tract No. 20387

Approve the amended Final Tract Map No. 20387.

13. Contract Extension with Yunex, LLC for the City of Highland Streetlight Maintenance

1. Extend the Streetlight Maintenance Contract with Yunex, LLC for one year; and
2. Approve a 2.7% increase to the contract unit prices.

14. Contract Extension with Yunex, LLC for the City of Highland Traffic Signal Maintenance

1. Extend the Traffic Signal Maintenance Contract with Yunex, LLC for five years;
2. Approve a 2.7% increase to the contract; and
3. Authorize the City Manager to approve the remaining contract extension according to the terms of the contract.

15. Amendment to the Agreement with ABM Building Solutions for Emergency Generator System Installation for Fire Stations 541 and 542 (Work Program, HP)

Authorize the City Manager to approve up to an additional 10% contingency for each of the two fire station agreements.

16. Authorization and Purchase Agreements for Heating, Ventilation, and Air Conditioning (HVAC) System Repairs for the Highland Senior Center

1. Waive formal contract procedures per Municipal Code Section 2.40.100 for which the City's best interests are served;
2. Approve the preliminary proposal from Carrier Corporation in the amount of \$134,313 for HVAC improvements at the Highland Senior Center through the City's Sourcewell cooperative purchasing program Contract #080824-CAR; and
3. Authorize the City Manager to negotiate and sign a purchase agreement with Carrier Corporation in the amount not to exceed \$150,000.

17. Joint Use Agreement between the City of Highland and Southern California Edison (9th Street and Tippecanoe Avenue)

Approve the Joint Use Agreement between the City of Highland and Southern California Edison.

18. Amendment to the Design Services Task Order with Engineering Resources of Southern California (ERSC) for the Elder Gulch Storm Drain Project (sdr19001)

1. Approve an amendment to the design services task order with Engineering Resources of Southern California (ERSC), Inc. to include waterline relocation design services for the Elder Gulch Storm Drain Project (SDR 19001) in the amount of \$38,950;
2. Authorize the City Manager to approve additional contract amendments up to 10% of the revised contract amount of \$194,715; and
3. Authorize the City Manager to enter into a Reimbursement Agreement with East Valley Water District (EVWD), after it's been reviewed and approved by the City Attorney, for design work related to the relocation of their water pipeline.

19. Agreement with STK Architects for Architectural Services for the Highland City Hall Improvements Project (Work Program, HP-)

1. Authorize the City Manager to enter into an agreement with STK Architects for architectural services for the City Hall Improvements Project in the amount not to exceed \$173,654; and
2. Authorize the City Manager to approve contract amendments up to 10% of the contract amount.

City Council Public Hearing

The order of business for Public Hearings shall be:

1. Mayor opens Public Hearing;
2. Staff presentation;
3. Applicant/Representative presentation;
4. Speakers in favor of proposal;
5. Speakers in opposition to proposal;
6. Applicant rebuttal;
7. Mayor closes Public Hearing;
8. Council discussion, motion and vote.

Once the Public Hearing is closed, no further testimony is taken.

20. Consideration of a Resolution to Adjust the Business Tax on the Extraction and/or Processing of Rock, Sand and Gravel (Aggregate) Pursuant to Title 5 (Business Licenses and Regulations), Chapter 5.17 (Business License Tax on Extraction and/or Processing of Rock, Sand and Gravel [Aggregate]), Section 5.17.040 (Rock, Sand and Gravel [Aggregate] Extraction and Processing Tax)

Adopt Resolution No. 2026- _____, fixing the Highland Business License Tax on the extraction and/or processing of rock, sand, and gravel (aggregate) for Fiscal Year 2026-2027.

City Council Legislative

21. Designation of Voting Delegate and Alternate Voting Delegate for the League of California Cities (Cal Cities) Annual Conference

1. Appoint a Voting Delegate and Alternate Voting Delegate for the Annual Conference and Expo scheduled for September 23-25, 2026, in Anaheim; and
2. Advise City staff if the Voting Delegate and Alternate are both or only one is attending the Annual Conference and Expo.

22. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

Discussion and possible action.

23. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Discussion and possible action.

Announcements

Closed Session

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of case: City of Highland v. Pathak, et. al, San Bernardino County Court Case Number CIVSB2521254

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

Government Code Section 54956.9(d)(4)

A point has been reached, where, based on existing facts and circumstances, the City needs to decide whether to initiate litigation.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for August 11, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least seventy-two (72) hours prior to the meeting per Government Code Section 54954.2.