

**Call to Order**

The regular meeting of the City Council of the City of Highland was called to order at 6:02 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

**Invocation**

The invocation was given by Pastor Gary Pounds, Immanuel Baptist Church.

**Pledge of Allegiance**

The pledge of Allegiance was led by Councilmember McCallon.

**Roll Call**

Present: Hogan, Lilburn, McCallon, Saldana, Timmer

Absent: None

**Special Presentations**

Mayor Lilburn awarded a certificate of recognition to CAL FIRE Battalion Chiefs Liz Brown and Grant Malinowski.

Marvin Hernandez, Executive Director of the Highland Family YMCA presented the YMCA Annual Report.

**Public Comment**

Jane Bouch and Chris Nielsen representing the Highland Chamber of Commerce spoke regarding upcoming events.

Omar Williams representing the California Republican Assembly Chapter of the City of San Bernardino and the City of Highland, spoke regarding the organization.

**City Council Consent Calendar**

**A MOTION** was made by Mayor Pro Tem Saldana, seconded by Councilmember McCallon to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances

Waived the reading of all Ordinances in their entirety and ready by title only.

2. Minutes - May 12, 2026 Joint City Council Regular Meeting and Successor Agency to the Highland Redevelopment Agency Special Meeting

Approved the Minutes as submitted.

3. Minutes - May 26, 2026 City Council Adjourned Regular Meeting

Approved the Minutes as submitted.

4. Treasurer's Report for April 2026

Received and filed the Treasurer's Report for April 2026.

5. Warrant Register No. 790

Approved Warrant Register No. 790; warrants in the amount of \$5,873,835.97 and Payroll in the amount of \$274,536.17.

6. November 3, 2026 General Municipal Election - Proposed Resolutions Calling the November 3, 2026 General Municipal Election; Consolidating the General Municipal Election with the Statewide Election; and Adopting Regulations for Candidate Statements

1. Adopted Resolution No. 2026-022 calling and giving notice of the holding of the General Municipal Election to be held on November 3, 2026;
2. Adopted Resolution No. 2026-023 requesting San Bernardino County to consolidate the General Municipal Election with the statewide election; and
3. Adopted Resolution No. 2026-024 establishing regulations for candidate statements.

RESOLUTION NO. 2026-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICT 2 AND DISTRICT 4 AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RESOLUTION NO. 2026-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE

RESOLUTION NO. 2026-024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026

7. Confirming the Authority of the City Treasurer, Pursuant to Government Code Section 53607

Adopted Resolution No. 2026-025 confirming the authority of the City Treasurer, pursuant to Government Code Section 53607.

RESOLUTION NO. 2026-025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CONFIRMING THE AUTHORITY OF THE CITY TREASURER, PURSUANT TO GOVERNMENT CODE SECTION 53607

8. Resolution No. 2026-026 Rendering the Annual Statement of Investment Policy for Fiscal Year 2026/2027

Adopted Resolution No. 2026-026 rendering the Annual Statement of Investment Policy for Fiscal Year 2026-2027.

RESOLUTION NO. 2026-026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2026/2027

9. Establishing the Appropriations Limit for Fiscal Year 2026/2027 for the City of Highland in Accordance with the Provisions of Division 9 of Title 1 of the California Government Code  
Adopted Resolution No. 2026-027 establishing the Appropriations Limit for Fiscal Year 2026-2027 for the City of Highland in accordance with the provisions for Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. 2026-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2026-2027 FOR  
THE CITY OF HIGHLAND IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9  
OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

10. Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2026/2027  
Adopted Resolution No. 2026-028 establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-028 with the tax roll.

RESOLUTION NO. 2026-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES  
DISTRICT NO. 90-1 FOR THE FISCAL YEAR 2026/2027

11. Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2026/2027  
Adopted Resolution No. 2026-029 establishing the Annual Special Tax for Community Facilities District No. 2001-01 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-029 with the tax roll.

RESOLUTION NO. 2026-029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ESTABLISHING THE ANNUAL TAX FOR COMMUNITY FACILITIES DISTRICT NO.  
2001-01 FOR THE FISCAL YEAR 2026/2027

12. Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2026/2027  
Adopted Resolution No. 2026-030 establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2026/2027 and file with the County Auditor-Controller Resolution No. 2026-030 with the tax roll.

RESOLUTION NO. 2026-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES  
DISTRICT NO. 2007-01 FOR THE FISCAL YEAR 2026/2027

13. Adopt Resolution No. 2026-031 Authorizing the Levy of a Special Tax in Community Facilities District No. 24-001 (Highland Park) for Fiscal Year 2026-2027

Adopted Resolution No. 2026-031 authorizing the levy of a special tax for Community Facilities District No. 24-001 for Fiscal Year 2026-2027.

RESOLUTION NO. 2026-031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY  
FACILITIES DISTRICT NO. 24-001 (HIGHLAND PARK), AUTHORIZING THE LEVY OF  
A SPECIAL TAX IN COMMUNITY FACILITIES DISTRICT 24-001 (HIGHLAND PARK)  
FOR FISCAL YEAR 2026/2027

14. Adopt Resolution No. 2026-032 Authorizing the Levy of a Special Tax in Community Facilities District No. 2022-01 (Mediterra) for Fiscal Year 2026-2027

Adopted Resolution No. 2026-032 authorizing the levy of a special tax for Community Facilities District No. 2022-01 for Fiscal Year 2026-2027.

RESOLUTION NO. 2026-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY  
FACILITIES DISTRICT NO. 2022-01 (MEDITERRA), AUTHORIZING THE LEVY OF A  
SPECIAL TAX IN COMMUNITY FACILITIES DISTRICT NO. 2022-01 (MEDITERRA)  
FOR FISCAL YEAR 2026-2027

15. Adopt Resolution No. 2026-033 FY 2026- 27 Senate Bill 1 (SB 1) Projects List

Adopted Resolution No. 2026-033 approving the list of projects for Fiscal Year 2026-27 funded by SB 1: The Road Repair and Accountability Act of 2017.

RESOLUTION NO. 2026-033

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026/2027 FUNDED BY SB 1:  
THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

16. Measure I 5-Year Capital Improvement Plan (2026/2027-2030/2031)

1. Approved the Measure I Capital Improvement Plan Expenditure Strategy (2026/2027-2030/2031); and
2. Adopted Resolution No. 2026-034 approving an amendment to Fiscal Year 2025/2026-2029/2030 Measure I Five-Year Capital Improvement Program and adopting the Measure I 5-Year Capital Improvement Plan for Fiscal Years 2026/2027 through 2030/2031.

RESOLUTION NO. 2026-034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
APPROVING AN AMENDMENT TO THE FISCAL YEAR 2025/2026 - 2029/2030  
MEASURE I FIVE YEAR LOCAL STREETS CAPITAL IMPROVEMENT PROGRAM AND  
ADOPTING THE MEASURE I FIVE YEAR CAPITAL IMPROVEMENT PROGRAM FOR  
FISCAL YEARS 2026/2027 THROUGH FY2030/2031

17. Bid Award - Bid No. 2026-04, "City of Highland Landscape Maintenance Contract"

1. Awarded the landscape maintenance contract for Bid No. 2026-04, "City of Highland Landscape Maintenance Contract" to the lowest responsive bidder RP Landscaping and Irrigation in the amount of \$412,422.86; and
2. Authorized the City Manager to execute up to four, one-year extensions to the agreement.

18. Data Ticket, Inc. Service Agreement to Provide Third Party Administrative Citation Processing and Collection Services

1. Approved the Agreement with Data Ticket, Inc. to provide third party administrative citation process and collection services; and
2. Authorized the City Manager to sign the Agreement for Option 1 in the Fee Schedule.

19. Adopt Resolution No. 2026-035 Approving a Wildland Protection Agreement with the State of California for Fiscal Year 2026-2027

Approved Resolution No. 2026-035, approving the Department of Forestry and Fire Protection (CAL FIRE) Wildland Protection Agreement (WPA) for July 1, 2026, to June 30, 2027, in the amount of \$83,793.18.

RESOLUTION NO. 2026-035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL  
FIRE) WILDLAND PROTECTION AGREEMENT (WPA) FOR JULY 1, 2026, TO JUNE  
30, 2027

**City Council Public Hearing**

20. Street and Drainage Maintenance District 96-1 Annual Report (Fiscal Year 2026/27)

Mayor Lilburn opened the public hearing.

Public Services Manager Morgan stated this item is the public hearing for Fiscal Year 2026/2027 Street and Drainage Maintenance District No. 96-1 Annual report. On May 12, 2026, City Council provided preliminary approval of the Engineer's Report and scheduled tonight's public hearing regarding the annual assessment. The proposed action is to adopt the resolution confirming the Engineers Report, ordering the continued maintenance of improvements within the district and levying the annual assessments for Fiscal Year 2026/2027. The proposed assessment rates for all zones that were included in the district this year were increased the allowable 5% to help maintain funding for ongoing street and drainage maintenance services. In accordance with legal notice requirements, the notice of public hearing was published in the San Bernardino Sun newspaper on May 26, 2026. The staff report has the date of May 25 but was published on May 26, which still meets the legal requirements.

Mayor Lilburn asked if there were any questions. Seeing none, she closed the public hearing and brought it back to City Council for deliberation.

**A MOTION** was made by Councilmember McCallon, seconded by Mayor Pro Tem Saldana to adopt Resolution No. 2026-036 ordering the continued maintenance of improvements in Street and Drainage Maintenance District No. 96-1, confirming the Engineer's Report, and levying the assessment for Fiscal Year 2026/2027. Motion carried, 5-0.

RESOLUTION NO 2026-036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ORDERING THE CONTINUED MAINTENANCE OF IMPROVEMENTS IN THE STREET  
AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1 AND CONFIRMING THE  
ENGINEER'S REPORT AND LEVYING THE ASSESSMENT FOR FISCAL YEAR  
2026/2027

21. Consolidated Landscape and Lighting District 96-1 Annual Report (Fiscal Year 2026/27)

Mayor Lilburn opened the public hearing.

Public Services Manager Morgan stated this item is a public hearing for the Landscape and Lighting District Fiscal Year 2026/2027. On May 12, 2026, City Council provided preliminary approval of the Engineer's Report and scheduled tonight's public hearing regarding the annual assessment. The proposed action before City Council is to adopt the resolution confirming the Engineer's Report, ordering the continued maintenance of improvements within the district and levying the annual assessments for Fiscal Year 2026/2027. Within the district, there are specific subzones that were increased if they were allowed to be increased for this year. In accordance with legal notice requirements, the notice of public hearing was published in the San Bernardino Sun newspaper on May 26, 2026, not May 25. Staff recommends City Council adopt a resolution approving the annual levy and continued maintenance for Landscaping and Lighting District number 96-1.

Mayor Lilburn asked if there were any questions. Seeing none, she closed the public hearing and brought is back to City Council for deliberation.

**A MOTION** was made by Councilmember Timmer, seconded by Mayor Pro Tem Saldana to adopt Resolution No. 2026-037 ordering the continued maintenance of improvements in Consolidate Landscape and Lighting District No. 96-1, confirming the Engineer's Report, and levying the assessment for Fiscal Year 2026/2027. Motion carried, 5-0.

RESOLUTION NO. 2026-037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ORDERING THE CONTINUED MAINTENANCE OF IMPROVEMENTS IN THE  
CONSOLIDATED LANDSCAPE AND LIGHTING DISTRICT NO. 96-1 AND  
CONFIRMING THE ENGINEER'S REPORT AND LEVYING THE ASSESSMENT FOR  
FISCAL YEAR 2026/2027

22. Public Hearing and Consideration of the Adjustment in the Residential and Commercial Refuse Collection Rates and Annual Property Tax Roll Billing in Accordance with the Current Franchise Agreement Dated August 1, 2018

Mayor Lilburn opened the public hearing.

Public Services Manager Morgan stated this item is a public hearing protest regarding proposed adjustments to residential and commercial refuse collection rates, as well as the annual property tax roll billing in accordance with the city's current franchise agreement with Burrtec Waste, Inc. (Burrtec). The proposed rate adjustments are consistent with the annual review process outlined in the franchise agreement and would become effective if approved by July 1, 2026, if no majority protest exists. There will be a decrease in the standard residential rate from \$34.84 per month to \$34.77 per month. No increase in residential rates. The senior residential rate would decrease from \$27.87 per month to \$27.82 per month. The senior discount program is proposed to be discontinued after this next fiscal year. New participants who meet the requirements within the next fiscal year may convert to the senior rate with the smaller trash can. They would be grandfathered in, but no new enrollments will be accepted after this next fiscal year. One of the proposed changes to the solid waste system next year is a smaller trash can that would be open to any enrollment. It would not be age restricted. The new optional 35-gallon cart service level would only be \$26.65 a month. That is a 35-gallon cart across the board, 35-gallon trash, 35-gallon recycle and 35-gallon organics. The difference between that and your senior rate is that the senior rate includes organics and recycle 95-gallon carts. If a senior would like to change to a smaller across the board can, they can at the time, but once they disenroll from their senior rate, they would no longer be able to transfer back. This change was incorporated because there is an increase in higher density residential communities coming in. Also, some small families do not utilize all of the space, so they can benefit from the smaller cart.

For the commercial rates, the most common commercial rate, which is a 3-yard bin serviced once per week, would increase approximately \$5.31, a 1.91% change. The increase is primarily driven by the Consumer Price Index (CPI) and the SB 1383 administrative costs. Staff conducted a rate survey that was included in the staff report and highlights Highland's proposed residential rate remains below the survey average while the commercial rate is above average due to service-related cost factors. In compliance with Proposition 218, all public notices that are required to be mailed to affected rate payers were mailed. As of this morning, no protests were received but I will look to the City Clerk Muñoz to answer if any protests were received up until this public hearing item. Staff and the Public Works Subcommittee recommend City Council adopt the resolution establishing the updated rate and adopt the resolution authorizing collection on the solid waste program fees through the county property tax roll. She turned it over to City Clerk Muñoz to verify if any protests have been received.

City Clerk Muñoz confirmed no protests were submitted.

Mayor Lilburn asked if there were any questions. Seeing none, she closed the public hearing and brought it back to City Council for deliberation.

Councilmember Timmer stated the staff report mentioned there were no protests. Is that the first time?

Public Services Manager Morgan replied in her 22 years, yes this is the first time. It is not because rates were lowered, because there was one-year rates were lowered by three cents and still got complaints.

Councilmember Timmer inquired whether the city continues to process self-hauler permits.

Public Services Manager Morgan stated she believes there is only one self-hauler left. When she came onboard there was a spreadsheet list of them. Highland has a unique situation where if you owned a business and you lived in the city, then you were able to self-haul your residential to your commercial. But now because of all the new rules with organics and recycling, it makes it very hard for someone to prove that they are doing the right thing. It is not as cost effective and the landfill is very expensive. If they take their own trash to the landfill, they are paying more than what they would pay Burrtec.

Mayor Pro Tem Saldana thanked Mike Arreguin, Vice President of Burrtec for the service they provide to residents. He appreciates the lower residential cost but as a business owner, he understands the increase and the challenges Burrtec is facing with inflation and increase in fuel costs and new state mandates. He extends his gratitude to all at Burrtec.

Mayor Lilburn stated one of the things that isn't recognized about Burrtec is that following the day after trash pickup, the street sweeper goes around all streets and cleans up debris and is included in our trash service. It is always a great benefit for the community.

Councilmember McCallon stated Burrtec offers pickup along public right away for any illegal dumping.

Mayor Lilburn inquired if City Manager Zamano had the monthly numbers for illegal dumping work orders.

City Manager Zamano stated Burrtec assisted with 227 illegal dumping work orders for the month of May.

Public Services Manager Morgan added, 227 is the number of locations, each location can include multiple items.

**A MOTION** was made by Councilmember McCallon, seconded by Mayor Pro Tem Saldana to:

1. Adopt Resolution No. 2026-038, establishing rates for residential and commercial/industrial refuse collection and rescinding Resolution No. 2025-028 effective July 1, 2026, in the event the City Council determines that a majority protest does not exist. Approval requires a two-thirds vote of the members of the City Council; and

2. Adopt Resolution No. 2026-039, providing for the levy and collection of solid waste program fees by the county tax collector in the same manner and at the same time as general taxes, in the event that the City Council determines that a majority protest does not exist. Approval requires a two-thirds vote of the members of the City Council. Motion carried, 5-0.

RESOLUTION NO. 2026-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL/INDUSTRIAL  
REFUSE COLLECTION AND RESCINDING RESOLUTION 2025-028, EFFECTIVE  
JULY 1, 2026

RESOLUTION NO. 2026-039

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
LEVYING CHARGES FOR RESIDENTIAL AND COMMERCIAL/INDUSTRIAL REFUSE  
COLLECTION SERVICES FOR FISCAL YEAR 2026-27 PURSUANT TO CHAPTER  
8.12 OF THE HIGHLAND MUNICIPAL CODE AND ORDERING THE RESIDENTIAL  
CHARGES TO BE COLLECTED ON THE COUNTY OF SAN BERNARDINO TAX ROLL

**City Council Legislative**

23. Consider Placing a One Cent Sales Tax Measure on the November 3, 2026, General Municipal Election Ballot

City Manager Zamano gave a brief review of the staff report.

City Attorney Marroquin stated there are no requests to speak on this item.

City Clerk Muñoz confirmed no speaker comments were received.

Mayor Lilburn stated she has no speaker slips in favor of or in opposition.

**A MOTION** was made by Mayor Pro Tem Saldana, seconded by Councilmember McCallon to:

1. Adopt Resolution No. 2026-040, approving and ordering that a General Tax Measure be submitted to voters of the City of Highland at the November 3, 2026, General Municipal Election to establish a Transaction and Use Tax ("Sales Tax") at the rate of one percent (1%) with the Sales Tax Ordinance included as Exhibit A, which requires a 4/5 vote of the Council;
2. Adopt Resolution No. 2026-041, calling and providing for a General Municipal Election and requesting the Board of Supervisors of the County of San Bernardino to consolidate the General Municipal Election to be held on November 3, 2026, with a statewide General Election pursuant to §10403 of the California Elections Code;
3. Adopt Resolution No. 2026-042, providing and setting the rules for filing arguments regarding a City Measure to be submitted at the November 3, 2026, General Municipal Election; and

4. Authorize the City Attorney to prepare the impartial analysis, which authorization is included in resolution approving and ordering that a General Tax Measure be submitted to the voters. Motion carried, on a roll call vote, 5-0.

RESOLUTION NO. 2026-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING AND ORDERING THAT A GENERAL TAX MEASURE BE SUBMITTED TO VOTERS OF THE CITY OF HIGHLAND AT THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION FOR THE VOTERS OF HIGHLAND TO ESTABLISH A TRANSACTIONS AND USE TAX ("SALES TAX") AT THE RATE OF ONE PERCENT (1%) WITH THE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

RESOLUTION NO. 2026-041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, CALLING AND PROVIDING FOR A GENERAL MUNICIPAL ELECTION AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO CONSOLIDATE THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE FOR THE PURPOSES OF HAVING THE VOTERS OF THE CITY OF HIGHLAND CONSIDER AN ORDINANCE TO ESTABLISH A ONE-PERCENT (1%) TRANSACTION AND USE TAX ("SALES TAX")

RESOLUTION NO. 2026-042

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, PROVIDING AND SETTING THE RULES FOR FILING ARGUMENTS REGARDING A CITY MEASURE TO BE SUBMITTED AT THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION

24. Amendment No. 9 to the Waste Disposal Agreement with the County of San Bernardino

Public Services Manager Morgan gave a brief review of the staff report.

**A MOTION** was made Councilmember McCallon, seconded by, Mayor Pro Tem Saldana to approve and authorize the Mayor to execute Amendment No. 9 to the Waste Disposal Agreement ("WDA") between the City of Highland and the County of San Bernardino to: (1) cap the WDA per-ton fee at eighty-three percent (83%) of the public gate rate; (2) extend the term of the agreement for an additional nine years through June 30, 2035; and (3) confirm the termination provision to allow cancellation of the agreement only for cause. Motion carried, 5-0.

25. Contract Amendment to the Professional Services Agreement with AECOM Technical Services, Inc. for the Base Line Bridge Replacement Project, Project No. brg07001 (Work Program HP+)

Public Works Director/City Engineer Duran gave a brief review of the staff report.

**A MOTION** was made by Councilmember McCallon, seconded by Mayor Pro Tem Saldana to:

1. Approve Amendment No. 3 to the Professional Services Agreement with AECOM Technical Services, Inc. to provide additional engineering, environmental permitting and right-of-way services for the Base Line Bridge Project in the amount of \$1,112,910; and
2. Authorize the City Manager to approve additional contract amendments up to 10% of the revised contract amount. Motion carried, 5-0.

26. Adopt Resolution No. 2026-043 Adopting a Reasonable Accommodation Policy for Planning Commission and Other City Board and Committee Meetings

**A MOTION** was made by Councilmember McCallon, seconded by Mayor Pro Tem Saldana to adopt Resolution No. 2026-043, adopting a Reasonable Accommodation Policy for Planning Commission and other City Board and Committee meetings. Motion carried, 5-0.

RESOLUTION NO. 2026-043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA,  
ADOPTING A REASONABLE ACCOMMODATION POLICY FOR PLANNING  
COMMISSION AND OTHER CITY BOARD AND COMMITTEE MEETINGS

27. City Manager Report and Comments (Work Program, Regional/Legislative/ Development Issues, Subcommittees, etc.)

City Manager Zamano stated the Highland Sheriff's Department for the month of May received 3,283 calls for service, made 347 reports, 133 arrests, issued 78 citations, conducted 325 traffic enforcement stops, responded to 75 traffic collisions, 31 transient calls, and 20 towed vehicles.

The Highland Fire Department for the month of May received 691 calls for service, some of which included: 493 medical aids, 28 traffic collisions, 10 structure fires, 26 other fires, 4 vehicle fires and 21 public service assistance.

The Administrative Services/Finance Department for the month of May issued 35 business licenses, renewed 84 business licenses, issued 66 dog licenses, 72 yard sale permits, and 167 account payable checks.

The Public Works Department announced the completion of maintenance work at the Aurantia Park parking lot last week. The work included sealing cracks to preserve the existing pavement and new re-striping. The city appreciated the patience of residents during the temporary closure of the parking lot to complete this work.

The Highland City Hall Fence and Gates Project is nearing completion, with a few minor items remaining. Advance notice will be given to City Council and staff prior to closing the gates.

Work to repair damaged concrete pavers at the Base Line and Church Avenue intersection is scheduled to take place tomorrow and will take a few hours to complete. This maintenance work was scheduled while students were on summer break to mitigate traffic impacts.

The 3rd Street Widening Project is expected to break ground on June 22 and take approximately 9 months to complete. This project is a grant funded project being led by the Inland Valley Development Agency (IVDA) and is a joint effort with the City of Highland and City of San Bernardino. The project includes the installation of curb, gutter, sidewalk, roadway widening and roadway resurfacing along 3rd Street between Del Rosa Drive and Victoria Avenue. Pavement limits vary, however, the City of Highland's entire section of roadway along this segment will be resurfaced at no cost to due to the grant funding received.

On Saturday, July 4, at 9:00 a.m. the 4th of July parade will begin at the intersection of Base Line and Palm Avenue, following Base Line to Central Avenue, then continues south down Central Avenue and will end at the Highland YMCA.

Immanuel Baptist Church is hosting a 4th of July community event from 6:00 p.m. to 9:00 p.m. At about 9:00 p.m., there will be a fireworks show presented this year by the City of Highland.

On Monday, July 27 from 12:00 p.m. to 5:00 p.m., a Blood Drive will be held at the Highland Police Station located at 26985 Base Line.

For the Month of May, Burrtec completed 227 illegal dumping work orders.

On Tuesday, June 2, the Planning Commission held a Study Session to review conceptual plans related to a Maverik fueling station/convenience store and a quick service oil change business being proposed at the northeast corner of Base Line and Buckeye Street (east of Smart & Final). The Planning Commission shared their concerns regarding the proliferation of vehicle fueling stations in the city. The applicant noted all the comments received and informed the Planning Commission they will modify their proposal and return with a revised proposal in the coming months.

On Saturday, June 6, the Community Trails Committee hosted the city's 30th Annual Community Trails Day event. The event was held at the city's newly rehabilitated Natural Parkland Trail property located near the easterly terminus of Base Line (just east of Fire Station No. 2). Approximately 50 attendees were greeted by the Community Trails Committee and introduced to the new trail improvements, including strategically placed seating areas and unique interpretive signs along the 1.5-mile trail path. The attendees enjoyed refreshments and snacks before and after the event.

Per Mayor Pro Tem Saldana's request, a list of new business licenses will be provided to all Councilmembers each month.

**28. Councilmember Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)**

Mayor Pro Tem Saldana thanked Public Works and Code Enforcement as he shared his experience using the city website's portal to report an issue and was pleased with the response. Normally, he calls the reports in but has found the online portal to be effective, and it gives the ability to upload pictures. He thanked City Manager Zamano for representing the City of Highland at this week's upcoming Santa Ana Regional Water Quality Board Meeting. It's very important the city is represented. He congratulated Josie Gonzalez, Ryan Hutchinson, Sheriff Dicus, and San Bernardino Mayor Helen Tran on their recent re-election wins. Lastly, he congratulated and welcomed O'Reilly's to the city, located at 26778 Base Line.

Mayor Lilburn stated on Saturday, the American Legion Post 421 hosted a retirement celebration for First Sergeant Crystal Perez, for her dedicated 24 years of service. She is a resident of Highland, and it was a pleasure to see her retire. She will remain in the city and agreed to serve as the Grand Marshal for the upcoming 4th of July parade, which we are all excited about. During the event, I presented her with a plaque and had the opportunity to speak to her. She has been a longstanding member of the Highland community and wished her all the best in her retirement. Additionally, she thanked staff for putting up the changeable message signs for fireworks safety. Seeing other cities, I believe it's beneficial to adopt this early, especially as public complaints regarding fireworks have begun to surface on Facebook. She announced Omnitrans entered into an agreement with the Sheriff's Department. This partnership will help ensure the safety of bus stops and passengers. Lastly, the San Bernardino International Airport has a lot of developments underway. A contract has been signed to initiate a hydrogen project. The airport continues to be the 25th busiest air cargo airport in the United States for the third consecutive year. Amazon is the second-largest hub in the United States here at our San Bernardino Airport. Breeze Airways continues to do well with its San Francisco and Provo flights and anticipates adding additional flights in the near future. Furthermore, Our Brew located near the fixed-based operator (FBO), continues to attract new clients and events. If anyone is interested, she is happy to offer tours of the airport facilities. Currently, there are two Boeing 777 aircraft being painted. One of them is equivalent to Air Force One, with the number of suites in the plane.

**Announcements**

None

**Closed Session**

None

**Adjourn**

Mayor Lilburn adjourned the meeting at 7:38 p.m. in memory of Dr. William Burke.

Submitted By:

Alondra Muñoz, CMC  
City Clerk

Approved By:

Penny Lilburn  
Mayor