



City of Highland

Penny Lilburn, Member
District 3

Jimmy Saldana, Member
District 2

Public Safety Subcommittee Special Meeting Agenda

July 29, 2026 at 5:00 PM
City Hall Upright Conference Room
27215 Base Line, Highland, CA 92346

Staff

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Lissette Nock, Deputy City Clerk
Michelle Gomez, Assistant Director of Administrative Services
Octavio Duran Jr., Public Works Director/City Engineer

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact the City Clerk's office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting for any requests for reasonable accommodations, including interpreters.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Public Comment

Limited to items on this agenda only. To address the Public Safety Subcommittee, please complete a speaker form located at the entrance prior to the beginning of the meeting. For those wishing to make public comments by email, please submit your comments by 4:00 p.m. on July 29, 2026, to publiccomment@highlandca.gov. Please identify the agenda item number in the subject line. Emailed comments will be distributed to the Subcommittee and retained as part of the public record; however, submissions will not be read out loud during the meeting.

Business Items

1. Minutes - May 4, 2026 Public Safety Subcommittee Special Meeting

Approve the Minutes as submitted.

2. Code Enforcement Activity Update

Receive comments concerning current code enforcement actions and projects.

3. Coffee With a Cop

Discuss and provide direction to City staff regarding the possibility of initiating a "Coffee With a Cop" event.

Adjourn

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least twenty-four (24) hours prior to the meeting per Government Code Section 54956.



Staff Report

to the Public Safety Subcommittee

Agenda
Item
No.1.

Date: July 29, 2026
From: Carlos Zamano, City Manager
Reviewed By: Alondra Muñoz, City Clerk
Prepared By: Lissette Nock, Deputy City Clerk
Subject: Minutes - May 4, 2026 Public Safety Subcommittee Special Meeting

Recommendation:

Approve the Minutes as submitted.

Fiscal Impact:

None

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

The Public Safety Subcommittee is required to maintain an official record of its proceedings. Minutes serve as the permanent record of actions taken by the Public Safety Subcommittee and provide transparency to the public regarding the business conducted at each meeting. In accordance with standard practice, the draft minutes from the May 4, 2026 Public Safety Subcommittee Special Meeting have been prepared and are submitted for the Public Safety Subcommittee's review and approval.

Attachments:

1. Minutes - May 4, 2026 Public Safety Subcommittee Special Meeting

Call to Order

The Public Safety Subcommittee special meeting was called to order at 5:15 p.m. in the Upright Conference Room, 27215 Base Line, Highland, California.

Roll Call

Present: Lilburn, Saldana

Absent: None

Public Comment

None

Business Items

1. Minutes - February 10, 2026 Public Safety Subcommittee Special Meeting

Approved the Minutes as submitted.

2. Amendment to Agreement with Flock Group, Inc. for the Purchase and Installation of Automated License Plate Recognition (ALPR) Cameras

Reviewed and approved the following items be brought to City Council for approval:

1. An amendment to the agreement with Flock Group, Inc. (Flock Safety) for the purchase and installation of 34 ALPR Cameras; and
2. The necessary budget adjustment for this amendment.

Adjourn

There being no further business, Member Lilburn adjourned the meeting at 5:36 p.m.

Submitted By:

Approved By:

Lissette Nock, Deputy City Clerk

Subcommittee Member



Staff Report

to the Public Safety Subcommittee

Agenda
Item
No.2.

Date: July 29, 2026
From: Carlos Zamano, City Manager
Reviewed By: Lawrence Mainez, Community Development Director
Prepared By: Lawrence Mainez, Community Development Director
Barrie Owens, Senior Code Enforcement Officer
Subject: Code Enforcement Activity Update

Recommendation:

Receive comments concerning current code enforcement actions and projects.

Fiscal Impact:

This item is for information only. Therefore, there is no fiscal impact on the city's general fund.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

Staff is prepared to share statistics on city-wide code enforcement actions and projects and receive comments from the Public Safety Subcommittee as appropriate.

Attachments:

None



Staff Report

to the Public Safety Subcommittee

Agenda
Item
No.3.

Date: July 29, 2026
From: Carlos Zamano, City Manager
Reviewed By: Jeremy Dean, Captain San Bernardino County Sheriff's Department
Lawrence Mainez, Community Development Director
Prepared By: Carlos Zamano, City Manager
Subject: Coffee With a Cop

Recommendation:

Discuss and provide direction to City staff regarding the possibility of initiating a "Coffee With a Cop" event.

Fiscal Impact:

The fiscal impact associated with this event varies depending on the direction given by the Public Safety Subcommittee.

Public Notice:

The agenda for this item was posted at the three locations per Resolution No. 2011-047 and on the City's website.

Background:

A member of this Subcommittee has expressed an interest in the City hosting a "Coffee With a Cop" event. This is based on a similar event held by the San Bernardino Police Department and Code Enforcement at the Highland Senior Center on July 21st. This item was brought forth to discuss with the Subcommittee and provide direction to City staff.

Attachments:

None