



City of Highland

Penny Lilburn, Mayor
District 3

Jimmy Saldana, Mayor Pro Tem
District 2

Gregory Hogan, Councilmember
District 1

Larry McCallon, Councilmember
District 5

John P. Timmer, Councilmember
District 4

City Council Special Meeting Agenda

August 3, 2026 at 6:00 PM

City Hall Donahue Council Chambers
27215 Base Line, Highland, CA 92346

View the meeting live online at: www.youtube.com/@CityofHighland

Staff

Carlos Zamano, City Manager
Lawrence Mainez, Community Development Director
Leticia Nava-Cruz, Director of Administrative Services/City Treasurer
Octavio Duran Jr., Public Works Director/City Engineer
Maricela Marroquin, City Attorney
Alondra Muñoz, City Clerk

Mission Statement

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

The City's YouTube live stream is available for observation only.

www.youtube.com/@CityofHighland

Individuals wishing to provide public comment should use one of the participation methods outlined below.

Public Comment Participation

To address the City Council, members of the public may participate in person, remotely, or by submitting written comments. Please review the participation options below for instructions. Individual speakers are limited to three (3) minutes each. All comments submitted to the City Council, whether provided in writing, remotely, or in person, become part of the public record.

In Person

Please complete a speaker form located at the entrance and give it to the City Clerk prior to the beginning of the meeting. Your name will be called when it is your turn to speak.

Written Comments

Please submit your comments to publiccomment@highlandca.gov or by mail to the City Clerk's Office, 27215 Base Line, Highland, CA 92346 two (2) hours before the start of the meeting. If you are submitting a public comment pertaining to an item on the agenda, please identify the agenda item number. Emailed comments will be distributed to the City Council and retained as part of the public record; however, submissions will **NOT** be read out loud during the meeting.

Remote

To participate remotely, use one of the access methods outlined below.

(Before joining, please turn off all background noise. To avoid audio issues, test your computer or device audio and upgrade to the latest version of Zoom.)

Computer or Cell Phone via Zoom App	Dial In
 www.zoom.us/join Meeting ID: 833 8221 5331	Phone: (669) 444-9171; press pound (#) Meeting ID: 833 8221 5331; press pound (#) <i>(If prompted for a Participant ID, press the # key)</i>
1. Use the "raise hand" function to join the queue to speak. 2. Staff will call your name when it's your time to speak. 3. You may state your name at the beginning of your remarks. Speakers will have three (3) minutes to speak.	1. Use the "raise hand" function to join the queue to speak. (Press (*9) on your phone to raise your hand.) 2. Staff will state the last four digits of your phone number when it is your time to speak. (Press (*6) to unmute when it is your turn to speak.) 3. You may state your name at the beginning of your remarks. Speakers will have three (3) minutes to speak.

DISCLAIMER: Participant names and/or phone numbers may be visible to other participants.

In compliance with the Americans with Disabilities Act (ADA), if you need reasonable accommodations to participate in this meeting, including auxiliary aids or services, language interpretation, or other communication assistance, please contact the City Clerk's Office at (909) 864-6861, ext. 226, at least 72 hours prior to the meeting whenever possible. The City will make reasonable efforts to accommodate requests received with less notice.

In compliance with the Brown Act, any writings or documents provided to a majority of the legislative body regarding any item on this agenda, that are not exempt from disclosure under the California Public Records Act, will be made available for public inspection at City Hall, 27215 Base Line Highland, CA 92346, during normal business hours. Such documents will also be made available on the City's website at www.highlandca.gov.

Levine Act: Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. Please make the disclosure as soon as possible, but no later than the beginning of the proceeding.

Call to Order

Roll Call

Public Comment

This public comment period is reserved for comments on matters within the subject matter jurisdiction of the City that are only listed on the agenda. Under the State of California Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the agenda.

Consent Calendar

1. Adoption of a Resolution Superseding Resolution No. 2026-039 for Fiscal Year 2026-2027 Solid Waste Program Fee
 1. Adopt a Resolution superseding Resolution No. 2026-039 for the levy and collection of solid waste program fees by the county tax collector to comply with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector's updated submission requirements; and
 2. Authorize the City Manager, in consultation with the City Attorney, to make any additional clerical or non-substantive revisions to the proposed if it is rejected again as a result of the County of San Bernardino's new Direct Charge processing requirements.
2. Authorization to Award and Execute Agreements for the Heating, Ventilation, and Air Conditioning (HVAC) System Repairs for the Highland Senior Center
 1. Waive formal contract procedures per Municipal Code Section 2.40.100 for which the City's best interests are served; and
 2. Authorize the City Manager to sign agreements related to the purchase and installation of HVAC improvements at the Highland Senior Center in an amount not to exceed \$140,000.

City Council Legislative

3. Resolution of Intention to Establish City of Highland Community Facilities District No. PS 26-001, Citywide Public Safety Services (Work Program, UP-)

Adopt Resolution No. 2026-_____, entitled: "A Resolution of Intention of the City Council of the City of Highland, California to Establish City of Highland Community Facilities District No. PS 26-001 (Citywide Public Safety Services), To Authorize the Levy of a Special Tax Within Such District to Fund Certain Services, and to Designate a Future Annexation Area, Making a Determination Pursuant to the California Environmental Quality Act, and Taking Related Actions". The proposed community facilities district (the "CFD") is generally located north of Crest Street, South of Base Line, west of Central Avenue and east of Hillview Street.

Adjourn

Regular Meetings

Effective March 1, 2022, pursuant to Resolution No. 2022-001, the regular City Council meetings will be held once a month on the second Tuesday of each month. The next regular meeting of the City Council is scheduled for August 11, 2026.

Certification

I, Alondra Muñoz, City Clerk, or my designee, hereby certify that the foregoing agenda was posted on our website at www.highlandca.gov and in the following designated areas: Highland Branch Library (7863 Central Avenue), Fire Station No. 1 (26974 Base Line), and City Hall (27215 Base Line) at least twenty-four (24) hours prior to the meeting per Government Code Section 54954.2.